



# Three Rivers Little League Meeting Minutes:

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Date: November 12, 2017

**RE: November Board Meeting**

Meeting No.: 02

Meeting Date: November 6, 2017 at 6:30pm

Location: US Bank, Glenwood Springs, CO

Attendees:

Carrey Simms	Amy Gill
Cassie Cerise	Marni Barton
Tony D'Agostino	Lindsey Kirby
Shane Larson	Erik Mazur
Amy Bollock	Christy D'Agostino
Katie Winder	Tim Loupe
Michelle Courtney	Gabriella Matus
Susie Campbell	Coley Campbell

Distribution: 2017-2018 TRLL Board of Directors

<u>ITEM</u>	<u>COMMENTS</u>	<u>ACTION</u>
02.00	Call to Order at 6:32pm	Information
02.01	Approval of October 2017 meeting minutes; Gabriella Matus motioned, Carrey Simms seconded, all in favor.	Information
02.02	President Update <ol style="list-style-type: none"> <li>a. Distribution of Board Handbooks – TRLL “Bible” that is up to each board member to keep updated and look through/customize. Handbooks will be handed over to member replacements at time of departure from the board.</li> </ol>	Information

<p>b. District update – can charter at any time. Coley Campbell motioned and Gabriella Matus seconded to Charter this month.</p>	<p>Tony D’Agostino</p>
<p>c. Conclusion of board turnover items</p> <ol style="list-style-type: none"> <li>1. Note new Post Office box number – old box was closed in June due to non-payment, no mail was kept so items may have been lost.</li> </ol>	<p>Information</p>
<ol style="list-style-type: none"> <li>2. Bank – accounts have been switched over with signers being Lindsey Kirby, Tom Barton, Amy Gill and Christy D’Agostino</li> </ol>	<p>Information</p>
<p>d. Crawford Field Storage – conveyed lock has changed so if a combination is needed by someone to access the storage please contact Tom Barton.</p>	<p>Information</p>
<p>e. Softball Update</p> <ol style="list-style-type: none"> <li>1. Shane Larson, Katie Winder, Amy Bollock and Michelle Courtney attended to head up their own softball committee.</li> </ol>	<p>Information</p>
<ol style="list-style-type: none"> <li>2. Lindsey welcomed above softball committee and conveyed that the board is here to support and help them grown and manage the softball program of TRLL</li> </ol>	<p>Information</p>
<ol style="list-style-type: none"> <li>3. Shane Larson verified the age breakdown <ol style="list-style-type: none"> <li>i. Majors: 8-12 yo’s</li> <li>ii. Junior/Seniors: 12-15 yo’s</li> </ol> </li> </ol>	<p>Information</p>
<ol style="list-style-type: none"> <li>4. Some board meetings will require sub-committee’s attendance and BOD will advise in advance.</li> </ol>	<p>Information</p>
<ol style="list-style-type: none"> <li>5. Shane Larson advised that there is a centralized scheduler for inter-league play on the western slope so if we can give them specific availability they will figure it out (spring breaks, fields, etc.).</li> </ol>	<p>Information</p>
<ol style="list-style-type: none"> <li>6. Umpires – how can we access local high school programs to fill some of the need. CRV had some good resources that were not followed up on last year.</li> </ol>	<p>Information/Umpire Schedule (TBD)</p>
<ol style="list-style-type: none"> <li>7. Field prep was missing last year and again stressing the communication with Game</li> </ol>	<p>Information/Umpire Schedule (TBD)</p>

