

Upper Valley Rowing Foundation  
Board of Directors Meeting Minutes  
October 6, 2014, 7:00 AM  
Coldwell Banker, Hanover, NH

Board Members Present:

Eric Brooks, Rowan Carroll, Erika Dade, Jonathan Edwards, Dan Haedrich, Terry Harwood, Annette Kennedy, Louise Moon, Carin Reynolds, Dan Ruml, Janet St Germain

Board Members Excused:

Kevin Cotter, Paul Gross, Sean Healey

**1. Review of September 3, 2014 Minutes**

Motion to approve the minutes, seconded and approved unanimously.

**2. US Rowing Athlete Safety Program**

Paul noticed in the US Rowing newsletter that we have to have an athlete safety program in place by the end of the year. Erika and Rowan will get together and come up with a draft for review next month. The focus is on abuse, bullying, etc. This will also provide an opportunity to put in writing the expectations of coaches. It was suggested that the UVRF officers should have the bullying training.

**3. Long Row – Nov 15**

The Gardner Cup is on November 9 so the Long Row is scheduled for November 15. Carin is coordinating the Long Row although it is not an official club event. Dan will have a trailing launch with dry clothes. Narragansett will be there.

**4. End of Season Workday**

Sweep boats will be de-rigged after the last race. Those boats just have to be washed, which might be done before the Fish. We need to make sure that any boats that need repairs are accessible.

Next Monday the junior (3<sup>rd</sup> launch) was going to be put away for the winter, leaving two launches. It was requested that the 3<sup>rd</sup> launch be kept with the other two at Fuller. Inspections will be done before they are put away to avoid having to do next spring when it is freezing.

**End of season workday will be on Sunday, Nov 23 at 1 pm. We will ask for 25 people to help. Janet will post this with a signup.**

All the club long boats will be stored at the Fullington boathouse.

**5. Nomination committee for board members for next year**

Carin and Rowan volunteered to be on the Nomination Committee.

The following board members will need to be replaced: Paul (Treasurer), Annette, Louise (Secretary), and Janet.

## **6. CPR Class, AED**

Dartmouth College is now saying that a simple introduction to use of the AED does not and should not exist – it is better to follow directions when needed. It only takes 10 or 15 minutes for a tutorial.

However, several members of the board felt that it was helpful to have some idea of how the AED works before it is needed. Links to a Youtube video instruction and the location of the AED at the boathouse will be posted on the UVRF website. On the end-of-season workday in November, Dan will take the AED home for winter storage.

CPR: Coaches are booked for a CPR class at Coldwell. Another 6 spaces can be opened up to the board. If they have another four people, they will get another instructor. Erica will find out if there are any Hanover volunteer coaches who need CPR training, then possibly spaces can be opened up to UVRF members.

## **7. Equipment**

Dan Ruml picked up the yellow Peinert 25. He will calculate how many hours we are using each boat and figure out what we need from that information. Carin talked about the need to get a center consul steering wheel for a launch and she will raise money for it.

It was agreed that we should buy a new motor and a larger 15 horsepower launch, and get rid of the small launch. Dan will put the small launch on a listserv. We should also establish a schedule for maintenance, purchase plan and replacement.

We now have 21 sets of oars (Heidi Lange and John Macintyre donated their older oars). Jonathan will look at the oars to identify any that need repair (sleeves, collars, grips, etc)

## **8. Kendal Dock**

Carin communicated with Becky and offered a free learn-to-row lesson and help with taking the dock out. She has not heard yet from Becky but thinks they will take up the Kendal dock themselves. Since it does have to come out, Carin will send a reminder to Becky.

## **9. Fundraising**

A launch and motor is the priority right now. We should send out a letter to target this right after the Fish. The estimated costs are \$3,000 for a motor and \$1,000 for used launch.

## **10. Other**

a. US Rowing requested that the club member database be updated.

b. Some people at Fullington are not members of UVRF. Fred is in charge of that. Janet will email Fred and have him check. This is a requirement of the town plan and there must be a signed waiver, swim test, etc.

c. Rack holders are expected to keep track of their number of rows to make sure they have at least 20. Peter used to keep a running tally. Dan has all the sheets except for the ones Peggy is collecting but there are two weeks missing. They should all be given to Jonathan and he will tally. People still are not writing legibly so he has to figure out the rower's name by the rack number.

Motion to adjourn at 8:15 am, seconded, unanimously approved.

Respectfully submitted,  
Louise Moon, Secretary