



Three Rivers Little League Meeting Minutes:

Date: November 12, 2017

RE: November Board Meeting

Meeting No.: 02

Meeting Date: November 6, 2017 at 6:30pm

Location: US Bank, Glenwood Springs, CO

Attendees:

Carrey Simms	Amy Gill
Cassie Cerise	Marni Barton
Tony D'Agostino	Lindsey Kirby
Shane Larson	Erik Mazur
Amy Bollock	Christy D'Agostino
Katie Winder	Tim Loupe
Michelle Courtney	Gabriella Matus
Susie Campbell	Coley Campbell

Distribution: 2017-2018 TRLL Board of Directors

<u>ITEM</u>	<u>COMMENTS</u>	<u>ACTION</u>
02.00	Call to Order at 6:32pm	Information
02.01	Approval of October 2017 meeting minutes; Gabriella Matus motioned, Carrey Simms seconded, all in favor.	Information
02.02	President Update <ol style="list-style-type: none"> a. Distribution of Board Handbooks – TRLL “Bible” that is up to each board member to keep updated and look through/customize. Handbooks will be handed over to member replacements at time of departure from the board. 	Information

<p>b. District update – can charter at any time. Coley Campbell motioned and Gabriella Matus seconded to Charter this month.</p>	<p>Tony D’Agostino</p>
<p>c. Conclusion of board turnover items</p> <ol style="list-style-type: none"> 1. Note new Post Office box number – old box was closed in June due to non-payment, no mail was kept so items may have been lost. 	<p>Information</p>
<ol style="list-style-type: none"> 2. Bank – accounts have been switched over with signers being Lindsey Kirby, Tom Barton, Amy Gill and Christy D’Agostino 	<p>Information</p>
<p>d. Crawford Field Storage – conveyed lock has changed so if a combination is needed by someone to access the storage please contact Tom Barton.</p>	<p>Information</p>
<p>e. Softball Update</p> <ol style="list-style-type: none"> 1. Shane Larson, Katie Winder, Amy Bollock and Michelle Courtney attended to head up their own softball committee. 	<p>Information</p>
<ol style="list-style-type: none"> 2. Lindsey welcomed above softball committee and conveyed that the board is here to support and help them grown and manage the softball program of TRLL 	<p>Information</p>
<ol style="list-style-type: none"> 3. Shane Larson verified the age breakdown <ol style="list-style-type: none"> i. Majors: 8-12 yo’s ii. Junior/Seniors: 12-15 yo’s 	<p>Information</p>
<ol style="list-style-type: none"> 4. Some board meetings will require sub-committee’s attendance and BOD will advise in advance. 	<p>Information</p>
<ol style="list-style-type: none"> 5. Shane Larson advised that there is a centralized scheduler for inter-league play on the western slope so if we can give them specific availability they will figure it out (spring breaks, fields, etc.). 	<p>Information</p>
<ol style="list-style-type: none"> 6. Umpires – how can we access local high school programs to fill some of the need. CRV had some good resources that were not followed up on last year. 	<p>Information/Umpire Schedule (TBD)</p>
<ol style="list-style-type: none"> 7. Field prep was missing last year and again stressing the communication with Game 	<p>Information/Umpire Schedule (TBD)</p>

	and Umpire Scheduler between the baseball and softball programs so that does not occur this year.	
02.03	<p>Treasurer Update</p> <ul style="list-style-type: none"> b. Not many outstanding expenditures this time of year. c. Raffle account has approximately \$22,000 in it currently. d. Operating account has approximately \$26,000 in it currently with \$2,500 Alpine Bank raffle sponsorship from 2017 being deposited this month. e. Coley Campbell asked for the locations, number and duration of all the league's porta-potty needs to approach his employer, Mountain Waste, to possibly provide them for the upcoming season on a complimentary basis. f. Taxes <ul style="list-style-type: none"> 1. 2016 tax return status – still awaiting receipt of return from Steve Nieslanik for Lindsey Kirby to sign 2. Location of past returns is still unknown. Steve Nieslanik can provide 2015 copy but nothing prior 3. Umpire 1099's status is still unknown for 2016 season. 	<p>Information</p> <p>Information</p> <p>Information</p> <p>Amy Gill</p> <p>Information/Lindsey Kirby</p> <p>Information</p> <p>Information</p>
02.04	<p>Fundraising and Marketing Update</p> <ul style="list-style-type: none"> a. Referenced this tab in BOD Handbook b. Lindsey pointed out that there was a lot of feedback with potential sponsors to date c. Opening Day Ceremony <ul style="list-style-type: none"> 1. Possibly at WECMRD complex in Eagle 2. Have a sponsor ready to under-write this if BOD is interested in running it 3. Food and player announcements will occur in morning and afternoon 4. All teams would only play one game that day with morning and afternoon groups participating in the singing of the National Anthem and team announcements. 5. Other fun activities to be determined d. Jerseys – will be discussed in later presentation e. Long-term plan is to have a TRLL facility in one of our communities, starting with the acquisition 	<p>Information</p> <p>Information</p> <p>Lindsey Kirby</p> <p>N/A</p> <p>Information</p>

