



**Upper Valley Rowing Foundation,
January 3, 2018
King Arthur Flour, Norwich, 5:45pm
Minutes**

Present: Erika, John, Elizabeth, Terry, Michael, Maria, Dan, Tim, Nat, Peggy, Kelly, Carin,

Excused: Dartmouth Rowing, Rowan

1. Review and approve December minutes at February meeting.
2. Shed, boat and oar rack for Kendal site.
 - a. (Dan) Rack plan, 2 new boat racks for fours and eights to be ordered, design is complete, price to be determined.
 - b. (Dan) Oar shed design- to be determined
 - c. Waterlogged sculling oars have been drained, dried and glued.
3. Launch maintenance succession planning, Terry will reach out to Dan H. to see what is involved for maintenance and inspections. Michael has agreed to coordinate, would be great to reach out to other club members to assist or assume the role.
4. Beata will stepdown from her role as Treasurer, but stay on the board, Michael will assume the post as treasurer.
 - a. Maria proposed that we hire a bookkeeper and has reached out to Mystic Soule for accounting services. Mystic charges \$55 per hour and would require 4 hours for the initial review (\$220 total).
 - i. Review and document current procedures and processes for all transactions in the UVRF database with UVRF treasurer.
 - b. Motion to accept Michael Stafford as Treasurer, approved.
5. Financials
 - a. Club is in good shape, buckets will need to be reviewed. Review P&L at February board meeting.
6. Motion to make Paul payroll manager for 2018, approved.
7. Boat repairs:
 - a. Stern on one of the coaching launches needs repaired to safely hold a motor, Dan will assess, and make arrangements for repair.
 - b. Fight and Grace will need to be repaired
 - c. Purchase 2 additional Peinart 25's. (purchase of 1 Peinart was approved at previous meeting)
 - i. Motion to purchase one additional Peinart 25, approved.
8. Annual Meeting, February 7, 2018, review list of duties:
 - a. Announcement to go out to members prior to January 24th.
 - b. Reserve Black Center (John).
 - c. John, Elizabeth, Kelly, Liz and for ballot, Nat will create an electronic form, and post on website. Paper ballots will be created and brought to Annual meeting.
 - d. Motion to approve new slate for board, approved.
 - e. Nominees will need to send in new bio, or use existing (Elizabeth, John, Kelly, Liz).
 - f. Awards
 - i. Starzinger (lifetime achievement), solicit nominations from the membership.
 - ii. Oars on Fire
 - iii. Best Dressed
 - g. Elizabeth will order and pickup lasagna.
9. Member Forum, Wednesday, February 21st at 7pm, at Coldwell Banker.

- a. Discussion around new UVRF design for blades, all blades need to be repainted or have stickers applied-additional discussion and research needed before proceeding with purchase.

11. New business

- a. New coaches for Spring and Summer programs proposed!

Upcoming meeting schedule, KAF 5:45pm

- Mon Feb 5 Board Mtg
- Wed Feb 7 Annual Meeting
- Wed Feb 21 Annual Member's Forum