

Upper Valley Rowing Foundation

Board of Directors Meeting Minutes

January 4, 2012

Murray Meeting Room, Howe Memorial Library, Hanover, NH

Board Members Present: Jen Friend, Paul Gross, Heidi Lange, Dick Grossman, Peter Davenport, Dan Ruml, Rowan Carroll, Bob Haynes

Board Members Excused: Kevin Cotter, Penny Sirjane, Dartmouth representative, Brenda Sirovich, Win Piper, Liz Marshall, Erika Dade, Karen Sluzenski

Call to order: at 5:45 PM.

1. **EC Meeting Review.** Discussed getting a sculling acquisition group together.
2. **December minutes.** December minutes will be voted on by email when we can get a quorum.
3. **Nominating Committee Report regarding Board and Officer candidates.** We cannot finalise the slate until we hear back from everyone, we will approve these nominations once we hear back within the next two weeks. We will email out the slate of nominations with the notification of the annual meeting, this must be done two weeks prior to the annual meeting.
 - Heidi, Karen, Penny, Bob, Brenda, Peter are departing the board this year. We are not sure if Kevin will continue on the board – Dick will check on this.
 - People who have agreed to stand for the UVRF board this year: Janet St Germain (communications), Tracy Malloy (programming), Beth Meyer (fundraising)
 - People who **might** stand for the UVRF board this year: Louise Moon (secretary), Rosie Kerr, Ann Waterfall. This will be confirmed prior to the annual meeting.
 - Nominating committee will have to nominate a fifth member of the executive committee.
4. **Officers:** Proposed slate as follows. President: Jen Friend; Treasurer: Paul Gross; Vice-President: Dan Ruml; Secretary: tbd.
5. **Financial Report.** UVRF finished the year in good shape, there was a 7% surplus of budget. In terms of overall income we are close to income goals, contributions are down slightly, but \$700 donated via Ronin will be sent as a check. Dues goal was met, but then Ronin fees must be deducted, so it appears like it was not quite met. Dues were in surplus of expenses in the region of \$15,600, but this is not enough for boat purchasing goals, so this must be made up from donations. Junior program was higher than budgeted due to additional Fall program that was in addition to original program plan. There were no unexpected expenses. Treasurer suggested moving some money into sweep equipment fund, and motor/launches fund. Will make a proposal for February meeting.
6. **Annual Meeting Planning.**
 - Facilities: Brenda has booked the room and ordered the main dishes
 - Logistics:
 - a) Notification – Needs to be sent to full membership, including the ballot for those who want to mail it in prior to the meeting. Notification will include information about: Door prize; absentee ballots; food AND A REQUEST TO BRING SIDES, DESERT AND BEVERAGES; time 6 – 7:30 pm;

annual awards; location. Karen S will send out within 7-10 days. Heidi will contact all coaches from 2011 and ask them to email their rowers encouraging attendance.

b) Presentations (content) –

Slideshow –no photos emailed after request this year, so no new slide show

President's Welcome remarks – Jen. This will include Thank You's; Call for Volunteers / New Board Members.

- ***Nominations – JEN, including request for any nominations from the floor***

Season highlights, Equipment, Programming & By The Numbers – Update on past season and plans for the future. Heidi, Dan & Liz, including National Learn to Row Day; Row the Prouty!

Finance & Fundraising – Paul

Questions and Comments from the Floor - Brenda

Friends of Hanover Crew Presentation – FOHC rep - Jen will solicit someone to talk.

Voting results – JEN

SECOND ANNUAL UVRF Awards (three) – Jen

Door Prize – Rowan Note that eligible include club members who are present, not Board members.

Adjourn

c) Logistics –

Food. UVRF will provide main course (4 lasagnas from the Coop (Brenda)), for estimated attendance of 40 +/-.

Cups, plates, Silverware – UVRF will supply paper plates and napkins and silverware. The meal will be buffet style, self serve. KAREN will check supplies AND will get plates, napkins, cups, tablecloths

Centerpieces – Rowan, Karen S.

Setup - starting at 5PM. NEED VOLUNTEERS. Everyone will do cleanup.

Coffee - Peter D will bring Coffee – cut back amount.

Garbage bags - Rowan will bring garbage bags.

Notification - Karen will send official notification to membership this week and post Board Member nominee bios and photos on the website in advance of the meeting

Ballots - JEN will bring ballots – Karen will send out ballot early with the email informing about the meeting

Membership List - Liz will bring list of current members

The meal will start at 6 PM, Presentations at 6:30 PM. ?? WILL A slideshow will be shown during the meal?

d) Awards -

- **Starzinger Award:** nominations were board members, in 2011 board members were not eligible for awards. These nominations came from the membership, should we remove

this rule eliminating board members? Should we open up voting for awards next year to the membership in addition to the board members.

The board has agreed that Karen Sluzenski is the winner of this year's Starzinger Award.

- **Fun Award: Best Ensemble Performance** – The UVRettes featuring Danette Ruml - The Black Fly
 - **Fun Award: Best Actor in a Dramatic Role** – Tim Cox – Paul will sort out collage.
- e) **Door prize** – Choice between 3 prizes (winner's choice) – one year of rackspace, one year of club sculling privileges, one sweep program.
7. 6.39pm Went into exectutive session.

Motion to adjourn by Jen @ 6.43 PM, seconded, unanimously approved.

Respectfully submitted,

Rowan Carroll

Board Member