

**Sno-Valley North Little League November Meeting
Final Meeting Minutes
7 November 2015**

Meeting Call to Order: 7:00pm by J. Willmon.

Attendees: Jessie Willmon, Andrew Rafferty, Gunnar Swanson, Mike Eck, Joe Lyons, Mike Komola, Stephanie Combs, Joe Combs, Brett Newell, Ryan Mundy, Nate Veranth, Robby Mason, Corey Lowell, Ryan Hampton, and Eric Jeanes.

Introduction: Jesse W. introduced the meeting and presented a general overview of the agenda provided by Eric J with the following items:

- 1) **October Meeting Minutes:** The October SVNLL meeting minutes were approved unanimously by the BOD. Eric J. will post the final minutes onto the SVNLL OneDrive 2015 secretary folder.
- 2) **Big Rock Fields:** Despite the recent upheaval on social media, Jessie W. indicated that the Big Rock Field Project is still viable with the City of Duvall and confirmed SVNLL's financial commitment to the project. A City Hall meeting will be held on 17 November and Jessie W. will be present to further voice SVNLL official financial endorsement for this project.
- 3) **Gear Returns/Storage Container:** Jessie W. indicated that a climate-controlled 10'X30' storage room is currently available for use by SVNLL (Unit #2118 at Carnation Storage. The BOD selected 21 November (1200 hrs) as the date to transfer gear from the old storage container and conduct managerial gear returns from the 2015 season. Some SVNLL equipment resides at Josh Polacek's residence and should also be transferred to Unit 2118. The BOD discussed the need for a preliminary inventory assessment. The code for the gate is "" and for key box into shed is "".
- 4) **Storage Sheds at Tolt-Mac and Mariner Fields:** Corey L. obtained preliminary estimates for two ready-made storage sheds (~10'X12') including delivery to each field for ~\$2,300 each. The BOD decided to upgrade to double doors (safety), flooring (pressure treated), ramps, and metal roof and get an additional estimate from Home Depot. Jessie W. agreed to speak with King County re: the plans for new equipment sheds and send Corey L. measurements of the shed located at Tolt Mac field. The old sheds will need demobilization before the new sheds can be constructed. Gear currently residing in the old sheds will be transferred to the storage facility on 21 November. Jessie W. indicated that the Fall City-based semi-pro Hooters baseball club may refurbish Tolt-Mac fields with addition of batting cages and other amenities for the 2017 season. The plans would not interrupt SVNLL field usage as currently stipulated. More information should be available in January.
- 5) **Baseball Trailer Preparation:** Kappie A. (*in absentia*) relayed to Eric J. that the Jr. Cubs Red football team cleaned out the baseball trailer located at Josh P. residence on 18 October. Some equipment will be transferred to the new storage facility. Eric J. provided Kappie A. details on new storage facility in Carnation.
- 6) **Riverview Education Foundation:** Kappie A. was directed to contact Brett N. to collect all-star jersey/hats for swag bag donation to the River Education Foundation Fundraising event.

