

Wakefield Chapel Recreation Association

Monthly Board Meeting

June 13, 2017; Time: 7:00pm – 9:00pm

WCRA Pool

Meeting Start: 7:07pm

Meeting Stop: 8:35pm

**WCRA BOARD in attendance:** Scott Arenholz (President), Brian Collins (VP Operations), Kris Anderson (Secretary), Catherine Schultz (Membership), Patrick Smith (Treasurer), Melissa Aune (Social), Martha Murray (Swim Rep), Courtney Collins (Dive Rep)

**Members in attendance:** none

**Called to Order:** 7:07pm

**President's Opening:** Chaired meeting, opened and welcomed attendees

**Secretary:**

1. Motion to approve minutes of the May meeting, Motion seconded, Motion passed unanimously by Board (5 present at time of vote).
2. The next meeting will be at the Sprague Center on Tuesday, July 11, at 7pm.

**President:**

1. The pool has opened for the season!
2. Requesting that each team provide a projected budget for planning.

**Vice-President for Operations:**

1. We are repairing a plumbing issue.
2. The ice machine has finally died – we are looking into replacement options.
3. Handicap lift is built and in the Pavilion. We're going to install it this week, and remove for swim meets.
4. The Ledo Deck has been power washed and will be stained in the fall.
5. The bleachers and fence will be stained over the next month.
6. We are looking lounge chair replacement – researching if it will be more cost effective to purchase in the fall/out of season.

**Treasurer:**

1. Currently working through the many platforms and systems to manage finances at WCRA – bank, swim/dive team, social, membership.

**Director for Long Range Planning:** no report

**Director for Membership:**

1. WCRA allows for 500 bonded members
2. There are 506 active memberships to date, with 402 paid on time, 41 paid with the late fee, 22 military memberships, 4 military pro-rated memberships, 16 new fully bonded members, and 21 temporary memberships.

Approved - KA

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**Director for Social Activities:**

1. Food trucks: Pizza food (truck #1) went well, but Big Cheese (truck #2) was less successful due to staffing and supply issues – we've voiced our concerns and they may not be invited back. Red Hook Lobster is coming on Friday, June 16 and we've been in touch about what they should expect and prepare for in terms of sales.
2. We're prepping for the WCRA Breast Cancer Benefit on Saturday, 6/17, with a bake sale beginning at 10am; event registration is open to members and non-members, but closes Wednesday, 6/14, with a raft night at the end of the event.
3. The Adult Party and Craft Beer Night are both coming up in July.
4. We're looking into clarity/providing more definition for Hill Reservation requests to minimize conflicts.

**Activities:** no report.

**Snack Bar:** Cary submitted via email

1. Snack bar has 13 employees – all are trained but paperwork still coming in. We are working with Joyce Schaefer on the employment forms and Cary Fichtner-Vu on the work permits. No one will be paid until all paperwork is received. Employees are paid in July and September. Snack cards in small amounts will be given to excellent employees. Matthew Ferrari, our manager, is doing a superb job!
2. Income for the first two weeks: snack bar: \$2,184.00 (lower than typical result of cooler weather), guest passes \$341.00. We have narrowed the store purchases to BJ's, Restaurant Depot and soda sales at Giant. To keep costs down, Cary Fichtner-Vu is doing about half of the purchases as a volunteer. Despite "healthy" alternatives, the biggest sellers are air head extremes, nerds, nerd ropes, hot dogs and ice cream.
3. The new freezer is excellent, allowing us to buy ice cream from vendors as well as wholesale clubs (which are about 1/3- 1/2 of the price for the same quality and count as a vendor).
4. Snack card orders are at six. Expecting more when school is out. We did have a concern from a parent that when the snack bar opened, they didn't have enough change to give him change from a \$20. The snack bar only keeps \$20 in singles and change overnight, so at opening it is hard to make change for numerous large bill orders. There is a stash of \$100 in singles, all they need to do is text, but it would be helpful if parents would come with smaller bills, especially at opening.

**Swim Representative:**

1. The 128 swim team family accounts, with 225 swim team members, brought in just over \$40,000 for swim team.
2. Upcoming: we're holding time trials on Saturday, 6/17, and going to our first A meet, away at Tuckahoe, on Saturday, 6/24.
3. There are some damaged lane lines – we're looking to restring them where we can, as well as purchasing two new lane lines.

**Dive Representative:**

1. The diving boards have been serviced (\$150 per fulcrum plus a part replacement) and are in great condition. Some Dive coaches are now trained to do more ongoing grease/maintenance.
2. There are 28 dive team members to date, but we're still looking at opportunities to increase membership.
3. We will send out a full Dive schedule for 2017.

Approved KA

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4. Follow-up on Ilda – they have hired a part-time coach to support their small team. In case the team size issue continues, we will look into NVSL rules and opportunities for co-coaching for 2018.

**Tennis Representative:** no report

**Announcements / Action Items:** none.

**Old Business:** none.

**New Business:** none.

**Adjournment:** 8:35pm

**Addendum via email:**

1. Brian, VP of Operations, reported on June 21:
  - a. Research results on ice makers, with an emphasis on production rate per day and storage capacity. (FYI a typical bag of ice is 10 pounds for small and 20 for big.)
    - i. From Home Depot at \$1,834, makes 250 pounds per day and stores 75 pounds.
    - ii. From Amazon at 1,856, makes 193 pounds per day and stores 90 pounds.
  - b. Scott, President, reported on June 22,
    - i. A member has donated \$1,000 toward the purchase of a new ice maker
    - ii. Also found another option for purchase – from Central Restaurant for \$1,649.00, makes pounds 250 per day and stores 75 pounds and can be delivered (free shipping) by Tuesday, June 25.
  - c. The new ice maker arrived and has been installed for member's use.

Approved *HA*  
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