

Wakefield Chapel Recreation Association
Monthly Board Meeting
September 7, 2017; Time: 7:00pm – 9:00pm
Sprague Center, conference room #3

Meeting Start: 6:59pm

Meeting Stop: 8:01pm

WCRA BOARD in attendance: Brian Collins (VP Operations), Danny Heltzel (Long Range), Melissa Aune (Social Director), Courtney Collins (Dive Team Rep)

Members in attendance: none.

Called to Order: 6:59pm

President's Opening: VP of Operations chaired the meeting, opened and welcomed attendees.

Secretary: Kris submitted via email

1. The next meeting will be at the Sprague Center on Thursday, October 5, at 7pm.
2. We need to schedule a date and location for the Annual Membership Meeting in 2017 Q4. (The Nominating Committee must be appointed at least 60 days before the meeting date and then we'll need to send out a membership-wide email [at least 10 days or up to 30 days] in advance of the date that include the committee's nominations.)

President: Not present – no report.

Vice-President for Operations:

1. Nominations Committee has been appointed: Katherine White, Jenny Otto, Jodi Benkarski.
2. Joe Gross (past Board member) has been consulted about required elements and critical tasks for closing the pool, as well as the pool management contract and selection process.
3. For the new pool management contract term, we are looking into after-hours rules, pool manager rules, etc.
4. Additional required tree work is starting in the next few weeks – all pines to be removed with the stumps ground down.
5. Three Boy Scouts troops are coming to WCRA to help with clean-up, new plantings and beautification.

Treasurer: Not present – no report.

Director for Long Range Planning: Nothing to report.

Director for Membership: Not present – no report.

Director for Social Activities:

1. The financial report has been submitted (attached) for Social.
2. The Men's Night event is last party for this season, scheduled for 9.9.17.

Activities: Not present – no report.

Approved



1 or 2

Snack Bar: Cary submitted via email

1. I had bought ice cream, candy, popcorn, etc. as inventory for the last week of open hours and then it rained! But two days of sun did a great job and I believe in those two days most inventory was sold and we made good money.
2. As an update, Patrick should provide the snack bar beginning balance and ending balance. I have the "cash drawer bank" and coins to deposit plus one last deposit from the safe and only one small bill left to pay.
3. End of season inventory: two pails of ice cream, some toppings, hot dogs and rolls (stored in freezer), some drinks, popcorn, hard snack pretzels and frozen pretzels, TONS of salsa. I believe Brian will use some for snacks during final clean up and Patrick is welcome to use some for Men's Night.
4. Thanks for a great job this summer.

Swim Representative: Cathy submitted via email

1. Lane lines: hauled four deteriorating lanes lines to the dumpster the last week of August. We have three older lane lines in the pool for regular lap lanes, four practice lane lines purchased in August 2016 and one full set of meet lanes lines purchased in 2015. Swim Team needs clarification on the WCRA purchasing process: we will need a minimum of four practice lane lines in time for the beginning of the 2018 season as well as new backstroke flags. Can swim team contract to purchase them and WCRA Treasurer pay the invoice for them?
2. Winterization: Took down the swim team bulletin board. Plan to store lane line reels in the pavilion. When should we move them?
3. Stopwatches and clipboards: Loaned to the WCRA Youth Triathlon. Tracking down and returning to storage for 2018.
4. Coach hiring process: Will begin head coach search in late September/early October 2017. Assistant and Lane coaches hiring process will begin in January 2018
5. Wahoos Winter Swim: begins at Audrey Moore RECenter this week.

Dive Representative:

1. We had a great Dive Team summer with 34 kids, winning 3 meets, winning the division's hospitality award, and receiving great feedback from all visiting teams and guests.
2. Report with numbers to follow.

Tennis Representative: Not present – no report.

Announcements / Action Items: none.

Old Business: none.

New Business: none.

Adjournment: 8:01pm