



## COACHING GUIDELINES 2015-2016

### What a Coach Needs to Coach a Team

- All COACHES must register with USA HOCKEY as a coach.
- The DEADLINE to comply with the Coaching Education Program (CEP) Guidelines is DECEMBER 31, 2015 (Split season is October 31, 2015).
- Coaches can only take ONE clinic in a given year. If a coach has an expired certification they do not have to start from the beginning. They can attend the next LEVEL (e.g. A coach has an expired LEVEL 1 certification. They can take a LEVEL 2 clinic.)
- New Coaches to the Coaching Education Program (CEP) must attend and complete a LEVEL 1 clinic. This LEVEL 1 certification will expire on December 31, 2016. In addition a coach must complete an AGE-SPECIFIC MODULE for each team they are coaching.
- A coach that has a LEVEL 1 certification that expires December 31, 2015 must attend and complete a LEVEL 2 clinic. This LEVEL 2 certification will expire on December 31, 2016. In addition a coach must complete an AGE-SPECIFIC MODULE for each team they are coaching. **EXEMPTION:** If a coach is only coaching an 8U Mite team they may remain at Level 1 until they move up to an older team. A similar coach can remain at their current level of certification (Level 2 or Level 3) even if it has expired. It is the coach's Association that is responsible for monitoring this exemption.
- A coach that has a LEVEL 2 certification that expires December 31, 2015 must attend and complete a LEVEL 3 clinic. This LEVEL 3 certification is good for two years and will expire on December 31, 2017. In addition a coach must complete an AGE-SPECIFIC MODULE for each team they are coaching.
- A coach that has a LEVEL 3 certification that expires December 31, 2015 has two options:

- Do the on-line recertification Track 1. This would be good for two years and expires on December 31, 2017.
- Attend and complete a LEVEL 4 clinic.
  - A coach with a LEVEL 4 certification does not need to attend another clinic.
- In addition a coach must complete an AGE-SPECIFIC MODULE for each team they are coaching.
- A coach that has a LEVEL 3 on-line recertification Track 1 that expires December 31, 2015 has two options:
  - Do the on-line recertification Track 2. This would be good for two years and expires on December 31, 2017.
  - Attend and complete a LEVEL 4 clinic.
    - A coach with a LEVEL 4 certification does not need to attend another clinic.
  - In addition a coach must complete an AGE-SPECIFIC MODULE for each team they are coaching.
- If a coach has recertified twice (Track 1 and Track 2) at LEVEL 3 they must attend and complete a LEVEL 4 clinic. A coach with a LEVEL 4 certification does not have to attend another clinic.
- A coach that has a LEVEL 4 certification can obtain a Master Level if they attend a LEVEL 5 clinic when available.
- **IMPORTANT EXEMPTION:** If a coach is coaching a Tier 1 or Tier 2 Midget (16U/18U) National Bound team and currently has a LEVEL 3 certification they must attend and complete a LEVEL 4 clinic in their 4<sup>th</sup> year in the CEP. If a coach is coaching a Tier 1 Bantam (14U) National Bound team and currently has a LEVEL 3 certification they must attend and complete a LEVEL 4 clinic in their 4<sup>th</sup> year in the CEP. **NOTE:** A Tier 2 Bantam (14U) coach DOES NOT need to have a LEVEL 4 certification in their 4<sup>th</sup> year in the CEP. They can follow the guidelines outlined above.
- **NOTE:** All coaches, HEAD and ASSISTANTS (anyone helping to coach the team on the bench or in practice), must be properly certified and complete the age-specific module as outlined above.
- **NOTE:** All coaches, HEAD and ASSISTANTS must complete the SafeSport Certification.