



Team Manager Responsibilities:

1. Team Communication:
 - a. Expectations of the season
 - b. Lead on schedule and communication of schedule utilizing League Athletics
 - i. Practices – Games-Team Events
 1. Pictures
 2. Uniform order
 3. Team Rockies Game
 4. Register for Tournaments
 - ii. Changes (schedule, team, league)
2. Contact information:
 - a. Parents and players: Maintain updated Full Roster
 - i. Tournaments
 1. Copy of Birth Certificates for each player
 2. Medical Forms for Tournaments
 - ii. Emergency contact
 - iii. Lights ON: Tiffany Hansen : 303-809-0523
 - b. Lights OFF: Broomfield Contactor: 1-877-347-3319 password: Thunder-Academy18
 - c. Umpire: Jeff Leonard: 303-818-8831
3. Team Checking Account:
 - a. If opening a new account, you will need a letter of permission from Thunder Baseball League to open the account. Email Candice Smith @ candice3195@gmail.com or Shawn Williamson @ shawnwilliamson@yahoo.com
4. Track team availability for League Games...N/A for Academy Teams
 - a. Inform Tiffany Hansen (scheduler)
 - b. If changes happen during season
 - i. Inform Tiffany of needed changes
 - ii. Inform other team's coach of changes being made
5. Important Contacts: We are here to help!
 - a. Scheduling: Tiffany Hansen - 303-809-0523 or tblscheduler@gmail.com
 - b. General Questions : Candice Smith -720-341-0603 or candice3195@gmail.com
 - c. GQ or BOD: Shawn Williamson – 720-352-4409 or shawnwilliamson@yahoo.com