

# Ellington Little League

## Tournament Game

### Tournament Director Responsibilities



#### **Arrive**

The Director should arrive 1 hour before game time and greet the 2 team managers as they arrive.

#### **Coin Toss**

The Director is responsible for conducting the coin toss when the 2 managers arrive. The traveling team (greatest distance) calls the coin in the air. The winning manager choice of being Home team or Visitor. The other manager chooses the dugout.

#### **Affidavit**

The Director will take the affidavit of both teams at the time of the coin flip. The affidavit will be held at the scorer's table during the game. The Tournament Director will, prior to the game, inform both managers and the umpires of any pitchers that are ineligible to pitch based on required days rest. The affidavit will not be shown to the opposing team. As pitchers are removed from the game the Tournament Director will complete the Pitch Count Data Sheet section of the affidavit. The same will be done once the game ends for the final pitchers of record.

The Tournament Director will ensure that both affidavits are properly completed, signed, and returned to the managers after the game.

#### **Practice Times**

The Director is responsible for aligning practice time on the fields. The hosting team gets the field from 1 hour prior to game time for 20 minutes, (i.e. 5:00 to 5:20pm). The visiting team gets the field from 40 minutes prior to game time for 20 minutes, (i.e. 5:20 to 5:40pm). No team is allowed to use the field designated for play prior to 1 hour before game time.

#### **Greet Umpires**

The Director is responsible for greeting the umpires and getting their names and what town they represent to the announcer prior to the game.

#### **Official Line Up Cards**

The Director is responsible for getting 3 copies of official lineup cards from the managers. These are delivered as, 1 copy to the opposing manager, 1 copy to the Home Plate Umpire and 1 copy to the Official Scorer. The Director or Official Scorer should inform the announcer of the umpire's names, which team is home or away, which dugout each team is in and each team's lineup card.

#### **Ground Rules, Equipment Check and Game Balls**

- 1) Gather Managers and Umpires at home plate for introductions
- 2) Ensure umpires have games balls (4 from each team). Balls need to be stamped RS-T or their equivalent.
- 3) Review field specific rules
  - a) Ball into netting above fence is out of play
  - b) Ball under fence anywhere – is out of play and players should raise their hands to indicate the ball is lodge in or under the fence.
  - c) Dugout entrance is out of play – Fence pole to closest fence pole if not marked
  - d) Identify fence gaps in each corner of the outfield and gate down right field line (M1)
  - e) Vehicle gate must remained closed for the duration of the game.

#### **Hand Off to Announcer**

Once the Director is confident all elements above have been completed- approximately 10 minutes prior to the start of the game, they should have the announcer start their script to greet the audience, introduce the umpires, introduce the 2 teams and play the national anthem.

#### **During the Game**

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The Director is responsible for managing the flow of the game and ensuring everything is conducted according to the "T" section of the Little League Rule Book. When the umpire grants time out, managers and coaches may make substitutions as determined by the umpire prior to the game. The Director will review all substitutions as they are given to the Scorer, and ensure the changes are correctly recorded.

#### **Passing of the Hat**

The Director is responsible for assigning 2 volunteers (usually kids from the league not playing in the game) to walk around the audience areas on both sides of the field and collect the donations for the game meal. This should be done when the announcer makes the announcement of the "Passing of the Hat". All monies collected are to be given to the Director who in turn will give to the Treasurer or Concessions Manager.

#### **Rules and Regulations**

The Director is responsible for making sure all players on both rosters receive their minimum play requirements and all moves or adjustments to the line ups are conducted within the guide lines of the rules. Also, the Director will ensure only 1 manager, 2 coaches, and roster players in uniform, are in each dugout. Director should have a rulebook available as needed.

#### **After the Game**

The Director is responsible for meeting with both managers and the Official Scorer to ensure everyone is in agreement with the score of the game, the playing time of each player and the number of pitches thrown by each pitcher. The Official Scorer will fill in the proper information on each team's Eligibility Affidavit and the Director will apply their signature. This record shall be accepted as official.

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