

**SOUTHERN CALIFORNIA CONFERENCE POP WARNER
Palos Verdes Youth Football and Cheer
2018 LIVE SCAN INSTRUCTIONS**

Locate your own Live Can Places to Your Area

UPS	UPS	UPS
703 Pier Ave	2110 Artesia Blvd	1601 N Sepulveda Manhattan Beach
Suite B Hermosa Beach 424-340-5253 Base Rate \$25 Add'l Fee for DOJ	Redondo Beach 424-297-1237 Base Rate \$25 Add'l Fee for DOJ	310-545-1260 Base Rate \$25 Add'l Fee for DOJ
Live Scan Hours 9:00-6:30 M-F Sat. 9:00 - 2:30 pm	Live Scan Hours 8:30 - 6:00 pm M-F Sat. 9:00 - 4:00 pm	Live Scan Hours 9:30 - 1:30 pm 3:00 - 5:00 pm Sat. 10:00 - 4:00pm

Arrive half an hour early as these places stop their live scan machines at exactly the time it says. Don't show up at 6:25 and expect to get it done.

Only Live Scans done for Southern California Conference (SCC) WILL BE ACCEPTED. We do not accept live scans done for other agencies or law enforcements as those reports can't be sent to us. There are other vendors who can perform Live Scans. The ones listed here are just conveniently located.

If you have been live scanned in the last four years with Southern CA Conference (LAPW), you do not need to do it again.

THE FOLLOWING POSITIONS REQUIRE A LIVE SCAN:

- All SCC Board members, Weigh Masters, Field Commissioners, Player Agents
- All Association Board members
- Head Coaches & Assistant Coaches
- Equipment Managers & Adult Trainers
- Team Managers & Asst. Team Managers
- Team Photographers

****Note: Coach Trainees and Student Demonstrators DO NOT REQUIRE Live Scan. They are underage.***

POSITIONS MUST BE APPROVED BY THEIR ASSOCIATION PRIOR TO LIVE SCAN.

1) Applicant will complete two copies of the BCII8016 SCC Live Scan form. The forms and a valid photo ID will be taken to a Live Scan Operator. **Please write your charter name next to "Volunteer" on Authorized Applicant Type.**

2) The cost for DOJ portion is free to non-profit organizations. There will be a fee for the Live Scan Operator.

3) The Live Scan Operator will sign and assign an ATI number to both copies, they keep one and return one to the applicant. **The applicant MUST turn in a copy to player agent in their organization. Applicant should also keep their own copy.**

NO ID BADGE WILL BE ISSUED WITHOUT LIVE SCAN BEING SUCCESSFULLY PASSED.

Until you are badged, you cannot be on the field.

ALL VOLUNTEERS MUST BE LIVED SCANNED AND CLEARED BEFORE July 31
Live scans can take 3 days to 3 weeks so it is imperative to get this done ASAP.

Any questions contact Player Agent [at email address here](#)