	and Umpire Scheduler between the baseball and softball programs so that does not occur this year.	
02.03	<p>Treasurer Update</p> <ul style="list-style-type: none"> <li>b. Not many outstanding expenditures this time of year.</li> <li>c. Raffle account has approximately \$22,000 in it currently.</li> <li>d. Operating account has approximately \$26,000 in it currently with \$2,500 Alpine Bank raffle sponsorship from 2017 being deposited this month.</li> <li>e. Coley Campbell asked for the locations, number and duration of all the league's porta-potty needs to approach his employer, Mountain Waste, to possibly provide them for the upcoming season on a complimentary basis.</li> <li>f. Taxes <ul style="list-style-type: none"> <li>1. 2016 tax return status – still awaiting receipt of return from Steve Nieslanik for Lindsey Kirby to sign</li> <li>2. Location of past returns is still unknown. Steve Nieslanik can provide 2015 copy but nothing prior</li> <li>3. Umpire 1099's status is still unknown for 2016 season.</li> </ul> </li> </ul>	<p>Information</p> <p>Information</p> <p>Information</p> <p>Amy Gill</p> <p>Information/Lindsey Kirby</p> <p>Information</p> <p>Information</p>
02.04	<p>Fundraising and Marketing Update</p> <ul style="list-style-type: none"> <li>a. Referenced this tab in BOD Handbook</li> <li>b. Lindsey pointed out that there was a lot of feedback with potential sponsors to date</li> <li>c. Opening Day Ceremony <ul style="list-style-type: none"> <li>1. Possibly at WECMRD complex in Eagle</li> <li>2. Have a sponsor ready to under-write this if BOD is interested in running it</li> <li>3. Food and player announcements will occur in morning and afternoon</li> <li>4. All teams would only play one game that day with morning and afternoon groups participating in the singing of the National Anthem and team announcements.</li> <li>5. Other fun activities to be determined</li> </ul> </li> <li>d. Jerseys – will be discussed in later presentation</li> <li>e. Long-term plan is to have a TRLL facility in one of our communities, starting with the acquisition</li> </ul>	<p>Information</p> <p>Information</p> <p>Lindsey Kirby</p> <p>N/A</p> <p>Information</p>

	<p>of land and/or sponsoring with local governmental entity.</p> <p>f. Stressed we all need to communicate with each other on who is approaching who about sponsorships so there is no overlap.</p> <p>g. Reviewed sponsorship tier list, 5-Year Plan, and Agreement forms</p> <ol style="list-style-type: none"> <li>1. Clarified that the \$20,000 title sponsor is earmarked for players to receive their team apparel</li> <li>2. Double Play and Strike Out sponsors are to help fund long term goals and raffle</li> <li>3. Individual team sponsors</li> </ol>	<p>Information</p> <p>Information</p>
02.05	<p>Old Business</p> <p>a. Ratification of proposed 2017-2018 operating and raffle budget</p> <ol style="list-style-type: none"> <li>1. Generally reviewed additions and subtractions based on last meetings comments, encouraged</li> <li>2. Coley Campbell motioned, Tony D’Agostino seconded with all in favor.</li> </ol> <p>b. Discussed open board positions</p> <ol style="list-style-type: none"> <li>1. Shaun Baldwin presented as Player Agent for Western Eagle County, Lindsey Kirby motioned and Tony D’Agostino seconded with all in favor.</li> <li>2. Coley Campbell asked for clarification on the Player Agents role, Tony D’Agostino provided a verbal description with reference to BOD Handbook for specifics</li> <li>3. Erik Mazur nominated by Coley Campbell, Gabriella Matus seconded with all in favor</li> <li>4. Background Checks <ol style="list-style-type: none"> <li>i. District must perform them for the BOD, that needs to be done as soon as possible</li> <li>ii. Marni Barton agreed to be the coordinator. Tony D’Agostino will send the information that</li> </ol> </li> </ol>	<p>Information</p> <p>Information</p> <p>Information</p> <p>Information</p> <p>Information</p> <p>Information</p> <p>Marni Barton/Tony D’Agostino</p>

	LLI services provide. A process for receiving Volunteer applications, how they are held and returned to Town Representatives needs to be put into place.	
02.06	<p>New Business</p> <p>a. Review of jersey options from samples presented – update Team Matrix spreadsheet and send to Tom Barton</p> <ol style="list-style-type: none"> <li>1. Juniors: Augusta Sportswear, 1660 Slugger Jersey, available in 12 colors for approximately \$15.10 each, not including printing</li> <li>2. Intermediate: Teamwork, 1202P Crossbow Jersey, available in 12 colors for approximately \$13.95 each, not including printing</li> <li>3. Major/Minors: Augusta Sportswear, 429 Power Plus Jersey, available in 12 colors for approximately \$9.90 each, not including printing</li> <li>4. Minors: Augusta Sportswear, 427 Wicking 2-Button Jersey, available in 12 colors for approximately \$5.0 each, not including printing</li> <li>5. Majors Softball: Augusta Sportswear, 1670 Over Power 2-Button Jersey, available in 10 colors for approximately \$7.80 each, not including printing</li> <li>6. Juniors Softball: Augusta Sportswear, 1532 Ladies Blaster Jersey, available in 12 colors for approximately \$12.50 each, not including printing</li> <li>7. Managers and Coaches – Lindsey Kirby is hoping to include a shell coat within budget available</li> </ol> <p>b. Hats update by Marni Barton</p>	<p>Christy D’Agostino</p> <p>Information</p> <p>Information</p> <p>Information</p> <p>Information</p> <p>Information</p> <p>Information</p> <p>Information</p> <p>Tom Barton</p>

