

Parents/Guardians,

We are excited to announce we are now offering the convenience of online registration through partner company, FamilyID ([www.familyid.com](http://www.familyid.com)).

FamilyID is a secure registration platform which provides you with an easy, user-friendly way to register for our athletic programs, and helps us to be more administratively efficient and environmentally responsible. When you register through FamilyID, the system keeps track of your information in your FamilyID profile so you enter your information only once for multiple uses, multiple family members and multiple programs. This program is replacing the current paper process. You will no longer need to submit paper work to the nurse or athletic office. Everything will be completed online.

### **BEFORE YOU REGISTER**

PHYSICAL EXAMS: A physical exam must be current within the past 12 months and signed by the physician. For JV/Varsity & Modified: PE must be after 3/1/15.

PLEASE NOTE: You must give the school nurse a copy of your child's current physical or attach/upload a copy, located under the PARTICIPANT INFORMATION of the online registration page.

### **INFORMATION NEEDED TO REGISTER**

It will be helpful to have the following information handy to allow for accurate completion of your online registration.

- *Primary care physicians information*

**A parent/guardian should register by clicking on this**

**link:** <https://www.familyid.com/baldwinsville-central-school-district> **and following these steps:**

### **REGISTRATION PROCESS:**

#### **Follow these steps:**

1. To find your program, click on the link provided by the Organization above and select the registration form under the word *Programs*.
2. Next click on the green *Register Now* button and scroll, if necessary, to the *Sign Up/Log In* green buttons. If this is your first time using FamilyID, click *Sign Up*. Click *Log In*, if you already have a FamilyID account.
3. *Sign Up* for your secure FamilyID account by entering the account owner First and Last names (parent/guardian), E-mail address and password. Select the agreement to the FamilyID Terms of Service. Click *Sign Up*.
4. You will receive an email with a link to activate your new account. (If you don't see the email, check your E-mail filters (spam, junk, etc.).)
5. Click on the link in your activation E-mail, which will log you in to [FamilyID.com](http://FamilyID.com)
6. Once in the registration form, complete the information requested. All fields with a red\* are required to have an answer.
7. Click the *Save & Continue* button when your form is complete.
8. Review your registration summary.

You will receive an email receipt from [registrations@familyid.com](mailto:registrations@familyid.com). You can also view your completed registration in your 'Registration' tab. You can log into <https://www.familyid.com> at any time to update your information and to check your registration(s).

### **SUPPORT:**

You can always find your programs at [www.familyid.com](http://www.familyid.com) by clicking "Find Programs" in the top blue banner and searching for our organization name.

If you need assistance with you registration, **PLEASE call Family ID at [888-800-5583](tel:888-800-5583) X1 or email [support@familyid.com](mailto:support@familyid.com)**. FamilyID also offers online chat during business hours and a support center at <https://familyid.desk.com>. Support is available 7 days per week and messages will be returned promptly.

## **IMPORTANT FOR THE PROCESS TO WORK**

### **ONLY Parents/Guardians Can Sign Off Electronically on the 6 Agreements**

- Athletic Code of Conduct
- Athletic Code of Conduct Availability and Acknowledgment
- Risk of Injury Acknowledgement
- Pre-Participation/Health History Agreement
- Concussion Information Acknowledgement
- Medical Treatment Authorization

**Note:** If a Student Athlete electronically signs off on these agreements he/she will NOT be cleared and could prevent them from starting on time

Parents and Guardians: PLEASE sign up your son or daughter at the school they are physically attending.

\*Please be sure to only complete 1 registration per athlete. If you need to make changes to the registration please be sure to EDIT the existing one and DO NOT create a new one

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### **VARSIY/JUNIOR VARSITY SPORTS PARENTS/GUARDIANS:**

Begins – March 7, 2016

Registration begins/opens – Feb 7, 2016

**\*\*\*DEADLINE TO SIGN UP IS Feb 29, 2016\*\*\***

### **MODIFIED SPORTS PARENT/GUARDIANS:**

Begins – March 28, 2016

Registration begins/opens – Feb 28, 2016

**\*\*\*DEADLINE TO SIGN UP IS March 21, 2016\*\*\***