

# LLBFL Application

Please review responsibilities and policies prior to completing this application.

## PERSONAL INFORMATION:

Date of Completion of this Form: \_\_\_\_/\_\_\_\_/\_\_\_\_

Full Legal Name: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Other Names (maiden, alias, etc.): \_\_\_\_\_

Male or Female: \_\_\_\_\_ Social Security Number: \_\_\_\_\_-\_\_\_\_\_-\_\_\_\_

Driver's License Number: \_\_\_\_\_ State: \_\_\_\_ Expires: \_\_\_\_/\_\_\_\_/\_\_\_\_ Attach a Copy-Front & Back

Home Phone Number: (\_\_\_\_)\_\_\_\_-\_\_\_\_ Work: (\_\_\_\_)\_\_\_\_-\_\_\_\_ Cell: (\_\_\_\_)\_\_\_\_-\_\_\_\_

E-Mail Address: \_\_\_\_\_

HOME ADDRESS: List all for the past 7 years

Present (include dates): \_\_\_\_\_

Previous (include dates): \_\_\_\_\_

## CHILDREN IN LEAGUE:

<u>Name</u>	<u>Age</u>	<u>Division (A, B, C or Flag)</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

## POSITION APPLYING FOR:

LEAGUE:      A       B       C       Flag

Football       Head Coach       Assistant Coach       Board

Cheerleading       Head Coach       Assistant Coach       Other \_\_\_\_\_

## COACHING EXPERIENCE:

\_\_\_\_\_  
\_\_\_\_\_

(attach a separate sheet if additional space is needed)

Are you certified by USA Football ? Yes \_\_\_\_\_ No \_\_\_\_\_ Please attach a copy of your certification(s).

Have you ever been convicted of a felony or any crime involving violence or abuse? \_\_\_\_\_ If yes, please provide details.

\_\_\_\_\_

Have you ever been refused participation in any other youth sports program? (if yes, explain)

\_\_\_\_\_

What are your personal goals as a coach?

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Coaching is a very rewarding way to be involved in youth sports. Generally, a coach assumes the responsibility of doing everything possible to ensure that the youngsters on his or her team will have an enjoyable and safe experience while they learn football or cheerleading skills. If you are ever in doubt about your approach, remind yourself that “fun and fundamentals” are most important.

Being a coach for the Lower Loudoun Boys Football program involves a lot more. We are very proud of our football and cheerleading program and strive to make sure the best possible candidates are coaching the children of our league each year. Below are some of the responsibilities of the coaches in our league. Please read through each item, sign and return this form when you are sure this commitment is right for you.

- **Football and cheerleading should be fun. If we take the fun out of the sport, we take the kids out of the sport! Coaches need to make this experience fun for the kids.**
- **All Coaches in this league need to stress the importance of good sportsmanship!**
- **All Head Coaches and Assistants must complete the USA Heads Up Football certification.**
- **Use of Alcohol or ANY tobacco products at practice or game facilities is strictly prohibited.**
- **Safety is a must! Coaches should use practices to mentally and physically prepare their team. Proper conditioning of athletes significantly reduces the chance of injury.**
- **Coaches must be dependable. The coach must be at each practice, game and team functions prior to the team and stay until each child has been picked up. Head Coaches must also attend the monthly board meetings so they can pass along league information to the players and parents.**
- **Head Coaches should surround themselves with good people. Assistants need to be quality people and the Head Coach must feel comfortable that their Assistants have the knowledge and ability to run the team in his or her absence. A good team mom is crucial! That person must help shoulder the fundraising coordination and scheduling of responsibilities for the team.**
- **Coaches must represent the league in fundraisers. Our league is a non-profit organization run solely by volunteers. The cost of running the league is very expensive and we cannot survive without fundraisers and the support of our coaches, parents and volunteers.**
- **A Head Coach in this league must be willing to help when help is needed. Field clean-up on weekends when assigned, emptying trash cans after weeknight games, announcing, running the clock, concession stand, etc. It is easy to overlook what it takes to run this league and Head Coaches need to be willing to step in when help is needed.**

*By signing this application, I the undersigned acknowledge having read and agree with all the responsibilities and policies listed on this form. I agree to follow any and all decisions of the Board of Directors and the League By-Laws (copies available). I also understand and agree that Lower Loudoun Boys Football reserves the right to dismiss a coach that is in violation of any league policies.*

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

**Acknowledgement of Receipt of Lower Loudoun Boys Football Policy on Child Abuse/Molestation.**

I acknowledge that on \_\_\_\_\_ (date) I was given a copy of the sports organization's Policy on Child Abuse/Molestation Risk and that I have carefully reviewed it and voluntarily agree that as a condition of future participation, employment or involvement in this organization, I will abide by all the terms, conditions, policies, and procedures contained within this program.

I also understand that Lower Loudoun Boys Football shall have the right to dismiss me if I violate or fail to abide by the Policy on Child Abuse/Molestation.

If I violate the policies, regulations, or spirit of this program, I will indemnify and hold harmless the sports organization, its employees, board members, volunteers and officials from any and all liability including negligence and any intentional tort claims.