	<ol style="list-style-type: none"> <li>1. Needs to say baseball more than the “TR” letters say for All Stars and T-Ball seasons of the past</li> <li>2. Shape of what was discussed; no flat brim desired</li> </ol> <p>c. 2018 fee structure</p> <ol style="list-style-type: none"> <li>1. Early bird and regular registration fees were reviewed as presented in the agenda <ol style="list-style-type: none"> <li>i. It was also agreed to break out early bird and regular registration periods into a four-tiered payment plan instead of the 2-3-tiered plan of last year. It was verified though that if players registered past one of the payment deadlines they are responsible to pay up to where the current deadline is.</li> <li>ii. Gabriella Matus motioned, Christy D’Agostino seconded and all in favor</li> </ol> </li> <li>2. Sibling rates were reviewed as presented in the agenda <ol style="list-style-type: none"> <li>i. It was explained that the sibling rates stay the same regardless of division. For instance, if a family registers a Junior, Minor and Softball player the reduced rate will be the same even though these three divisions have different registration rates</li> <li>ii. Cassie Cerise motioned Coley Campbell seconded and all in favor of the sibling rate system as presented.</li> </ol> </li> <li>3. Coaches players registration fees will not be refunded at this point. This</li> </ol>	<p>Information</p> <p>Information</p> <p>Information</p> <p>Information</p> <p>Information</p> <p>Information</p> <p>Information</p>
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3. Above discussion of assessments also lead to a review of the Master Administration Schedule regarding, when assessments, the draft, and first week of practices occur.

i. Some members wanted to see the first week of practice moved up to March 12<sup>th</sup>, which is the night of the proposed board meeting to discuss any draft issues. Suggestions on how to re-work this timeframe was discussed and will be re-visited at the next meeting.

Information

ii. Some board members conveyed local public-school district spring break timeframes, but town representatives still need to look at private school's breaks

Information

iii. Christy also conveyed that we will need 8<sup>th</sup> grade continuation dates which led to a discussion about spring breaks and continuation being the only two dates we can accommodate as a league due to the large geographical location of our league.

Tony D'Agostino

4. BOD would like to see the following items programmed into the online registration process to make sure they are completed and held for record in the proper place

i. Media release

ii. LLI Registration form

iii. Medical Release

iv. Financial Aid



v. Code of Conduct		
02.07	<p>Member Forum – no requests submitted</p> <ul style="list-style-type: none"> <li>a. Gabriella Matus complimented executive board for tonight’s meeting preparation “knocked it out of the park”.</li> <li>b. Tony D’Agostino suggested naming a field after Steve Martin for all his efforts to form and run the league over the past twenty plus years. Everyone present was in favor of pursuing.</li> <li>c. It was suggested to donate the Glenwood Royals jerseys to 2017 team in honor of Shane Sherrick at TRLL’s proposed Opening Day ceremony</li> <li>d. Lindsey Kirby and Carrey Sims conveyed that the City of Glenwood Springs is accepting community input on how to re-use existing Vogelaar field space and how TRLL members can support the effort for baseball use.</li> </ul>	<p>Information</p> <p>Information</p> <p>Information</p> <p>Information</p>
02.08	The next scheduled TRLL Meeting is December 4, 2017 from 6:30pm to 8:30pm at US Bank.	Information
02.09	Meeting adjourned at 9:00pm by motion from Amy Gill and second from Gabriella Matus.	Information