	<p>of land and/or sponsoring with local governmental entity.</p> <p>f. Stressed we all need to communicate with each other on who is approaching who about sponsorships so there is no overlap.</p> <p>g. Reviewed sponsorship tier list, 5-Year Plan, and Agreement forms</p> <ol style="list-style-type: none"> 1. Clarified that the \$20,000 title sponsor is earmarked for players to receive their team apparel 2. Double Play and Strike Out sponsors are to help fund long term goals and raffle 3. Individual team sponsors 	<p>Information</p> <p>Information</p>
02.05	<p>Old Business</p> <p>a. Ratification of proposed 2017-2018 operating and raffle budget</p> <ol style="list-style-type: none"> 1. Generally reviewed additions and subtractions based on last meetings comments, encouraged 2. Coley Campbell motioned, Tony D’Agostino seconded with all in favor. <p>b. Discussed open board positions</p> <ol style="list-style-type: none"> 1. Shaun Baldwin presented as Player Agent for Western Eagle County, Lindsey Kirby motioned and Tony D’Agostino seconded with all in favor. 2. Coley Campbell asked for clarification on the Player Agents role, Tony D’Agostino provided a verbal description with reference to BOD Handbook for specifics 3. Erik Mazur nominated by Coley Campbell, Gabriella Matus seconded with all in favor 4. Background Checks <ol style="list-style-type: none"> i. District must perform them for the BOD, that needs to be done as soon as possible ii. Marni Barton agreed to be the coordinator. Tony D’Agostino will send the information that 	<p>Information</p> <p>Information</p> <p>Information</p> <p>Information</p> <p>Information</p> <p>Information</p> <p>Marni Barton/Tony D’Agostino</p>

	LLI services provide. A process for receiving Volunteer applications, how they are held and returned to Town Representatives needs to be put into place.	
02.06	<p>New Business</p> <p>a. Review of jersey options from samples presented – update Team Matrix spreadsheet and send to Tom Barton</p> <ol style="list-style-type: none"> 1. Juniors: Augusta Sportswear, 1660 Slugger Jersey, available in 12 colors for approximately \$15.10 each, not including printing 2. Intermediate: Teamwork, 1202P Crossbow Jersey, available in 12 colors for approximately \$13.95 each, not including printing 3. Major/Minors: Augusta Sportswear, 429 Power Plus Jersey, available in 12 colors for approximately \$9.90 each, not including printing 4. Minors: Augusta Sportswear, 427 Wicking 2-Button Jersey, available in 12 colors for approximately \$5.0 each, not including printing 5. Majors Softball: Augusta Sportswear, 1670 Over Power 2-Button Jersey, available in 10 colors for approximately \$7.80 each, not including printing 6. Juniors Softball: Augusta Sportswear, 1532 Ladies Blaster Jersey, available in 12 colors for approximately \$12.50 each, not including printing 7. Managers and Coaches – Lindsey Kirby is hoping to include a shell coat within budget available <p>b. Hats update by Marni Barton</p>	<p>Christy D’Agostino</p> <p>Information</p> <p>Information</p> <p>Information</p> <p>Information</p> <p>Information</p> <p>Information</p> <p>Information</p> <p>Tom Barton</p>

