



**STATE OF CONNECTICUT  
JUDICIAL BRANCH**

90 Washington Street

Hartford, Connecticut 06106

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**ADMINISTRATIVE SERVICES DIVISION  
HUMAN RESOURCE MANAGEMENT UNIT**

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*Brian Hill, Director*

October 12, 2018

MEMO TO: Executive Directors, Office Supervisors and AFT Employees

FROM: Brian Hill, Director *B Hill*

SUBJECT: AFT Emergency Sick Leave Bank

The hours in the AFT Emergency Sick Leave Bank have been depleted. In accordance with article 22, Section 13 (e) of the collective bargaining agreement, the Committee that administers the bank has determined that eight hours of sick time will be deducted from each permanent AFT employee's accrued sick leave. It has not been necessary to take any deductions since December 31, 2003.

This contribution will be automatically withdrawn from AFT employees' October 31, 2018 accrual. For example, an AFT employee who accrues 10 hours of sick time per month will only have 2 hours credited to their balance on October 31, 2018.

Please assist your AFT employees if they have questions concerning this deduction. If you have any questions, please contact Human Resources at (860) 706-5277. Thank you for your assistance with this matter.

Cc: S. Turnbull  
V. Marino  
D. Fitzpatrick  
D. Kern  
M. Segar