



# DIOCESE OF OAKLAND

Dear CYO Athletic Director,

## 2017 COACHES CERTIFICATION WORKSHOPS

Enclosed is a flyer announcing the 2017 Basketball Coaches Certification Workshops, hosted by each of our CYO leagues. This information is current as provided by the leagues to the Diocesan CYO Office. Please pass this information on to your coaches.

**Coaches Certification Workshops** are more than just coaches training just as CYO is more than a sports league; CYO is a ministry of the Church. The workshops are not only information sharing but are on-going formation and an opportunity each year for our coaches to pause and reflect on the spiritual and Christian value-driven aspects of that ministry.

All CYO coaches (including previously certified coaches) are required to attend a workshop. The workshops listed on this flyer are the only workshops for certification for boys' CYO basketball, and for girls' CYO basketball in the Diablo East, West Diablo and Tri Valley leagues. All Cheerleader moderators/coaches must attend a CYO Basketball Certification Workshop. Coaches are encouraged to attend a workshop hosted by their own league, but may attend any of the listed workshops for certification. Please read the following for details:

- **IDs Required** – ALL coaches are required to show their driver's license or other picture ID at workshop registration. A coach with no ID will not be issued a certification card until ID is provided.
- **Diocesan Safe Environment Requirement – New CYO Coaches** must complete Safe Environment Training (SET) as mandated for all CYO volunteers. The course, Virtus, and can be accessed at [www.virtus.org](http://www.virtus.org). New coaches must take the course on-line or attend a live-training in the parish. Instructions for the on-line course are noted on the workshop flyer. New coaches must bring their SET Certificate of Completion with them to the workshop that they attend. **Returning CYO Coaches** are not required to re-complete SET at this time and should bring their SET Certificate or their 2016-2017 CYO Certification Card with them to workshop registration. No certification card will be issued until Safe Environment training is completed. (SET must have been taken after July 1, 2015.)
- **Late Coaches** – Registration will close shortly after the beginning of the workshop. Coaches who arrive after registration closes will not be admitted. Remind your coaches that they must attend the **entire** workshop, from beginning to end, to complete certification.
- **Workshop Fees** – Coaches who attend a workshop outside of their own league will be charged \$5 at registration. Coaches who attend a workshop in their own league will not be charged at the door – each league will be billed later for those coaches. The charge for all coaches attending the “makeup” diocesan workshop is \$10, payable at the door.
- **Registration Form** – Attached is a form for registration. Registration forms will also be available at the workshops and on the CYO website. The forms are “fillable” using Adobe Acrobat. Coaches are encouraged to complete the form ahead of time, print it and then bring it to the workshop. **Do not submit the form in advance to CYO.**
- \* **Fingerprinting** – Opportunities and information for fingerprinting will be emailed to you soon.
- \* **Workshop Information** – will be posted on the CYO Web site: [www.oaklandcyo.org](http://www.oaklandcyo.org)

Thanks once again for all your continuing work in organizing this coming season!

Sincerely,

*Bill*

Bill Ford  
CYO Director