

PAL Board Meeting Notes
Wednesday, June 20, 2018

Called meeting to order: 1:00pm

In Attendance:

1. Jamal
2. Tommy
3. J
4. Tommy
5. Jim
6. Chuck
7. Luis via phone
8. Johanna – city council liaison of Councilmember Tam

May Minutes:

- **Motion to accept:** Jim
- **Second:** Joe G.

Financials

- Concessions prices were increased – due to losses.
- Cut back on concessions staffing.

Football affiliation fees:

- \$700/year
- Reduce fee to \$350 (6-7 affiliates) for this year and re-evaluate next year
 - *Motion to reduce affiliation fee to \$350 per football team for this year only: Joe G.*
 - *Second: J Baca*
 - *Carried*

Wire theft at Baseball fields regarding the lights, cameras progress report

- Documenting the damage moving forward
- Current state: surrounded with concrete and metal lids, should be finished this week - \$60K in damage and repairs (each time they are destroyed)
- Cameras - \$60/month maintenance fee
 - Initial cost is upfront: Installation \$6,500
- *Jamal to get final price model – Tabled until completed and vote will be completed by proxy*
- *Jamal to send Joanna an email regarding installation with the City.*

Football Field:

- Re-sod, re-seed and top dressing – closed for June
- Cost of new mower - \$7,000

- *Jamal to send documented photos to Joanna on all the damage that has and is occurring at PAL location.*

Audit/Accountant/Response:

- 23 recommendations came from the audit
 - 14 items are going to be taken care of by Accountant
 - 6 items are not PALs issue – facilities
 - **5 items PAL is responsible for**
- \$250,000 allocated and approved in the June city budget for the transition of PR&S taking over PAL program
- *Where does the BOD see PAL going? - **August timeline to make decision and have the conversations***
 - Joe G. – City to just manage the fields
 - Luis – To create a handbook on what the role of the two active police officers will be on PAL
 - Hands on training of new Executive Director prior to the current Executive Director transitioning out.
 - **BOD to reach out to committee members, city managers office, Parks and Recs and the Chief**
 - **Get report from community – on their view of PAL**
 - **Motion for BOD and Executive Director to remain as is now and to continue finalizing the remaining audit items: J Baca**
 - **Second: Joe G.**
 - **All in favor - Joe, J, Chuck, Jim, Jamal**

Old Business:

- **Slack** – Communication tool for BOD
 - Everyone will be invited **Accept invite.**
 - Will provide demo once everyone is on
- **Committees & Sub-Committees: (Not set in stone)**
 - **Fundraising: (Special Events)**
 - Doreen J.
 - Ricky S.
 - Jamal N.
 - Luis G.
 - Chair is always Treasurer
 - *ALL BOD members will be apart*
 - *“Give or Get” listed within by-laws*
 - **Financial:**
 - Joe G.
 - Chuck S.
 - Jim U.
 - **Community Outreach: (PR)**
 - Aaron R.

- Tam N.
- Doreen
- Aaron
- **Process & Policies:**
 - Tommy
 - Ricky S.
 - Jamal N.
 - Richard
- Tommy, Jamal and J will be involved with of all of them
- **Membership: BOD member vetting (full cycle/due diligence/Live Scan)**
 - Richard S.
 - J Baca
 - Aaron
 - *Number of members is set in by-laws*
- Need Bios for BOD Members
 - What is your 'why' of being on PAL?
- LinkedIn Profile – update (accessed via website)

Adjournment: 2:25pm

- **Motion to adjourn:** J Baca
- **Seconds:** Jim