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

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**Consent/Release**

I understand that:

The information that I have provided may be verified, if necessary, by contacting persons or organizations named in this application, or running a local and national criminal background check. I hereby release and agree to hold harmless from liability any person or organization that provides information. I also agree to hold harmless the Lower Loudoun Boys Football League and volunteers thereof.

I authorize this information to be obtained either in writing, via internet or via telephone in connection with my application.

I understand that my position is contingent upon adverse information about my background or character not being uncovered upon the performance of the above referenced checks. I also understand that regardless of my prior volunteer activities on behalf of LLBFL, that LLBFL is not required to allow my continued participation.

I agree to hold harmless and indemnify from liability LLBFL and its directors, officers, employees and volunteers from all liability arising out of the use of the information that is uncovered in the above referenced checks.

In signing this application, I affirm that the information I have given is true and correct.

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

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**THE PERSONAL INFORMATION CONTAINED IN THIS APPLICATION WILL BE KEPT IN ABSOLUTE CONFIDENTIALITY BY LOWER LOUDOUN BOYS FOOTBALL OR EACH OF ITS RESPECTIVE MEMBERS AND WILL BE UPDATED ANNUALLY.**  
**3/4/2016**

# **LOWER LOUDOUN BOYS FOOTBALL, INC.**

## **Policy on Child Abuse/Molestation**

The Lower Loudoun Boys Football League is committed to providing a safe environment for its members and participants, and to preventing abusive conduct in any form. Every member of this organization is responsible for protecting our participants and ensuring their safety and well being while involved in sponsored activities.

To this end, we have established the following guidelines of behavior and procedures for our staff, volunteers and participants. All members of this organization, as well as parents, spectators and other invitees are expected to observe and adhere to these guidelines.

1. Abuse of any kind is not permitted within our organization. This means we do not tolerate physical, sexual, emotional or verbal abuse or misconduct from our players, coaches, officials, volunteers, parents or spectators.
2. Physical and sexual abuse, including, but not limited to, striking, hitting, kicking, biting, indecent or wanton gesturing, lewd remarks, indecent exposure, unwanted physical contact, any form of sexual contact or inappropriate touching, are strictly prohibited within our organization.
3. Emotional abuse or verbal abuse is also prohibited. These include, but are not limited to such forms of abuse as: yelling, insulting, threatening, mocking, demeaning behavior, or making abusive statements in regard to a person's race, gender, religion, nationality/ethnicity, sex or age.
4. We are committed to providing a safe environment for our players, participants and staff. We do so by appointing all coaches, officials and volunteers -and anyone else affiliated with our organization -as protection advocates. Every member of this organization is responsible for reporting any cases of questionable conduct or alleged mistreatment toward our members by any coach, official, volunteer, player, parent, sibling or spectator.
5. Limit One on One Contact: It is this organization's policy that no activities shall take place involving one on one contact between a single, non-related league volunteer and a child, if such activities can be practically avoided. Instead, a "buddy system" is encouraged where two (2) adults should always be present during practices, games, carpooling and special events.
6. Prohibition of Sleepovers: All sports organization sanctioned team or league sleepover activities are prohibited, i.e. overnight parties.
7. Touch Policy: Touch is acceptable only if it is "respectful and appropriate".
8. Take Home/Pick-Up: Take home/pick-up of athletes by league personnel is strongly discouraged because of the difficulty in limiting one on one contact between adult and child. Parent(s) should provide transportation for their own children to and from scheduled events. The league will clearly outline the expected start and end time for all events and

communicate this with all parent(s). Parent(s) should be instructed to make back-up plans in the event they can't provide transportation. If parent(s) can't provide transportation, the must communicate in writing to the sports organization the name of the person(s) who are authorized to pick up the child.

9. Supervision/Chaperone ratio: We recommend that for any sponsored activity, the ratio of adults to youth participants be 1:8, one (or more) adults for every eight children, with a minimum of two adults for every activity.
10. We want to empower our children to trust their feelings and let them know that their concerns, fears and hopes are important by listening to them. Open communication between children and parents, or between children and other adults in the organization may help early warning signs of abuse to surface.
11. We encourage parents to become as active as possible in sponsored activities, games, practices and other events. The more the parents are involved, the less likely it is for abusive situations to develop.
12. We will respond quickly to any and all allegations of abuse within this organization. This information will be communicated to the authorities for investigation and will be reviewed by the organization's directors. The alleged offender will be notified of such allegations promptly.
13. Any person accused of sexual or physical abuse may be asked to resign voluntarily or may be suspended by the board until the matter is resolved. Regardless of criminal or civil guilt in the alleged abuse, the continued presence of the person could be detrimental to the reputation of the organization and could be harmful to the participants. A person who is accused but later cleared of charges, may apply to be reinstated within the organization. Reinstatement is not a right, and no guarantee is made that he or she will be reinstated to his/her former position.
14. We promote good sportsmanship throughout the organization and encourage qualities of mutual respect, courtesy and tolerance in all participants, coaches, officials and volunteers. We advocate building strong self-images among the youth participants. Children with a strong self-image may be less likely targets for abuse; similarly, they may be less likely to abuse or bully others around them.