

Upper Valley Rowing Foundation
Board of Directors Meeting Minutes
May 4, 2011

Murray Room, Howe Library, Hanover, NH

Board Members Present: Jen Friend, Bob Haynes, Rowan Carroll, Dan Ruml, Karen Sluzenski, Dick Grossman, Paul Gross, Liz Marshall, Buzz Congram, Heidi Lange, Win Piper, Erika Dade.

Board Members Excused: Brenda Sirovich, Peter Davenport, Dartmouth representative.

Call to order: at 5:45 PM.

1. **Executive Committee report.** The Executive Committee met as per usual monthly schedule and discussed today's agenda.
2. **April Board Minutes.** Jen F moved, Karen S seconded, the April minutes passed unanimously.
3. **Nominating Committee report** – The nominating committee has proposed adding Peter Kermond to the board, taking over Bob's responsibilities. Peter is thinking about this overnight. Board unanimously agreed that if he accepts he will be on the board.
4. **Review of Safety Policy:**
 - a) Club requires scullers (1x and 2x) and rowers (2-) to wear PFD when water temperature is below 50 deg, when using either club or private equipment. Jen F moved, Win P seconded, unanimously passed.
 - b) When water is below 50 degrees club requires singles to go out with a second boat. Doubles are encouraged to go out with a second boat. Pairs must be accompanied by a launch. Paul proposes, Dan seconds, unanimously passed.
 - c) Discussion to continue about whether club requires light affixed to bow clip when rowing after dark, or a blinking light on hat will do. Law states that you must have a white bow light. What do the Dartmouth boats use when they are out after dark?
5. **Review Hot Seating Plan for Fuller** – Dan, Liz and Win met to discuss rack space. If it is known that someone is arriving/leaving in mid-season the rack spaces can be shared to take advantage of using rack space all season. Rack fee is for a full season, we do not encourage any rack pro-ration. There can be individual discussion used at board level in certain circumstances.
6. **Programming Update** –No slate for coaches yet, but interviews and meetings going well, very close to having a slate to propose. Dates for programs to be finalised in next two weeks. Dates to be sent to Liz for Ronin and Karen for website within next two weeks.

Move to **Executive Session** to discuss potential coaches.
7. **Review Buzz Congram's requests** – Buzz Congram presented a request to the Board to run several sculling clinics and camps out of Fuller. The Board was unclear as to whether these would:
 - a. require the use of UVRF equipment;
 - b. involve participants who are not currently UVRF members, and if so,

- c. how issues such as membership, waivers, and swim test requirements would be managed.

The board requested that Buzz clarify his request, and tabled the discussion pending clarification.

8. **Ronin update** – links for the Prouty, membership and rack space are complete. Karen is building the updated UVRF website. Win to send out a letter to Fuller boats and outside racks to send them the link to sign up for membership and rack payment. Karen to get membership link up this weekend. Liz suggests that we think about adding “sculling only” fee a program for 2012 rather than on membership page.
9. **Updates to Website** – Karen is getting changes made to the website. Change to be made is that there will be an extra page for registration checking if you are a member to make sure that people are members before signing up for a program. Safety items will be made clearer. Board agreed that button on Ronin that all members must click on to acknowledge that they have read and agreed to the safety policy. We should search for board member who is web savvy and can take over website. Liz, Jen, Heidi and Karen agreed to form a committee to look at the website in total and come up with a proposal for overhauling it.
10. **Finance Committee Recs:** Paul proposed to amend budget to take into account new oars that were agreed to be purchased last year, but were not bought until this year. Paul proposed, Bob seconded, all approved.
11. **National Learn to Row Day, Work Day National Learn to Row Day** – *Brenda will update brochure once we have programming information. Karen will order flyers and put in transaction advert in the Valley News. The NLTRD will use the two boats that Lebanon are currently using, and the two launches that Lebanon are using. UVRF members will row boats down and back on Saturday 4th. Boat christening will happen on NLTRD, UVRF open house will also be on Saturday 4th. We need a name for the new eight – suggested names by Dan are “fine nine” “UVERF” “fire balm”, any other name suggestions to be emailed around to board members*

Work day to be held on a weekday because of graduation on the weekend following the final day of Hanover High when UVRF can then move to the space.

Question over when to put the sculling dock in. Suggestion of Sunday May 15th at 3pm. Dan to organise this.

The meeting was adjourned at 7:48 PM.

Respectfully submitted,

Rowan Carroll
Board Member