

Upper Valley Rowing Foundation

Board of Directors Meeting Minutes

June 1, 2011

Murray Meeting Room, Howe Memorial Library, Hanover, NH

Board Members Present: Jen Friend, Bob Haynes, Peter Davenport, Brenda Sirovich, Liz Marshall, Rowan Carroll (late), Heidi Lange, Erika Dade, Dan Ruml, Win Piper, Buzz Congram, Karen Sluzenski.

Board Members Excused: Paul Gross, Dick Grossman, Dartmouth representative.

Call to order: at 5:50 PM.

1. **Executive Committee report.** Request for donation for UVLT auction granted by EC; waivers required for participants.
2. **May Board Minutes.** Jen requested two corrections (copy in), then **moved** approval, Buzz seconded, the May minutes were approved unanimously, Brenda abstained due to absence.
3. **Nominating Committee report.**
 - Exec Committee: Dan R has agreed to serve as EC member at large, moved, seconded, and unanimously approved.
 - Re: Board Members, we are looking for 2-3 more: we have at least two potential volunteers to be considered for Boardship member who will be approached between now and the next meeting. Win moved to nominate Kevin Cotter and Penny Sirjane to the UVRF, Jen seconded, approved unanimously. Acceptance pending by both individuals. Buckets will need to be reviewed and assignments made.
4. **National Learn To Row Day.** Saturday, June 4, noon – 3pm. (discussion deferred pending Rowan's arrival at 6:20 PM). We can use the HS boats at Fuller. Unfortunately we may not have enough rowers to row the boats back, we may only have one coxswain. We may only have enough rowers to take one Eight out with Learn-to-Rowers. Liz M will set up her Oarmaster as last year. Videos can be arranged (DVD's from Carin, Heidi can bring her DVD, Jen her TV). Food is organized by Rowan. Brenda has bottles and other supplies which Dan will pick up. Other things such as the banner are likely at Fullington. Listserv's and Valley News briefs and Transaction ad has been placed. Karen will strategically recruit rowers, specifying that we only need an hour of their time. Jen is bringing waivers. One table is down at the boathouse, we need two more: for registry, food, TV.
5. **Workday.** TBS for June 9, 5:30 – 7:00 PM (Thursday). That's the night of the HHS Crew banquet, however. We have a tight schedule due to compressed HHS timeline wrt Dartmouth commencement. Boats at boathouse include singles, which HHS may bring to Fuller lot for us. Also two eights and three fours, oars, and other equipment.. Some of the loading can be accomplished by HHS with help of a few UVRF folks (only Jen and Dan and Liz can make it). This would be on the HHS trailer, which will reside at Fuller this summer. A workday on the 9th would solely be to take unriggered boats off the trailer and rig them. Liz has most if not all of the sculling oars in her barn. Dedication of the Vital Spark (new double), which we would include the benefactors who chose the name for the boat; however it was decided to postpone this until the Club Picnic. Heidi nominated giving out numbers at Registration.

6. **Updates:**

- Programming: Everything's online and ready to go, coaches hired, background checks mostly complete, people are registering, inquiries are coming in.
- Refunds policy, as finalized in 2010, will be used and enforced in 2011.
- 'Stuff' accumulations in front corners of Fuller that needs to be cleared out. We need to send out a note to Scullers to clean out the stuff 'or else'. Win has eyeballed it.
- Board Membership: Two potential resignations are possible among current Board members.
- Website - *deferred*
- Sculling: New log book will be present for ALL scullers, placed in a new external box, with permission from Dartmouth. Safety: Website is now reorganized with clear Sculling Safety link. We need to make membership aware of this. Dock Monitors are now under Nancy, and policy will also live in the same Box. Heidi also pointed out that we need a current list of Sculler privileges. We need two levels of privileges, and we do not have a set procedure. Dan R also pointed out that we need a collection schedule for logbook pages. Dan volunteered to take charge. Carin R has been analyzing these data.
- Captain's Test: Heidi proposed that the upper level of certification in order to be able to take out a boat whenever they want (outside monitored hours), carry a boat on their own, stop on a dime. We need specific tasks that are part of the test, back the boat, approach the dock upstream and down, rowing and backing, row a straight course. This needs to apply to everyone. We need to figure out who's exempted. Peter D proposed a regular schedule for both Level 1 and Level 2 Captains' test. Heidi proposed three levels. Win proposed setting an expectation of # hours to achieve proficiency at each level. This could help guide "which boat should I row?".
 - Level One will require coach certification, Levels 2 and 3 a specific test. The parameters are three levels of boats (tub, rec, racing). We could mark boats with three symbols. Action item: labelling boats with understandable symbols.
- Swim Test – Tentatively scheduled for June 21
- Dartmouth Planning Office: follow up by Jen pending
- Question raised regarding directed donation to LHS program; Board members agreed such a designated donation could be supported by UVRF.

Motion to adjourn 7:30 by Jen, seconded by Bob, unanimously approved.

Respectfully submitted,

Brenda Sirovich
Secretary