

## **Role of the Hockey Saint-Laurent elected Coaches' Rep**

The Coaches' Rep is primarily responsible for the recruitment, organizing, training and development of the Single-Letter coaches and assistant coaches of the Hockey Saint-Laurent association. He/she works closely with the VP Single-Letters, Convenors and the appointed skill developer to accomplish the association's objectives. The Coaches Rep must have the Recreational Coach level1 certification course qualification. Competition level 1 would be desirable.

The Coaches' Rep must sign the AGREEMENT TO THE COACH'S CODE OF ETHICS.

The Coaches' Rep represents the coaches and is responsible for their well being and maintain group cohesion and the coaches perform to the highest standard possible. They are to promote the coaches' interests to the Association Committee and assist in any issues relating to the volunteer coaches. They must also guide and mentor the less experienced coaches and appointed Mentors on all aspects of Minor Hockey coaching following Lac St-Louis, Hockey Quebec and Hockey Canada guidelines. They are to assist in any disciplinary matters involving a coach to ensure fairness and the coaches' point of view is considered.

The Coaches' Rep must be available during the selection camp during September to assist the Convenors in grading the players and is most instrumental in the final sort-outs of the players that are not up to the division/class standards and may recommend certain players may be moved to the appropriate class. Any disagreements between the Coaches' Rep and Convenor must be brought to either the Technical Director or VP Single-Letters for final review to determine if a player is to be re-evaluated.

The Coaches' rep may be asked to review the grading of a player by a Coach, Convenor, VP Single-Letters or the Technical Director and therefore must be available weeknights and weekends during the selection camp period of September and early October. Double-letter parents are not recommended to undertake the Coaches' Rep position.

The Coaches' Rep maintains a list of available coaches and must have a tentative head coach list available by mid-September to aid the Convenors in preparing the teams.

The Convenor with the assistance of the Coaches' Rep will select a head coach for each team no sooner than the end of the second week of sort-outs. The Convenor will submit the list of coaches to the VP of Hockey Programs for verification. The Convenor with the close assistance of the Coaches' Rep will attempt to place qualified assistant coaches, trainers and managers on each team list, and ensure that head coach fills these positions. The Convenor and Coaches' Rep will hold a coaches meeting with the VP of Hockey Programs in attendance to discuss the requirements and expectations of the season.

The Coaches' Rep is responsible for communicating coach training schedules to the association's members. The Coaches' Rep will ensure that all team officials requiring courses/ certification are loaded onto courses early in the season. The Coaches' Rep must register the coaches electronically on the Regional website and periodically follow-up on the coach course registration process.

The Coaches' Rep must be available to assists any team with inexperienced coaches needing help running practices in the early part of the season. He must be able to evaluate deficiencies and make recommendations to the Association executives to help make decisions on allocating resources.

The Coaches' Rep must plan and organize at minimum four coaches meeting agendas throughout the year.