

**San Jose Police Activities League  
Board Meeting Minutes  
05/21/2014**

**Present:** Juan Reyes, Joe Gagliardi, Mauricio Mejia, Jamal Newborn, Jim Ureta, Eric Hickok, G. Ratlif

**Absent:** Dr. KJ, Dave Cortese, J.Baca, Xavier Campos, Gabe Scarpelli

**Quorum:** Yes

**Guest:** Roger Boor, Elaine Orgain, Anita Garcia, Robert Payne

**Call to Order:** Juan called meeting to order at 6:15 p.m.

**Fundraising**

- PAL Fundraising Concert
  - Scheduled for September 13, 2014, from 11:00 AM TO 6 PM. Officer Robert Payne and Anita Garcia have been approved by the Chief to have a fundraiser benefitting PAL children. This event will be branded as a Festival and not a concert. The entire planning of the event will be handled by Robert and Anita. They have all the sponsor forms in hand awaiting final approval from Command staff. This will include different levels of sponsorships. PAL's Board will be responsible to obtain major sponsors in assisting with the funding and fundraising. Approval has been approved via Parks and Rec. Communication to be approved by Captain Ciaburo and our main point of contact will be Sgt. Ureta.
  - Capt. is supportive to host this event.
  - Beer and wine is pending; PAL will obtain permit.
  - All proceeds to be donated minus hard cost. Looking for a stage. 24 x 12 x 36, plus canopy.
  - Committee has been formed. Jamal Newborn and Mauricio Mejia have volunteered to assist. Branding of event will be looked into. Marketing, price, theme. PAL committee will be available to make decisions on behalf of the Executive Director Sgt. Ureta.
  - There will be fees obtained by visitors, booths, sponsors, vendors. This will be a meet and confer with Command Staff.
  - All money to go through Event Brite
  - PAL Board to be very supportive in its participation. We are awaiting for direction.

**Audit**

- Roger Boor introduced Elaine Orgain, Interim CFO.
- Elaine spoke regarding who owns the Assets? All stadium improvements?
  - City owns the stadium and all the improvements made by PAL is donated to the City on behalf of its citizens.
  - PAL has no physical assets.
- Elaine has spoken with the prior Auditor, present Auditor, and a Real Estate attorney which stated that it's clear the City of San Jose owns everything.

**San Jose Police Activities League  
Board Meeting Minutes, 05/21/2014**

**Audit, continued**

- Elaine is suggesting that the board pass a resolution saying we believe this cumulative opinion that the City of San Jose owns everything (Assets).
- 1.7 million to be removed from PAL's (Assets) books.
- If not approved by the Audit team, but Elaine believes it should be, we would need to have a real Title search completed on PAL. The Real Estate Attorney indicated that would not be a wise use of PAL's funding.
- It does weaken our financial position regarding total balance sheet. This will make us look weaker.
- Any capital improvement should be the City's responsibility due to ownership.
- City was PAL's biggest supporter.

**VOTE: FINANCIAL RESOLUTION**

Motion by Joe Gagliardi to remove \$1.7 million from PAL's (Assets) books based on the cumulative opinion that the City of San Jose owns everything (Assets)

Seconded by Mauricio Mejia. Passed Unanimously.

**HELLWIG TRUST**

- The Helwig Trust Fund appears to be active with up to date statements. The Assets manager wants more proof that the account is still active. The issue is that the only person that the bank will talk to is Bich-Na-Hung. Ms. Hung was a City employee assigned to PAL as their accountant. Ms. Hung has been retired for approx. 4 years. Therefore, Elaine is requesting a resolution be passed by the board indicating Sgt. Jim Ureta and Juan M. Reyes, San Jose Board Chair be submitted to the bank for replacement of Ms. Hung.

**VOTE: HELLWIG TRUST RESOLUTION**

Motion by Joe Gagliardi to replace Retired SJPD Fiscal Account Clerk Ms. Bich-Na Hung with Sgt. Jim Ureta, Executive Director and Juan M. Reyes, San Jose Board Chair.

Seconded by Jamal Newborn. Passed Unanimously.

**SAN JOSE PAL CFO POSITION**

- The asset auditor is requesting that PAL have a CFO on the PAL board. This person must be a Board member. Therefore the board member can oversee and have some insight to its funding. Elaine will assist that person with Pals needs. This will eliminate a conflict of interest.
- Elaine is willing to be our Interim CFO.

**Executive Director Update, San Jose PAL-Jim Ureta**

- Royal Soccer Club
  - Advanced Youth league/travel teams/camps/academy's (for profit). The club would like a year agreement, Monday through Thursday with some Fridays and weekends.

**San Jose Police Activities League  
Board Meeting Minutes, 05/21/2014**

- **Executive Director Update, San Jose PAL-Jim Ureta, continued**
  - PAL to set levels of maintenance. The field is under a great demand to rent. They are looking at renting hourly. Their cost breaks down to \$22.00 per hour.
  - PAL is seeking charges of \$75 no lights, \$100 with lights.
  - They are going to assist with the local youths in soccer participation.
  - PAL would also request several kids from the vicinity be allowed to participate via scholarships.
  - PAL is looking at 300-400 youths. Practice fields will be needed.
  - No long term or exclusive field use to be negotiated.
  - Soccer camps to be on sight for the youths.
  
- PAL Tree Planting
  - City Forest will be on PAL site facility May 30, 2014, to plant 46 trees.
  - PAL is looking for additional 30-40 more volunteers to assist in the planting. Google will be sending a team to assist.
  - PAL developed its own flyers
    - Mauricio to confirm t-shirts. No individual logos. Pals only
    - Chachos restaurant to donate food for the event.

**New Business**

**VOTE: CFO POSITION**

Motion made by Joe Gagliardi to appoint Elain Orgain as PAL's interim CFO.  
Seconded by Mauricio Mejia. Passed Unanimously.

**VOTE: PAL VICE PRESIDENT POSITION**

Motion made by Mauricio Mejia to appoint Eric Hickok as Vice President of PAL Board  
Seconded by Jamal Newborn. Passed Unanimously.

**PAL Website**

Jamal Newborn spoke on regarding the new PAL website. Wonderful work in progress and Website looks great!

**Next Meeting**

Meeting will be held at PAL on Wednesday, June 18, 2014 at 6:00 p.m.

**Adjournment**

- Motion to adjourn requested by Joe Gagliardi, seconded by Jamal Newborn.
- Meeting adjourned at 8:10p.m.

Respectfully submitted,

  
\_\_\_\_\_  
Juan M. Reyes, Chairman