

**Every year in March an election is held to fill positions on the STAHA Executive Board. STAHA always seeks new input, new ideas and enthusiastic people to join the Executive Board as invigoration helps to grow a strong organization!**

**Nominations should be sent to Ruth Rich, Secretary, at [rdrfill@att.net](mailto:rdrfill@att.net)**

In order to achieve an alternating slate going forward, all seven positions will be re-elected in this year's election— some for a one-year term, and the others for two-year terms. Some board members will be seeking re-election. For those qualified to serve as Treasurer, our veteran Treasurer, Jim Kennedy, is available to train a successor this coming year (as he has one more year with a high school-aged player in Tahoe.)

### **Positions being elected for *two-year terms*:**

#### President

Chair of all *Association Meetings* and *Executive Meetings* responsible for development of agenda for the *Association Board Meeting*. Must attend all *Executive Board* and *Association Board Meetings*. Tie-breaker vote in all matters of the *Executive and Association Boards*, unless the decision is tabled for discussion. Responsible to travel to and attend all NorCal meetings (fines and sanctions can be levied against our organization.) Serves and votes as STAHA's representative on all NorCal decisions. Signs all contracts on behalf of the Organization. Signatory on STAHA bank accounts.

#### VP of Development

Responsible for the development of coaches and players and ensuring that the Organization is abiding by American Development Model (ADM) as set out by USA Hockey. Responsible for seeking outside training opportunities for STAHA teams. Provides a report at all *Association Board Meetings*. Acts on behalf of the President in his/her absence. Any vote conducted in proxy of the President shall hold just as if that officer were present.

#### Coaching Staff Director

Responsible for the recruitment and leadership of all coaching staff, ensuring that the Association is abiding by all USA Hockey, NORCAL, and CAHA guidelines. Coordinates ongoing coaching trainings. Is the point of contact on the Board for player/parent/ coaching concerns. Provides a report at all *Association Board Meetings*.

## **Positions will be elected for a *one-year term (in this year's election)*:**

### Treasurer

Maintains the accounts of the *Association*. Ensures that members are billed, monies are collected and deposited, and statements are reconciled. Communicates issues (i.e. members *not in "good standing"*) and status regularly to the *Executive Board*. Works in conjunction with the President on all financial agreements (banking, accountancy and other contracts.) Oversees the Scholarship Committee. Provides a report at all *Association Board Meetings*. Provides a final Season Accounting at the *Annual Meeting*. Signatory on the STAHA bank account and a holder of the STAHA lockbox key.

### Secretary

Works with the *Executive Board* to develop the agenda for each *Association Board Meeting* and distributes that in a timely manner. Provides, in a timely manner, a written account (*Minutes*) of all *Association Board Meetings* to the general *Membership*. Is responsible for recording the voting, documentation, establishing quorum, etc. for all matters of the *Board*. Communicates with the *Membership* as directed by the *Executive* or *Association Board*. Is signer on the Association's bank account and may be a holder of the STAHA lockbox key. Provides a report at all *Association Board Meetings*.

### VP of Travel Hockey

Leads all programs where skilled participants desire to participate in competitive travel leagues and tournaments (NorCal) whose outcomes become of more importance. Lessons in commitment and personal sacrifice, for the betterment of the team (team play versus individual statistics), are paramount. Coordinates team uniforms. Acts as liaison with all team managers in all aspects (securing lodging for all Away Games and Tournament Weekends, ensuring that all players have required uniforms.) Is the point of contact on the Board for concerns related foregoing. Provides a report at all *Association Board Meetings*.

### VP of Recreational Hockey Programs

Leads recruiting efforts for the organization. In an effort to meet STAHA objectives, leads all programs designed to further skills (clinics, drop-ins). Coordinates recreational league (in-house) play that offers voluntary participation in modified travel games and tournaments. In these programs, participation and sportsmanship take precedence over outcomes. In addition, works with the rink (TSE) to support feeder programs. Provides a report at all *Association Board Meetings*.

## Nomination and Election qualifications and process:

1. Any member *in good standing* may nominate another member *in good standing*.
2. Each household *in good standing* is allowed **one vote per registered player**. Households *in good standing* with two registered players may exercise two votes, and so on.
3. Non-parent coaches are considered members *in good standing* provided that they meet the requirements below.
4. A member *in good standing* meets the following criteria:
  - Tuition is paid in full
  - Paperwork, including all required certifications, was completed and supplied to the appropriate team manager(s)
  - Is not under disciplinary action

## Timeline for Nominations and Election

- **Nominations will be accepted between now and Wednesday, March 14.** In order for a nomination to be valid, an individual must receive more than one nomination **and** must meet the requirements of *member in good standing* (as noted above) in order to be considered a candidate for the election.
- **Nominees will be notified of their nomination by Thursday, March 15** and must accept or decline nomination by Friday, March 16.
- **Nominees who accept their nomination will have until Monday, March 19** to provide a candidate platform statement outlining information relevant to his or her interest in and ability to fill the position. Candidate statements will be distributed to the Organization in order to provide voters with information about each candidate's qualifications.
- The Election Ballot link will be emailed to all *members in good standing*. **Using a polling service, such as Survey Monkey, voting will begin on March 23rd. All votes must be cast by 5pm, Saturday, March 31.**
- The results of the election will be tallied and reported to the Organization on Monday, April 2nd.
- The new Board will be installed at the STAHA's Annual Meeting in April.