



Upper Valley Rowing Foundation Board of Directors Meeting

Monday Jan 2 2017

8 West Wheelock St, Hanover NH

Minutes

Board Members Present: Peggy Sadler, Elizabeth Jones, Maria Laskaris, Rowan Carroll, Beata Randall, Tim Rooney, Terry Harwood

Excused: Liz Harrison, Dartmouth Rowing, Dan Haedrich, Erika Dade, Nat Pierson, Carin Reynolds, John Tunncliffe

Agenda

1. Call meeting to order 5.50pm, review/approve minutes – Rowan
 - a. November 2016 Minutes approved and seconded
 - b. December 2016 Minutes approved and seconded as amended

2. Minute Proposal – minutes to be distributed 14 days after date of Board Meeting to allow for Board review prior to following meeting.

3. Safety (Terry) –

CPR training needed by UVRF coaches. Rowan is scheduling CPR/AED training for UVRF coaches to occur prior to start of programs, those who cannot make scheduled training will do it on their own and UVRF will reimburse.

Background Check – Terry has been in contact with NCSI and is talking with all coaches to ensure that they are current. Background check is valid for 2 years.

Swim Tests – Rowan is scheduling swim tests with Dana Metes at Dartmouth – first Tuesday of April, May, June and July. Because first Tuesday of July is July 4 and there is a holiday on July 4 we will schedule July swim test for July 11th. Rowan will let Terry know when we have dates. Nat will publish dates as soon as we have them on the website.

4. Terry is proposing a new maintenance policy, as discussed in Dec Board Meeting. He has devised a maintenance hanging file system for boat maintenance. It has hanging files for each boat. Box to stay in vicinity boats on dry land, if we are in two location we can have two boxes. Every maintenance issue with a boat is filed here – boats will be reviewed between programs on a scheduled workday. Each boat has two people who go over boat with the file, it has a diagram of the boat, a list of items to be inspected, so the people going over boat know what to inspect. After work day the files are updated to a google doc and any repairs that are needed are flagged to Dan Ruml or whoever can do repair/replacement.

If an accident happens the repair needed will be written on a maintenance sheet and logged on google doc, this information is sent to maintenance officer, Dan Ruml, P and VP.

5. Annual Meeting – Feb 1, 2017 6pm

Junior Double Award – Daniel and Daniels – Presented by Rowan
 Oars on Fire (Most Improved) – Joe Jones – Presented by Tim and Terry
 Bionic Sculler – Ann Bracken – Presented by Maria
 Starzinger – Rowan Carroll – Presented by Erika

Ballot – John will create ballot, Rowan has all bios and photos which she will send to John tomorrow. Rowan will print out copies of ballot for Annual Meeting. Nat to post ballot on website prior to meeting. – remember to add new tag line to bottom of ballot. Rowan will email out ballot to membership with Annual Meeting membership so that those who want to vote early by mail can do so.

14 days prior to meeting Rowan to email membership with details, and to request people to bring food for pot luck

Membership list: Nat will provide Rowan with updated 2016 membership list prior to meeting.

Erika (?) to check paper supplies and let Maria know if we need any supplements, table cloths needed

Slide show – Maria will create powerpoint slideshow – Rowan email membership for photos

Rowan to bring coffee urn

Elizabeth to order/pick up lasagnes bring sugar, half and half, coffee

Rowan to take awards to be engraved prior to meeting

Tim and Maria to reach out to masters rowers to attend meeting

6. Board Nominations 2017, board approves slate

Michael Stafford

Dan Ruml

Terry Harwood

Carin Reynolds

Erika Dade

Rowan Carroll

7. Retreat Working Group updates

Kendal – Carin sent email update today – working group have met and Carin/Rowan are meeting with Julia Griffin tomorrow for update on agreement between Kendal and Town of Hanover.

Mission/Vision (Rowan) – approved with appreciation! Maria suggested debuting at Annual Meeting

Norwich Land – Dan not present – did not discuss

Policies – Terry is drafting a proposal for use of sweep boats outside of programs,. He is working with the existing sculling policies as a template to create a procedure to be able to take out sweep boats without a coach. The aim is to have a safe policy that will endeavor to avoid accidents, and have steps that promote the use of boats outside of program times, is easily understandable, enforceable and measurable.

Programs – (Maria, Terry, Liz, Peggy and Tim) proposal of a Masters Rowing Program with a handout that was emailed to Board. Aim is to provide an inclusive program with resources, boats, coaches and coxes, to include both sweep and sculling. The program would be a tiered system – Tim said that the feedback has been that we have failed some of our members with regards to a program that allows flexibility and development, this system would integrate the rowers and scullers, novice and experienced. The future aim of this proposal would be to get a coach who is more full time, and more available to more people. Concerns that we are trying to offer more, and we might not have demand/rower population, are we trying to be everything to everybody, do we have enough members to provide more times for programs? Call out from this working group for questions and comments.

8. Treasury Report – Beata – sent email today – please review email.

Three proposals to be voted on by email prior to Jan 14, 2017 – please reply to me with your vote:

1. waive UVRF fees for Board Members beginning with incoming Board Members in 2017 (we cannot backdate to existing Board Members as it would appear self-serving)

2. Payment for truck use \$1 a mile

3. Club Membership fee \$100 adult, \$50 junior, no family membership, \$50 fall adult, \$25 fall junior

PLEASE EMAIL ME YOUR VOTE ON THESE THREE ITEMS! We would like an answer on the club membership fee before the annual meeting so that we can announce it then.

Meeting adjourned 7.41pm.

Respectfully Submitted,

Rowan Carroll

UVRF Secretary