

## **Cary High School**

### **Imp Club Meeting Minutes**

**February 12, 2017**

**Attendees:** Ken Kinsey, Serge Beaudoin, Ed Mazza, Jennifer Jewell, Mary Hill, Mike Dunphy, Rick Adamson, Marci Henderson, Dee Jones

Meeting called to order at 7:02 pm

January meeting minutes were not available. Ken will try to send them out via email.

**Welcome:** Ken Kinsey

**Important Dates that affect the Imp Club:** Ken Kinsey

- Feb 13, 15, 17 – Basketball SWAC Tournament (Men's & Women's Basketball)
- Feb 16-18 – NCHSAA State Tournament Individuals (Wrestling)

**Confirm Quorum:** Only 6 voting members were present.

**Treasurer Report:** Dee Jones

\$3,000 donation from an Imp Family was made to Cary Athletics – they have requested that \$1,000 be given to football, wrestling and baseball.

The Chipoltle dine-out night raised \$149.35. Discussions about why the event was so poorly attended. Suggestions about printing flyers and posting them around campus to help make the events more visible to students and staff. It was also suggested that the information be sent out on twitter.

The following CHS teams are currently in the RED: Baseball, Women's & Men's Basketball, Men's & Women's Lacrosse, Women's Soccer, Track and Swimming. These teams will be notified by Mike Dunphy that they currently have negative balances and that any new purchases will be halted until their accounts are back in the positive.

The Imp Club is currently \$9,000 over last year at this time. This is great news and a huge reason for this is the success of our membership program and the sponsorship program, which has shown a 67% profit margin. The concession stand has also shown a 45% profit margin, which is up 50% from last years numbers. The goal of the spirit wear is to break even.

The board agreed that we need to push the purchase of sports programs at various events to sell all remaining programs.

Dee Jones presented a breakdown of the finances and who it affects. 57% of the cash distribution goes to the student athletes, 7% goes to administration fees and 36% of the money goes to CHS Athletic daily operations.

1099's will be issued to various vendors and persons. Susan Glendenning will help the Imp Club to figure out who those individuals are.

In the future the Imp Club will require info for a 1099 to anyone not incorporated before a check is cut. A photo and some type of scanned document will be necessary to submit to the Imp Club treasurer.

From now on the Imp Club will require deposit forms and expense forms to be filled out by coaches submitting money to the Imp Club. These forms are located in the office where the safe is located in the gymnasium. The Imp Club will also provide electronic copies to coaches as well.

Dee has also been working on updating policies and the by-laws for the Imp Club. The information was submitted to the board to review and look for changes or additions. The information will be reviewed and presented for approval at the next board meeting.

There was a request to put a new safe in the closet of the concession stand to handle larger sums of money. If envelopes are too big to fit in the safe the money will need to be taken up to the safe in the gymnasium.

**Membership:** Ken Kinsey

No new changes to the membership. Patricia Berkowitz will try to attend an upcoming spring sporting event to sell memberships. Event TBD.

**Concessions:** Ken Kinsey

We have passed the health inspection for the concession stand located in the gymnasium. It was recommended that we purchase a new ice bucket to dispense ice to containers. We were also reminded that we need to put a date on materials that were opened such as ketchup and mustard containers.

It was also mentioned that we still need to send a board member to take the foods certification course. This needs to be completed before the end of the school year. Jenice Bass has talked to Mrs. Whitesides about this course and will report back on when the course is available.

Items in the gymnasium concession stand will be moved by Ken and Jenice down to Cooper Field concession stand. The new popcorn machine will stay in the gymnasium stand.

It was proposed that a procedure for opening and closing the concession stand be provided and put in place to help make sure that we continue to follow the necessary rules that are enforced from the health inspector.

It was proposed that any new menu items for the spring be agreed upon and Ken would update the prices on the TV's to reflect accordingly.

March 1<sup>st</sup> will be a big day for concessions and it was decided that Chick-fil-et would be provided.

**Spirit wear:** Ken Kinsey

The cabinets for spirit wear need to be moved down to the main concession stand. Ken has agreed to do this.

There will be a spirit sale on Friday, March 10<sup>th</sup> during the school day. Michelle has agreed to set-up a table and sell spirit wear during lunch.

**Sponsorships:**

Current sponsors for the year are:

Geico, Cary Pop Warner, Freddy's Frozen Custard, Hendrick Chevrolet, Hiester Chevrolet, McClure Orthodontics, The Egg & I, Crossroad Ford, Butcher's Market, Circle K, Tropical Smoothie, Triangle Orthopedics, South Wake Oral Surgery, Randy's Pizza, Wild Wing Café, Beavers Family Dentistry, Frantz Automotive, Bojangles, Five Guys, NC State Fair, Ashworths Pharmacy, Lacrosse Unlimited

Several of these sponsors are advertisers for the sports programs only. They did not come via Kathe.

**Fundraisers:**

Dine In Evenings

3/15 Pei Wei 4/20 Goodberrys 5/10 Tijuana Flats

**Athletic Director:** Michael Dunphy

We have had a great winter sports season. A couple of our teams won the regular season SWAC conference: Men's basketball and wrestling

We also had a gymnastics participant who finished 2<sup>nd</sup> in the conference, we had 3 conference champions from our boys swimming team. We had 9 wrestlers who qualified for the state wrestling tournament.

These accomplishments will be recognized at half-time during the girls basketball game on February 13<sup>th</sup>.

We also had 5 state champions for track. Mike will begin working on securing rings for these guys.

Next years sports schedules are being reviewed and set over the next couple of weeks.

The band shed that is located outside the gates of the baseball field is going to be moved by Crickets.

The bleachers by the softball field will also be moved around. The girls teams will now be located on the 3<sup>rd</sup> base side of the softball field as their home side. This will back up to the boys dugout to keep all of the Cary fans on one side of the field.

The Town of Cary has installed a new temporary fence in the outfield that is much nicer than previous years.

Mike will continue to help East Cary by working their softball infield to get it ready for their season. This relationship between Cary High and East Cary continues to be important as our Lacrosse teams will use the outfields to practice on during the spring season.

The baseball mulch fundraiser will start on Saturday, March 4<sup>th</sup>, the actual day to come and pick-up mulch will be on March 25<sup>th</sup>.

**New Business:** Ken Kinsey

Mike Dunphy was recognized for completing an AD course in Tenn. He is now 1 of 6 AD's in Wake County with this certification.

It was proposed that a work day may be necessary to help get the concession stand cleaned up and ready for the spring season. Date TBD.

Next board meeting is scheduled for March 12<sup>th</sup>, 2017 at 7 pm at Abbey Road.

Meeting adjourned at 8:46 pm

Respectfully submitted,

Ken Kinsey