



February 2018

## Player Release Procedure

The procedure for players seeking a Player Release from the 2017/18 season will be as follows:

### Travel Players:

- A player requesting a release must make the request via email to your/their current team manager.
- The team manager will then verify that the players financial obligation to HHA has been fulfilled.
- The team manager will then forward that request with a confirming email to me that the player is approved to be released.
- I will then email a signed release to the requesting player.

### House Players:

- A player requesting a release must make the request via email to Tom Zdrojewski or myself.
- Tom or I will then verify that the players financial obligation to HHA has been fulfilled.
- Tom or I will then will then email a signed release to the requesting player.

Releases will not be provided unless all financial obligations to HHA have been fulfilled. No exceptions will be made! Releases should be requested the week of March 12th for 12U and below and the week of April 2nd for 14U and above. Releases will be processed only during those dates.

Please note that the Release process can take up to 7-days to complete. Please do not request a release and expect it that same day.

Yours in hockey,

David McDermott  
President, HHA