

October 2016 ACBC Board Minutes

Monday, October 17th, 2016

Attendees: Dave Yount, Jen Street, Chad Street, Rachel Snyder, Scott Jones, Lori Strom, Mike Hershberger, Kacey Harken, Bob Fontana, Jason Becker, Missy Starr, Mark Den Adel, Kirk Ridout

Financial Report: Given by Mark Den Adel, assisted by Jason Becker. Mark shared a balance sheet with all members present. We are paying Kingdom Hoops according to a schedule created through our agreement. We have currently paid them \$15,000. Shion & Missy, our two employees have also been paid their first installments of \$900 each. We are incurring a loss this year but have savings from previous year to cover this. Next year, we will have to consider trimming expenses or raising fees so as to not incur another financial loss.

Registration fees were due in full on October 1st. Reports were sent out by Missy Starr indicating who still owes. An email to all club players will be sent to remind all to make final payment. This email will state that players who are not paid in full by October 24th will not be allowed to play in games until payment is made. Presidents, vice presidents and secretaries will reach out to those who haven't paid by October 24th. This does not apply to scholarship/reduced fee players who have their own arrangements made for making payments.

Discussions/Topics/Reports:

- Jen Street gave a report about Physiotherapy Associates offering their free services to our club. We agreed to give business cards to all coaches and share the information with coaches so they can share with athletes. Basically, if ACBC players are injured or experiencing pain, Physiotherapy Associates will give free initial assessment/appointment. Since we don't currently advertise on our website, we will not post this information online but will share information by word of mouth and handing out of business cards. Jen will follow up with them.
- We will NOT provide coaches shirts this year or vouchers for discounted/free spirit wear. Rachel Snyder has some shirts from last year if

anyone needs one. Bob Fontana has new varsity t-shirts he would also give to coaches if needed. Grade-level directors will instruct their coaches to wear Centennial gear when coaching to promote our club and our varsity programs.

- **Player of the Week Program** is a YES for this season. Rachel Snyder shared that Shion will assist her with this program. He will be at Wednesday night skills sessions to assist with 5th-8th graders and also working with 3rd/4th graders so he will be observing kids, talking with coaches about which players deserve recognition. Coaches will be instructed to nominate kids to Shion who are showing great leadership skills, skill improvement, great attitude & effort. This is an exclusive program and not all players will be nominated. Shion will choose up to 4 players a month. Once chosen, Rachel will get a picture for the website and “interview” them for a short story to be posted on our website. Rachel will send an email to all grade level directors with this information.
- **Uniforms:** Will be shipped directly to players’ homes on or before October 24th. P&M Apparel will ship uniforms as they print them so not everyone will receive their uniform on the same day. An email will be sent to all players sharing this information.
- **Kingdom Hoops facility:** Kirk is meeting with them to discuss protocol for locking up facility and other rules/procedures for using their space. He will report back to us.
- **ACBC Night:** Jen Street is setting up this event with Tom Kinseth. The Hawk VS. Jag game is December 20th and it was decided to choose a different night because it is a Tuesday night and most of our teams have practice on that night. We discussed having a scrimmage at ½ time, forming a tunnel or other options to showcase our club. Nothing was decided. Last year we players got in free through ACHS. ACBC paid out of our funds to get coaches in for free.
- **Shion:** Scott Jones and Josh Porter are confirming with Shion that he will be attending Wednesday night skills session because KH is just providing one lead coach.
- **Christmas Cards/Gifts for Coaches:** We decided not to do this due to low funds.

- **Team & Individual Pictures:** We decided not to offer pictures this season.
- **Background checks:** Missy will be doing background checks on new coaches. Kirk Ridout will get password/other info so this can be completed.
- **Director of Operations Position:** This position will not be created at this time due to low funds & other reasons. It will be considered in May when we create the next season's budget.
- **Tournament sign-up/Reimbursements:** Grade-level directors will relay the following information to their coaches:
 1. Each coach is responsible to sign up for all tournaments/leagues on their own.
 2. Each coach will pay for these with their own funds and receive reimbursement from the league. Please consider submitting ALL receipts at one time to Mark Den Adel so ONE check can be made for your reimbursement, if possible.
 3. Gym Rats League and ALL Kingdom Hoops tournaments are available for 5th-8th graders to attend as a part of our agreement with them. Teams DO need to sign up for these tournaments and leagues however.
- **Organization of our board:** A discussion was held regarding how best to run our club. Going forward, our board will begin to create more formalized procedures about terms of service for board members, voting of new members, etc.
 - It was decided that the Executive Board Members include: Head Varsity Boys Coach, Head Varsity Girls Coach, Girls President and Vice President, Boys President and Vice President, Girls Secretary, Boys Secretary, Practice Scheduler. Only the Executive Board Members are voting members when a decision is voted on.
 - The Regular Board Members include the Executive Board Members as well as: Uniform Coordinator, Grade-Level Directors for each grade level 3rd-8th grade boys and girls. We will use the term "grade-level director" for this position.
 - Shion, our Director of Coaching and Missy Starr, our League Administrator are not board members, but highly encouraged to attend all board meetings.

- Jason Becker shared how Little League and other youth sports teams run their organizations and will do some research on how best we could run our club.
- **Next Meeting:** Kirk will discuss with Josh Porter whether or not we meet in November and January.