

Message from the President, Cary Fichtner-Vu

What an honor to have served as President of the WCRA and to have had the opportunity to work with some of the most outstanding, conscientious, dedicated, selfless individuals of my lifetime – my board members of mostly two years to include: **Joe Gross, Jae Yoo Ko, Jeff Champagne, Doug Prince, Shelley Hartmann, Brian Keller, Jennifer Horowitz, Shawn Mansfield, Jennifer Cassata, Ann Carey, Julia Kurtz, Julia Lafferty, Dave Lafferty and Beth Grabo.** This was a team, with individual consciousness, yet united in achieving the best for WCRA membership. These volunteers worked with dedication and responsibility in their area of expertise while also supporting each other with joint effort and projects. As President, I only had to vote once in two years as the tie-breaker! This speaks volumes about the cooperation that existed between the board members and the consistency of vision they all have for the WCRA. I like to thank each of them for the many hours they have dedicated to the WCRA this past two years. I would also like to thank the many other volunteers that participated on clean-up days; cleaned the grills; performed secretarial or administrative duties; planned and hosted social events and the many volunteers that made the WCRA – swim, dive, tennis, activities a booming success. It is no wonder why people from all over the area want to live in Wakefield Chapel and join our pool!

WCRA Board Summary of the 2013-2014 Seasons from the Board of Director Team

Capital Improvement, Renovation and Repairs

In service to the WCRA, this Board maintained a monthly action list that was reviewed and updated during each monthly meeting. All actions of the board regarding maintenance and management of the pool were guided by state regulations which are enforced by Fairfax County. In order to remain in compliance with these numerous regulations this board sought the help of volunteers for projects that did not require professional services, permits, or were not subject to code inspections. All other projects were completed by professionals with appropriate qualifications and with proper permits.

2013 Summary

Capital Improvement, Renovation and Repairs

- Total bathroom renovation, family bathroom addition and addition of storage cabinetry in guard office (\$130,229), snack bar/storage upgrade (\$7,668.00); Finishing the work on the 2006 Tennis Court Bond (\$12,000).

Administrative/Organizational Improvements

- Completed a review and revision of **the Age Policy** and creation of a **Standardized Code of Conduct.**
- The WCRA Board is inclusive, all members have the same opportunities and privileges at the WCRA, there is no preferential treatment. Board Members and volunteers are happy to provide a community service and support their families without expectation of compensation, although a thank you is always appreciated.

2014 Summary

Capital Improvement, Renovation and Repairs

- Installation of a whole pool Water pressure regulator - water pressure, which had been 120–150psi for years costing thousands in plumbing repairs, now is within normal limit of 70psi. (\$975).
- Installation of Auto Chlorinator for better control of pool chemistry (\$3413).
- Total rekeying/new lock system of facility for security (\$1,730).
- Installation of new baby gates at baby pool entrances per Fairfax County Inspectors
- Purchased new basketball hoop (\$169.00 Amazon versus \$900 NV Pool and it lasted more than 1 season!).
- Resurfacing the existing diving board.
- Installation of a second diving board which significantly increased the size and the opportunities for Dive Team (\$14,000)
- Installation of built-in cabinetry, desk and a refrigerator in the office (\$1,700).
- Installation of sundeck flooring to the office, guard office and walkway, matching the sundeck in the snack bar (\$2,900)
- Completed new electrical work to include new line in the pump room (\$1,000).
- Replaced/moved the lower tennis court electrical circuits from underground where they shorted out, to above ground (\$660).
- Established a cost-effective tennis court light replacement/repair process for the 25' pole lights (\$460 compared to \$725 in past years).
- Repaired/added flashing and drip line to front of pump room roof where the roof was not installed to cover edge, plus removal of broken decorative cedar planks and replacement with matching shingles for an updated look (\$1,200).
- Purchase of propane tank cage per Fairfax County Fire Marshall (\$600)

Professional Services – Landscaping, Tree, Pest, Propane – Spearheaded by Ops Team – Jae Yoo Ko, Joe Gross

- Expanded the professional landscaping services to include additional weeding maintenance by Pepe's Landscaping.
- Established a fall clean-up of leaves and debris to better prepare for the spring.

- Scheduled regular mosquito/tick spraying with Mosquito Authority and regular propane refills with Propane Taxi.
- Four arborists conducted a WCRA tree evaluation to establish a short and long-term tree maintenance plan. The white pines lining the pool are 50 years old with a life of 70-75 years. The front 10 white pines will be cleaned up 20-25 feet to prevent toppling into the pool, and one pine with the top off will be removed. The tulip poplar and white oak near the tennis deck will have dead branches and feeders removed (\$3,200).