**2017-2018 PROPOSED TRLL OPERATING BUDGET**

Category	Vendor	Description	Amount
<b>Bank</b>			
	Alpine Bank	Annual Interest	\$1.83
	Alpine Bank	Fee's	-\$300.00
		TOTAL	-\$298.17
<b>Registration Income</b>			
	Sports Signup	Easy Merchant Payment Portal by League Athletics-\$66,890 per League Athletics Site minus processing fees	\$72,000.00
	TRLL	Financial Aid (max pay up to 50% to this limit)	-\$5,000.00
	League Athletics	Website Hosting Fee	\$500.00
	Sports Signup	Payment Portal Processing Fee's (included above)	-\$2,300.00
		TOTAL	\$65,200.00
<b>Fundraising</b>			
	Varies	Team Sponsorships	\$20,500.00
	TBD	Costs related to sponsorship package marketing	-\$500.00
		TOTAL	\$20,000.00
<b>Umpires</b>			
	TBD	League Umpire Scheduler (\$1500 RF AND \$1000 Eagle)	\$2,500.00
	Dwolla	Umpire Payment System	\$16,000.00
	Dwolla	Umpire Fee's IF all games scheduled are covered	\$6,250.00
	Dwolla	Umpire Payment System Processing Fee's	\$300.00
	Horizon Webref	\$3.47/Umpire (105 registered currently)	\$374.00
	Horizon Webref	Texting Option - \$74.99/month for three months	\$225.00
		TOTAL	-\$25,649.00
<b>Fee's</b>			
	State of Colorado	Secretary of State Filing Fee	\$10.00
	LLI	Annual Charter	\$2,000.00
	LLI	Annual Player Fee's (\$4 per player)	\$1,500.00
	Board Meetings	Glenwood Springs Rec Center (\$54 each time)	\$104.00
	Morningstar Mtn Storage	Eagle Storage Unit-fee for year	\$1,699.03
		TOTAL	-\$5,313.03
<b>Insurance</b>			
	Nationwide	Insurance Premium	\$539.00
	Philadelphia	Board Insurance	\$1,318.00
		TOTAL	-\$1,857.00
<b>Player Apparel and Equipment</b>			
	TBD	Annual Gear Replacement (misc helmets, all new catcher's gear)	\$1,500.00
	TBD	Balls (practice, game, softball)	\$8,200.00
	TBD	Player Perks	\$100.00
	LLI	Rules Books	\$800.00
	TBD	Med Kits	\$200.00
	TBD	Coaches binders, copying, assembling fee	\$450.00
		TOTAL	-\$11,250.00
<b>Field Fee's</b>			
	Varies	Porta Potties - Locations TBD	\$850.00
	Varies	Skills Assessments - inclement weather indoor rentals	\$250.00
	GWS Parks and Rec	Includes estimated 5% annual increase	\$3,500.00
	Basalt		\$1,250.00
	Crown Mtn	Includes estimated 5% annual increase	\$850.00
	Town of Carbondale		\$255.00
	City of Aspn Parks/Rec		\$1,800.00
	WECMRD	Contingency for Eagle County usage	\$3,000.00
	Town of Gypsum	Contingency for Gypsum usage	\$2,000.00
		TOTAL	-\$13,755.00
<b>Printing/Copying</b>			
	Copy Copy	Board Business, Assessment Flyers, Etc.	\$350.00
		TOTAL	-\$350.00
<b>All Stars</b>			
	Player Fee	\$200/team plus fee's	\$825.00
	Volunteer Fee	Opt Out	\$1,000.00
	First String	Gear	\$1,500.00
	Regional Travel Fees	Awarded to teams who advance to this level of tournament	\$2,500.00
		TOTAL	-\$5,825.00
<b>Marketing</b>			
	TBD	Banners, Advertising, Etc.	\$500.00
		TOTAL	-\$500.00
<b>Reserve</b>			
	Alpine Bank	New savings account for future capital purchases	\$20,402.80
		TOTAL	-\$20,402.80
		<b>GRAND TOTAL</b>	\$0.00



**2017-2018 PROPOSED TRLL RAFFLE BUDGET**

<b>Category</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
<b>Bank</b>			
	Alpine Bank	Annual Interest	\$2.15
	Alpine Bank	Fee's	-\$300.00
		TOTAL	-\$297.85
<b>Raffle Fundraiser</b>			
	N/A	Anticipated Sales	\$30,000.00
	Varies	Corporate Sponsorships	\$5,000.00
	1st Place Winner	TBD	-\$4,000.00
	2nd Place Winner	TBD	-\$1,000.00
	State of Colorado	Administration Fee	-\$141.00
	State of Colorado	License Renewal Fee	-\$100.00
	OG Printer	Raffle Printing Fee's	-\$619.50
		TOTAL	\$29,139.50
<b>Field Improvements</b>			
	City of Aspen	Field practice additional fee's for priority usage	\$1,400.00
	Town of Basalt	Batting cage net, pitching mound, bases/pegs and home-run fencing	\$5,600.00
	Crown Mountain	Replacement of batting cage	\$5,500.00
	Town of Carbondale	Nightingale: New bases and pitching mound, RVR: Roofing on dug-outs, Northface: Pitching screen repair	\$5,200.00
	City of Glenwood Springs	Batting cage netting and home-run fencing	\$2,500.00
	Eagle County	2 Pitching Mounds, Base Pegs for BCES Field, Home-Run Fence	\$8,400.00
		TOTAL	-\$28,600.00
<b>Reserve</b>	Alpine Bank	New savings account for future capital purchases	\$0.00
		TOTAL	\$0.00
		<b>GRAND TOTAL</b>	<b>\$241.65</b>