

Application Instructions

- ✓ Applications to Manage in the Senior Majors, Senior Minors, Majors and Central Majors must be received prior to September 10, 2018 in order to be considered for Manager Voting.
- ✓ ALL League Officials, Managers, Coaches and Volunteers over the age of 18 are **REQUIRED** submit the attached forms
- ✓ Two forms are **REQUIRED**
 - Billerica Little League requires the Manager Application
 - Little League International requires the Volunteer Form
- ✓ Your **FULL** Social Security Number (SSN) is **REQUIRED** for processing
- ✓ The Little League Volunteer Application will used for:
 - National Background Check as required by Little League International
 - The Massachusetts Criminal Offender Record Information (CORI) background check for Criminal History System Board pursuant to Chapter 6, paragraph 172H which mandates organizations primarily engaged in providing activities to children 18 years or less, that accepts volunteers, to obtain all CORI regarding volunteers prior to accepting any person as volunteer. (CORI processing ID BILL)
- ✓ Each form **MUST BE** completed in their entirety
- ✓ Your **FULL NAME** (First, Middle and Last) is **REQUIRED** for The Little League Volunteer Form
- ✓ A copy of your Driver's License is **REQUIRED**
- ✓ **DO NOT PRINT** double sided. Each page should be a separate sheet of paper
- ✓ All forms **MUST** be submitted to Billerica Little League **PRIOR** to a manager or coach being assigned to a team and / or meeting with their team
- ✓ Forms may be mailed to:
 - Billerica Little League
 - Attn: League Secretary
 - PO Box 267
 - Billerica, MA 01821
- ✓ Forms may also be dropped off at the Little League Condo during any General Meeting. General Meetings are held the first Tuesday of every month from August through March. From April to July the meetings are the first and third Tuesday of the month. The Condo is located behind Sal's Pizza at **330 Boston Rd, Unit 10**.
- ✓ As a Manager or Coach you are encouraged to attend the League's General Meetings the first Monday of each month.
- ✓ The Billerica Recreation Department requires that all Managers be certified annually by the National Alliance for Youth Sports (NAYSA) for each sport they are involved with. You must complete or renew your certification before March 30th or you be required to attend a 3 hour training class. You can renew your certification or take the class on-line at www.nays.org.
- ✓ Please direct any questions concerning this process to postmaster@billericalittleleague.org.



Billerica Little League

Manager / Coach / Volunteer Application

2019 Season



Position			
League Official	<input type="checkbox"/>	Concession Stand	<input type="checkbox"/>
		Other	<input type="checkbox"/>
Division			
Senior Majors Manager	<input type="checkbox"/>	Senior Minors Manager	<input type="checkbox"/>
Senior Majors Coach	<input type="checkbox"/>	Senior Minors Coach	<input type="checkbox"/>
Central Majors Manager	<input type="checkbox"/>	Triple A Manager	<input type="checkbox"/>
Central Majors Coach	<input type="checkbox"/>	Triple A Coach	<input type="checkbox"/>
Single A Manager	<input type="checkbox"/>	Tee Ball Manager	<input type="checkbox"/>
Single A Coach	<input type="checkbox"/>	Tee Ball Coach	<input type="checkbox"/>
		Majors Manager	<input type="checkbox"/>
		Majors Coach	<input type="checkbox"/>
		Double A Manager	<input type="checkbox"/>
		Double A Coach	<input type="checkbox"/>
		Challenger Manager	<input type="checkbox"/>
		Challenger Coach	<input type="checkbox"/>

If you are applying for more than one Manger position please list your order of preference below

1. **2.** **3.** **4.**

Name: _____

Address: _____

Email: _____ Alternate Email: _____

Telephone: _____ Cell Phone: _____

Employer: _____ Occupation: _____

Number of children playing in Billerica Little League: _____ Ages: _____

How many years have you been involved with Billerica Little League: _____

Please describe your involvement with Billerica Little League including any committees you have served on: _____

List any other Youth Organizations you belong to: _____

Why should you be considered for a position? _____

Additional comments: _____

Signed: _____ **Date:** _____

This form may only be signed by the Applicant



Little League® Volunteer Application - 2018

Do not use forms from past years. Use extra paper to complete if additional space is required.

