

PAL Board Meeting Notes
Wednesday, March 21, 2018

Called meeting to order: 1:05pm

In Attendance:

1. Ricky
2. Ismael
3. J
4. Tommy
5. Jamal
6. Jim
7. Aaron
8. Juan
9. Luis Garcia via phone
10. Doreen

February Minutes:

- **Motion to accept:** Ricky Suarez
- **Second:** J Baca

SCORE & Board Forward Program:

- Discuss as BOD what is important and then Tommy, Jamal and J to meet with SCORE and come up with a plan
- Once plan is dialed in, BOD and SCORE team to meet – structure, goal setting and process moving forward
- 1 day would be needed for all BOD members to go to SCORE facility for the session
- **VOTE:**
 - **Motion to move forward:** Jim Ureta
 - **Second:** J Baca

Audit, Financials, By-laws, Accountant:

- **Audit status:** completed and waiting on report from company
 - Audit results to go in front of City Council sometime in May
- **By-laws:** updates in progress
 - **Needs to be completed ASAP**
 - Add “Give or Get” clause
- **Financials:**
 - **Motion:** J Baca
 - **Seconds:** Jim Ureta
 - Moving forward, the Treasurer will present the Financial findings to the BOD
 - Packets will no longer be handed out to entire BOD
 - Voting will be done onsite at BOD mtgs.

- **CPA/Accountant status: actively working**
 - CPA & Accountant need to be separate
 - CPA covering audit would be hired as a independent consultant
 - Schedule interview for J Baca recommendation: Zak Smith
 - **NEED contact info:**
 - Aaron recommendation: Arturo Juarez
 - **NEED contact info:**

Livescan Updates:

- Ismael officially COR as of last week
- **Completed - January to date:**
 - Joe G.
 - Jamal
 - J Baca
 - Richard Suarez
 - Joe G.
 - Tommy & Jim - clear
- **ALL remaining BOD members to complete ASAP**
 - ****MUST BE DONE BY MAY AT THE LATEST****
- Coaches to specify under 'Volunteer' field that they are a coach and to what sport they belong to (i.e. Coach – *SPORT*)

New Policy for Sexual Abuse:

- **VOTE:**
 - **Motion to implement into programs:** Ricky Suarez
 - **Second:** J Baca

Wire theft at Baseball fields Lights/scoreboard:

- City replaced all the wires – no cost to PAL
 - Will return to fix remaining boxes

Problems with putting new sod on the Football Field

- Around \$30K in repairs – Nov, Dec '18 and Jan '19 timeframe for permanent fixes
- Minor repairs in the interim to be completed by the City in the coming months – no cost to PAL

Old Business:

- **Slack** – Communication tool for BOD
 - **Jamal to get pricing and present to Tommy & Jim**
 - Treasurer to review and approve to come out of budget
 - If within budget, it will be voted on next BOD mtg unless proxy is allowed in which it will be voted on via email
- **Committees & Sub-Committees: (Not set in stone)**
 - **Fundraising: (Special Events)**

- Doreen J.
- Ricky S.
- Jamal N.
- Luis G.
- Chair is always Treasurer
- *ALL BOD members will be apart*
 - *“Give or Get” listed within by-laws*
- **Financial:**
 - Joe G.
 - Chuck S.
 - Jim U.
- **Community Outreach: (PR)**
 - Aaron R.
 - Tom N.
 - J Baca
- **Process & Policies:**
 - Ricky S.
 - Jamal N.
 - *Consultant?*
- Tommy, Jamal and J will be involved with of all of them
- **Membership: BOD member vetting (full cycle/ due diligence/Livescan)**
 - Richard S.
 - J Baca
 - Aaron
 - *Number of members is set in by-laws*

New Business:

- **Shoe Palace Branding:**
 - Removing name from the stadium name – not allowed
 - Co-Branding with Adidas
 - Send Shoe Palace list of equipment that is needed
 - Possibility of 100K in donations from Adidas
 - Confirmed shoe giveaway and backpack giveaway at beginning of '18-'19 school year
- **Updating SJ PAL BOD Policies & Procedures** – in progress
 - BOD members will sign *updated* form once done
- **Partnership with East Bay Football League (independent) and SJ PAL**
 - 14 teams
 - Will adapt to PAL's football regulations & policies
 - If all goes well, they would affiliate with PAL the next year

Adjournment: 2:18pm

- **Motion to adjourn:** Jamal
- **Seconds:** J Baca