Administrative/Organizational Improvements

- Created a **General Operations Information & WCRA Vendor Contact** Information list to assist this board and future boards in the selection of professional services to support the pool.
- Reviewed and revised the **WCRA Policies and Procedures** (previously revised May 1996).
- **Updated Membership Policies:** A committee of present and former Membership Chairs met and reviewed the various membership policies over the years and set up procedures that follow the Bylaws, resulting in the collection of substantial late fees and guest fees. Late Fees \$2,294. Party/Guest Fees \$7,396
- Initiated a **Historical Document Collection** campaign to collect all historical pool documents, which will be reviewed, scanned and stored in the new cabinetry at the WCRA office.
- **New Pool Service Contract** - Reviewed the current pool contract and compiled research and information on various pool management services to compare the services performed at other properties by other pool service companies. For the last five years, NV Pools has managed the pool – with a 10.8% increase over the 4 years contract and for 2014, NV Pools at a reduced rate. In an effort to better maintain the pool and maximize NV Pools effectiveness throughout the facility, the Board encouraged NV Pools to utilize a revised scheduling system to more consistently have guards at the front desk, maintain hourly checks of the bathhouses, etc. This board required NV Pools to fulfill all of its contracted closing responsibilities thereby removing the need for volunteer hours in closing the pool.
- Established a **By-law Review Committee** to review the by-laws that were written nearly 50 years ago. Although the spirit of the bylaws remains the same, significant legal and social changes have occurred since the inception of the WCRA. As a result, the WCRA Board voted in March to set up a committee to review all of the WCRA bylaws and to recommend changes to be considered by the membership, to make sure the bylaws accurately represent our membership and pool of 2015. There is no agenda for the review, and it will be up to the committee named below to make whatever recommendations they deem appropriate. The WCRA Board voted and approved the following committee to represent multiple age groups, careers and years of WCRA experience:
 - Andrew Aman, contractor, businessman, former Ops and Long Range
 - Sean Gormley, insurance professional, former Ops
 - Maureen Kavjian, CPA, former swim team rep
 - Tim or Jennifer McGarey, attorneys, former Treasurer
 - TBD - searching multi-year member in their 30s
 - Cary Fichtner Vu, current President, former Social and Snack bar (for administrative duties only - no vote)
 This committee will work from January through July 2015, reviewing the bylaws and preparing a report with suggested changes. This report will be presented to the 2015 WCRA Board of Directors for approval. All board-approved changes are to be presented - with a 60-day notice - to the membership in time for the 2015 Annual Membership meeting.
- Investigated the opportunity for a **Tax Relief for the WCRA Property**. The WCRA Board investigated property tax relief. The WCRA is one of 32 out of 87 pools in Northern Virginia that are not tax-exempt. Pools that were created in a homeowner's association were exempt from property tax. During the early 2000's the General Assembly exempted non-HOA pools that requested property tax relief. The WCRA did not submit a request at that time. Since then, the Virginia Constitution was changed and exemptions are now solely under the purview of local government. Members of the WCRA Board have investigated options through the Department of Tax Administration and through Supervisor Cook's office to be told that the county estimated a loss of billions if other pool, tennis or recreational facilities were to be granted tax-exempt status; therefore there is no tax relief option.
- Improved the **communication** via updates and validation of the WCRA Email and Website.- Thank you to Beth Grabo for maintaining the **Constant Contact email system** and the **WCRA website**. Shelley Hartmann, Beth Grabo and Doug Prince have painstakingly reviewed the various correspondence lists to create a master list for better communication. Advance schedules will be created for email reminders for pool closings, pool parties, etc. so that membership can plan their pool time accordingly. **Facebook:** Thank you to Siobhan Green for being our Facebook guru! **Community Pool Associations:** The WCRA has joined two area pool associations, Braddock Road Association, assembled by Supervisor John Cook and Mason District Association. The associations have been very valuable in trouble shooting issues, evaluation of vendors and services and to compare policies and procedures of other area pools.

Coming in 2015

- **Hill Renovation: March 2015** - With the first round of tree work scheduled for completion, the hill was evaluated for needed repairs and/or renovations. The right side of the bleachers will have new seats; the left side of the