	<ol style="list-style-type: none"> 1. Needs to say baseball more than the “TR” letters say for All Stars and T-Ball seasons of the past 2. Shape of what was discussed; no flat brim desired <p>c. 2018 fee structure</p> <ol style="list-style-type: none"> 1. Early bird and regular registration fees were reviewed as presented in the agenda <ol style="list-style-type: none"> i. It was also agreed to break out early bird and regular registration periods into a four-tiered payment plan instead of the 2-3-tiered plan of last year. It was verified though that if players registered past one of the payment deadlines they are responsible to pay up to where the current deadline is. ii. Gabriella Matus motioned, Christy D’Agostino seconded and all in favor 2. Sibling rates were reviewed as presented in the agenda <ol style="list-style-type: none"> i. It was explained that the sibling rates stay the same regardless of division. For instance, if a family registers a Junior, Minor and Softball player the reduced rate will be the same even though these three divisions have different registration rates ii. Cassie Cerise motioned Coley Campbell seconded and all in favor of the sibling rate system as presented. 3. Coaches players registration fees will not be refunded at this point. This 	<p>Information</p> <p>Information</p> <p>Information</p> <p>Information</p> <p>Information</p> <p>Information</p> <p>Information</p>
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	<p>will depend on monies left at the end of the season and be up to board approval based on monies available at that time. Regardless, no board member, who is not a manager, will receive a player registration refund because our 501(3)-c status.</p> <p>d. Ratification of Constitution Amendments</p> <ol style="list-style-type: none"> 1. Distributed twice in past month to current BOD membership at that time 2. Reviewed each Amendment 3. Gabriella Matus motioned and Cassie Cerise seconded with all in favor <p>e. League-wide refund policy was discussed and the need for it due to past team number fluctuations too close to the start of the season along with team numbers manipulation, it was agreed upon as follows;</p> <ol style="list-style-type: none"> 1. Full refund given through March 22, 2018 2. 50% refund up until March 30, 2018 3. A medical caveat will be added for a pro-rated return based on when the injury or illness occurred in the season 4. Gabriella Matus motioned Coley Campbell seconded and all in favor <p>f. Website review request by BOD</p> <ol style="list-style-type: none"> 1. Level of security access for each board member was discussed and members were advised to contact Tony D'Agostino if their permissions were not set properly to their role 2. How to use the website as a tool in preparation for assessments and the draft will occur at a meeting after the first of the year or possibly be scheduled as another meeting because of the lengthy nature of the discussion 	<p>Information</p> <p>Information</p> <p>Information</p> <p>Information</p> <p>Information</p> <p>Information</p> <p>Information</p> <p>Information/Tony D'Agostino</p> <p>Information/Christy D'Agostino</p> <p>Information</p>
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3. Above discussion of assessments also lead to a review of the Master Administration Schedule regarding, when assessments, the draft, and first week of practices occur.

i. Some members wanted to see the first week of practice moved up to March 12th, which is the night of the proposed board meeting to discuss any draft issues. Suggestions on how to re-work this timeframe was discussed and will be re-visited at the next meeting.

Information

ii. Some board members conveyed local public-school district spring break timeframes, but town representatives still need to look at private school's breaks

Information

iii. Christy also conveyed that we will need 8th grade continuation dates which led to a discussion about spring breaks and continuation being the only two dates we can accommodate as a league due to the large geographical location of our league.

Tony D'Agostino

4. BOD would like to see the following items programmed into the online registration process to make sure they are completed and held for record in the proper place

- i. Media release
- ii. LLI Registration form
- iii. Medical Release
- iv. Financial Aid

v. Code of Conduct		
02.07	<p>Member Forum – no requests submitted</p> <ul style="list-style-type: none"> a. Gabriella Matus complimented executive board for tonight’s meeting preparation “knocked it out of the park”. b. Tony D’Agostino suggested naming a field after Steve Martin for all his efforts to form and run the league over the past twenty plus years. Everyone present was in favor of pursuing. c. It was suggested to donate the Glenwood Royals jerseys to 2017 team in honor of Shane Sherrick at TRLL’s proposed Opening Day ceremony d. Lindsey Kirby and Carrey Sims conveyed that the City of Glenwood Springs is accepting community input on how to re-use existing Vogelaar field space and how TRLL members can support the effort for baseball use. 	<p>Information</p> <p>Information</p> <p>Information</p> <p>Information</p>
02.08	The next scheduled TRLL Meeting is December 4, 2017 from 6:30pm to 8:30pm at US Bank.	Information
02.09	Meeting adjourned at 9:00pm by motion from Amy Gill and second from Gabriella Matus.	Information