A COPY OF VALID GOVERNMENT ISSUED PHOTO IDENTIFICATION MUST BE ATTACHED TO COMPLETE THIS APPLICATION.

Name _____ Date _____

First Middle Last

Address _____

City _____ State _____ Zip _____

Social Security # (mandatory) _____

Cell Phone _____ Business Phone _____

Home Phone: _____ E-mail Address: _____

Date of Birth _____

Occupation _____

Employer _____

Address _____

Special professional training, skills, hobbies: _____

Community affiliations (Clubs, Service Organizations, etc.): _____

Previous volunteer experience (including baseball/softball and year): _____

1. Do you have children in the program? Yes No

If yes, list full name and what level? _____

2. Special Certification (CPR, Medical, etc.)? (list) Yes No

3. Do you have a valid driver's license? Yes No

Driver's License#: _____ State _____

4. Have you ever been convicted of or plead no contest or guilty to any crime(s) involving or against a minor? Yes No

If yes, describe each in full: _____

5. Have you ever been convicted of or plead no contest or guilty to any crime(s) Yes No

If yes, describe each in full: _____

(Answering yes to question 5, does not automatically disqualify you as a volunteer.)

6. Do you have any criminal charges pending against you regarding any crime(s)? Yes No

If yes, describe each in full: _____

(Answering yes to question 6, does not automatically disqualify you as a volunteer.)

7. Have you ever been refused participation in any other youth programs? Yes No

If yes, explain: _____

In which of the following would you like to participate? (Check one or more.)

- League Official Umpire Manager Concession Stand
- Coach Field Maintenance Scorekeeper Other

Please list three references, at least one of which has knowledge of your participation as a volunteer in a youth program:

Name/Phone

IF YOU LIVE IN A STATE THAT REQUIRES A SEPARATE BACKGROUND CHECK BY LAW, PLEASE ATTACH A COPY OF THAT STATE'S BACKGROUND CHECK. FOR MORE INFORMATION ON STATE LAWS, VISIT OUR WEBSITE:

<https://www.littleleague.org/player-safety/state-laws-background-checks-leagues/>

ASA CONDITION OF VOLUNTEERING, I give permission for the Little League organization to conduct background check(s) on me now and as long as I continue to be active with the organization, which may include a review of sex offender registries (some of which contain name only searches which may result in a report being generated that may or may not be me), child abuse and criminal history records. I understand that, if appointed, my position is conditional upon the league receiving no inappropriate information on my background. I hereby release and agree to hold harmless from liability the local Little League, Little League Baseball, Incorporated, the officers, employees and volunteers thereof, or any other person or organization that may provide such information. I also understand that, regardless of previous appointments, Little League is not obligated to appoint me to a volunteer position. If appointed, I understand that, prior to the expiration of my term, I am subject to suspension by the President and removal by the Board of Directors for violation of Little League policies or principles.

Applicant Signature _____ Date _____

If Minor/Parent Signature _____ Date _____

Applicant Name (please print or type) _____

NOTE: The local Little League and Little League Baseball, Incorporated will not discriminate against any person on the basis of race, creed, color, national origin, marital status, gender, sexual orientation or disability.

LOCAL LEAGUE USE ONLY:

Background check completed by league officer _____ on _____

System(s) used for background check (minimum of one must be checked):

Regulation 1(c)(9) Mandates all checks include criminal records and sex offender registry records

* JDP Sex Offender Registry Data and National Criminal
Records check, as mandated in the current season's official regulations

**Please be advised that if you use JDP and there is a name match in the few states where only name match searches can be performed you should notify volunteers that they will receive a letter or email directly from JDP in compliance with the Fair Credit Reporting Act containing information regarding all the criminal records associated with the name, which may not necessarily be the league volunteer.*

Only attach to this application copies of background check reports that reveal convictions of this application.