

Wakefield Chapel Recreation Association – Monthly Board Meeting
Thursday, August 23, 2018
WCRA Ledo Deck

Meeting Start: 7:08pm

Meeting Stop: 8:10pm

WCRA BOARD in attendance: Dan Heltzel (President), Brad Otto (Long Range), Kris Anderson (Secretary), Kyle Durbin (Treasurer), Season Crawford (Social)

Members:

Other:

Called to Order: 7:08 pm

President's Opening: Danny opened and chaired the meeting, welcomed attendees.

Secretary:

1. Motion to approve the minutes from the 7.19.18 meeting, Seconded, unanimously Approved.

President:

1. Motion to open the pool at 11am on Labor Day Monday, Seconded, unanimously Approved.
2. Three additional new picnic tables have shipped.
3. Guard party this Sunday at 9pm.
4. Need a Tennis Representative volunteer to manage WCRA tennis programs for 2019.
5. Working on forming a Nominating Committee to find candidates to each serve one two-year term for: VP for Operations, Director for Long-Range, and Treasurer, and also a candidate to finish the one year remaining in term for Director for Membership.
 - a. A target date to hold the Membership meeting the week of 11/26 means Nominations must be announced by Wednesday, 9/26, to meet the 60 days notice required by the Bylaws.
 - b. Board goal to finalize Nominating Committee shortly.

Vice-President for Operations: (submitted via email)

1. Discussion items:
 - a. Should we cut down the 20-foot diseased tree near the tennis pavilion?
 - i. Board discussion – Yes.
 - b. Should we order more grills?
 - i. Board discussion – Yes, please look to take advantage of after season sales.
 - c. Thoughts on a gaga pit? They are somewhat big but I am pretty sure we could put one in in the back corner near the shed if we cleared out some brush. Brad and Dan can explain what they are.
 - i. Board discussion – No, do not pursue at this time.
 - d. Saturday night college football in snack pavilion and/or kids movies in coned off area in parking lot? Would block access to pool with chairs and tables but would leave the front doors of bathrooms open so they can still be used.
 - i. Board discussion – Yes, with parking lot option with bathrooms open to outside only / locked on pool side, so that pool is completely inaccessible.
2. Recap of recent Operations work and upcoming:
 - a. Organizing a Fall clean up.

- b. No major items broke.
- c. Power washed tennis office and shed, but didn't power wash the decking because Trex decking has specific requirements or it will be damaged. I am researching how to clean the Trex decking correctly. The columns need to be painted as part of the fall cleanup.
- d. Power washed the stone wall near the basketball hoop
- e. Sprayed for mosquitoes/ticks/spiders
- f. Killed about a dozen yellow jackets nests and sprayed foam in the fence cavities around pool and tennis courts.
- g. We negotiated our trash bill to be reduced by \$100 a month keeping the same services.
- h. Repaired siding in the basketball area

Director for Long Range Planning:

- 1. Researching new street signage for a larger, more prominent design that offers better community visibility:
 - a. Researching shape and design options
 - b. Researching any zoning restrictions on signage
 - c. Any design will still have hooks at the bottom for attaching event notices
 - d. Considering a simplified design to only include logo, full name, home of the wahoos and wahoo design (no phone, web – google search by name is just as effective)

Director for Membership:

- 1. 476 Bonded members – only 24 Bond memberships left available for purchase
- 2. 22 Military memberships
- 3. 22 Temporary memberships
- 4. 517 total families this summer
- 5. 8 people on sales list – all added since April
- 6. Guest passes note: we are currently unable to transfer from one account to another due to system limits (will register as an additional pass sale).
- 7. THANKS for all my helpers on Pirate Night. It was really fun and I enjoy doing something that is geared towards the little kids. We can be informal, silly and still have a blast. Thanks to the Ottos and the Collins for pinch-hitting, as some of my traditional helpers couldn't make it.

Treasurer:

- 1. Balance sheet and Budget to Actuals reports through 8.23.18.
- 2. Working on an estimate of the next 6-9 months of WCRA expenses to keep liquid before determining amount to transfer to savings for future expenses.

Director for Social Activities:

- 1. Detailed Income & expenses by event
- 2. Still to come:
 - a. Food truck & rafts nights the last two Fridays of the season
 - b. 55+ party this Saturday
 - c. Labor Day weekend picnic on Sunday, 9/2
 - d. Men's Night scheduled for Saturday, 9/8

Swim Representative: no report.

Dive Representative: no report.

Tennis Representative: no report.

Snack Bar: (submitted via email)

1. Completed inventory with the manager and we will only be buying assorted chips, hot dogs, hot dog rolls, pretzels and popcorn – there is still some chocolate, candy, ice cream, assorted drinks available.
2. The refrigerator has lots of condiments, cheese, sour cream – if anyone needs it for guard party, closing day, men's night, please help yourself.
3. We'll do a final inventory upon my return on September 6th.
4. Matthew has the extra change /dollars and credit cards.
5. Matthew has committed to work as Manager for one more year before he goes off to college. He has identified a staffer with great potential to work as an assistant next year and possibly take over thereafter.
6. Matthew has done 90% of all the tasks for the snack bar this year, I have supplemented purchasing, problem solved and checked the snack bar for cleanliness and inventory. I really do need to find someone who will work with us next year to take over. The success of the snack bar is totally dependent on the quality of the staff and overseeing the process. The staff was EXCELLENT- only 2 or 3 warnings, kids communicated well, (knock on wood) I only had one no show and the snack bar after a few required return trips for re-cleaning, became very clean. I gave all staff small \$5-\$10 snack cards, Matthew got a \$25.00.

IT Representative: (submitted via email)

1. As the pool is winterized this year, the Board should consider the storage of our new electronics, possibly storing them in climate regulated storage or at somebody's house if they are willing to volunteer – suggested items would be (tv's, laptops, routers, tablets, snack bar equipment, etc.)

Old Business:

1. Dog Swim: Consider closing the pool at 7pm on Monday, September 3rd so that the dog swim can occur in daylight, to encourage more participation by dog owners and school-age kids.
2. Bonus weekend: looking into the viability of opening limited hours (12pm-6pm/7pm) on September 8 & 9, depending on costs & staff availability.
 - a. If Yes, the dog swim would be held Sunday, 9/9, at 6:45pm

New Business:

Announcements:

1. Please remind everyone to check lost & found – everything left at the end of season will be donated.

Adjournment: 8:10pm