- 7) **Duvall Tree Lighting:** Corey L and Kappie A. are organizing the Duvall tree lighting SVNLL booth. The BOD unanimously agreed on approving the purchase of trinkets or small gifts to attract visitors. Free popcorn (donated from local theatre) and/or refreshments will also be offered at the booth along with a carnival game(s).
- 8) **Schedule of Events 2015-2016:** It was indicated that numerous families that were new to the SVNLL were not informed of the schedule of events during the 2015 season. Eric J. provided a preliminary schedule to Stephanie C. The BOD selected 30 April or 14 May for “opening Day Ceremonies”. The BOD decided to re-name the festivities to reflect a more accurate depiction of the activities, (e.g., SVNLL Jamboree). Jessie W. relayed to the BOD that Cedarcrest will not be hosting District Baseball tournament this year so the field will be open when the Jamboree date is finalized. The final date as well as firm dates for the complete 2015-2016 schedule will be finalized at the December BOD meeting. Stephanie C. will update the web-site and social media pages with the final schedule of events.
- 9) **Manager Recruitment:** The BOD acknowledged the need to recruit prospective managers for the upcoming seasons, particularly at the lower age groups. Brett N. will work with Eric J. to plan, organize, and conduct prospective manager informational meetings that will be held in both Duvall and Carnation in early January. A detailed packet of duties and/or job description and schedule of activities will be developed in advance of the prospective manager meetings.
- 10) **Registration:** Online registration for SVNLL will begin on 1 December; in-person registration will also occur at player evaluations on 9 January and 23 January. The BOD agreed that the concussion waiver forms should be combined with the registration process. Eric J. indicated the need for “kid mail” flyers and lawn signs that advertise registration and other important schedule events. Jessie W. and Mike E. agreed to install lawn signs. The BOD agreed that the flyer should be a short notice that includes registration, tree lighting, manager recruitment meeting, and player evaluations. Kappie A. and Stephanie C. will coordinate on a flyer that will be printed at EF Prints (Duvall) and included in local kid mail as well as available at Duvall tree lighting ceremony.
- 11) **Baseball Pre-Season Clinics:** The BOD unanimously agreed on the proposal by Josh P. to conduct baseball clinics (league age 10-12) at CHS. The weekly clinics/camp will begin in December 2015 and continue through February 2016. Brett N. will work with Josh P. and report back to the BOD at December meeting on status.
- 12) **SVNLL Website:** Stephanie C. asked permission to re-organize the SVNLL web site to reflect similar sites from area Little Leagues. The BOD confirmed and noted that it should contain SVNLL policies on manager selection, player evaluations and draft processes, all-star selection process, schedule of events, and FAQ at a minimum. Stephanie C. will also circulate a draft questionnaire that would be used to answer some of the more frequently encounter questions regarding SVNLL operations.
- 13) **SVNLL Communications:** Stephanie C. also asked for the preferred communication protocol. Currently SVNLL uses the web-site and Constant Contact to distribute information to prospective participants. Mike E. indicated that both methods have been used in the past but the Web-based program is easier to refine the audience and attempt to eliminate duplicate messaging. Carter K. previously transferred the Constant Contact information to Stephanie C and the BOD.
- 14) **Big Rock Field Bases:** Brett N. indicated that the base pegs at Big Rock field are no longer maintaining position and causing in-game delays. Jessie W. agreed to contact City of Duvall and also mention the need for peg markers at 60, 80, and 90 ft intervals.

15) Rijo Clinics: Brett N. relayed to the BOD that he has reserved March for team clinics that are conducted at Rijo Athletics Facility. Brett N. will also contact Rijo re: the details on coach clinic that is typically offered in early March at Rijo. The clinic is free if the league signs up at least 10 manager/coaches to attend.

16) Financial Report: Mike K. relayed to the BOD the 2015 financial report. The 2016 projected budget was adjusted to reflect 2015 income and expense. In short, the 2015 budget had a projected to incur a loss of \$6,000 but actually profited SVNLL \$21,000. Joe L. noted that umpire fees will likely increase in 2016; however this fee increase will likely be off-set by lack of umpires for AAA games. The “field Improvement” line item will be updated to reflect storage shed purchase. Several other line items (i.e., team uniforms vs. all-star costs) will be further clarified at the December BOD meeting. Joe L. also mentioned that sponsor appreciation plaques should be delivered before fund raising/sponsorship events kick-off. Jessie W. agreed to track down the current location of sponsorship plaques.

Action Items:

- 21 November storage shed clean-out and transfer gear to new facility/manager returns begin;
- Jesse W. to continue to interface with King County regarding Mariner and Tolt Mac storage shed replacement;
- Jesse W. will contact City of Duvall concerning Big Rock Field base replacement;
- Jesse W. to attend 17 November City of Duvall meeting in support of Big Rock field project;
- Jesse W. to track location of sponsorship plaques and organize distribution;
- Corey L. to obtain estimate for two ready-made storage sheds plus delivery to Tolt-Mac and Mariner fields with recent upgrades;
- Kappie A. and Corey L. to finalize tree lighting booth activities and notify need for participation on 4 December;
- Stephanie C. to develop flyer with Kappie A. for kid mail and tree lighting ceremony;
- Stephanie C. to develop questionnaire that facilitates the FAQ portion of SVNLL web-site;
- Brett N. and Eric J. to develop manager recruitment meetings in Duvall and Carnation;
- Kappie A. to collect scholarships and all-star swag for REF;
- Brett N. and Josh P. to arrange weekly baseball (age 10-12) clinic/camp at CHS;
- Mike K to finalize 2015 actual and 2016 preliminary budget estimate;
- Eric J. to provide preliminary schedule of events to Stephanie C.

Next SVNLL BOD Meetings:

14 December at Rose Room 7-9 pm;

11 January at 7-9 pm;

8 February at Duvall Fire Station 7-9 pm

Meeting Adjourned: 9:00 pm.

Meeting Minutes taken by Eric J.