

Upper Valley Rowing Association

Board of Directors Meeting Minutes

March 2, 2015

King Arthur Flour Conference Room, Norwich, VT

**Board Members Present:**

Dan Ruml, Jennifer Friend, Dan Haedrich, Jonathan Edwards, Terry Harwood, Carin Reynolds, Rowan Carroll, Eric Brooks, Elizabeth Jones, John Tunnicliffe

**Board Members Excused:**

Sean Healey, Garrett Palm, Erika Dade

**1. Review of February 9th, 2015 Minutes (John)**

- a. Motion to approve the minutes as amended, seconded and approved unanimously.

**2. Introduction of new board members.**

**3. Update for meeting times and location:**

- a. April 6th, 7:00am at King Arthur Flour, Norwich
- b. May 4th, 5:45pm at King Arthur Flour, Norwich
- c. June 2nd, 5:45pm at King Arthur Flour, Norwich

**4. Review Draft Budget**

- a. Line 7 of budget regarding dues structure, executive committee discussed and agreed that dues should cover overhead expenses.
  - i. Increase in dues of \$10.00 per tier (+7.5%).
- b. Motions to raise dues was seconded and approved.
- c. Request to add additional line items to budget for Launches, Motors and Trailers was put forth, Jen will need to see if Quick Books is able to accommodate additional lines.
- d. Agreement that it is premature to approve budget.

**5. Review and update of bucket list of assigned duties for board members and committees.**

- a. Add Safety Officer to list

b. Document will be shared and reviewed.

6. **National Learn to Row Day, scheduled for June 6th, 2015**

7. **No new business**

**Next meeting: April 6th, 7:00am at King Arthur Flour.**

Motion to adjourn at 8:50pm, seconded, unanimously approved

Respectfully submitted,

John Tunnicliffe, Secretary