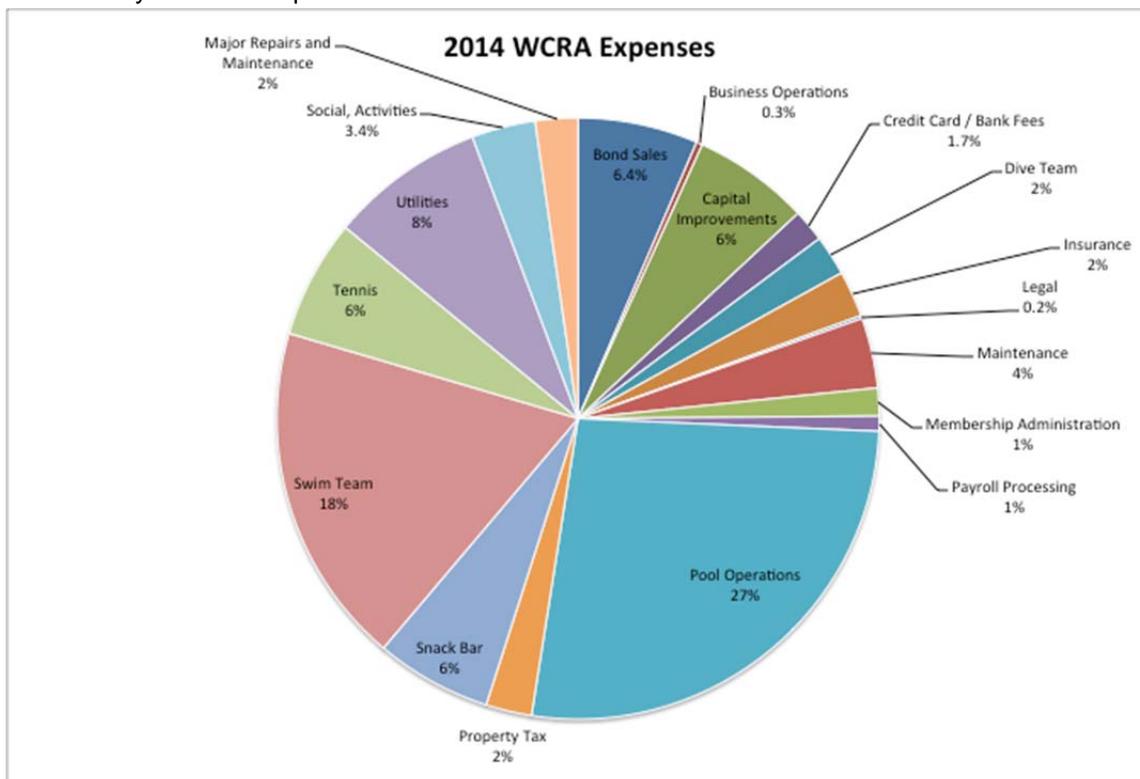
bleachers will be renovated and reconstructed properly (\$7,800 - \$8,800). The rails will be re-painted, the sand re-furbished, and a fun clean-up day to include power washing and re-staining of the benches, rails and retaining walls will complete the job!

- **Closing the Tennis Bond:** The tennis court project of 2006 required a \$7,000 tennis bond plus \$1500 penalty for bond still open, which to date has not been closed and refunded to the WCRA. In 2013 all the outstanding requirements were completed with the exception of the VDOT transfer. All avenues have been exhausted to get clarity on the VDOT transfer, so this board has asked for the assistance of Supervisor John Cook in closing this bond.
- **New Furniture:** Numerous estimates were attained from commercial pool and patio furniture companies. The best product was at Costco commercial division: 24 chairs (12 low, 12 café) \$2,100 delivered.
- WCRA has budgeted for a new stand alone **PA system** to aid in events. Additionally, The WCRA Board has voted to continue the \$3000 stipend to Swim Team in lieu of snack bar receipts BUT without the requirement of a Swim Team Snack Bar committee. The swim team will still be asked to provide volunteers for grilling, cashier but the snack bar functions will stay with the snack bar without any financial effect to the Swim Team.
- **Review of the Blue Line:** Everyone will agree, there is great enjoyment sitting poolside eating lunch, and snacking with the children. In 2013 after numerous complaints of trash and food debris the deck, it was noted that 1.50-2 bags were collected daily . In 2014 the long time blue line policy was reinstated. The Blue line policy can be re-evaluated for the enjoyment of all members. Suggestions?

2014 WCRA Expenses: Treasurer Jeff Champagne

In 2014, the WCRA was within budget and spent \$325,000 to support pool and program operations and invest in planned facility improvements. In general, a combined 26% was spent in support of our swim, tennis, and dive teams; 27% toward our pool operations contract with NV Pools, Inc.; and 9% to provide members with social events, activities, and snack bar offerings. Please see the enclosed 2014 WCRA expense pie chart for additional details. Overall, the WCRA is financially healthy with more than \$120,000 in cash within our main operating account which includes \$34,000 saved between 2011-2014 for long term projects. Moving forward, we remain well-positioned for a 2015 budget with net surpluses and continued contributions to long-term savings.

Thank you to Mr. James Connor, WCRA member, Tax Attorney for reviewing the 2013 and 2014 WCRA financials to meet the Bylaw audit requirements.



Membership- Shelley Hartmann with administrative assistance from Linda Knoche

In March 2014, the WCRA had 476 active bonded members, 24 inactive or unassigned bonds and 11 membership sales requests received after May 10, 2014. This season 25 members sold their bonds and 25 new members bought bonds. The association had 5 full summer temporary memberships and 21 temporary military members (17 full summer and 4 partial summer). There were 3 bonds revoked due to non- payment of dues and 6 members decided not to pay dues and forgo the bond refund. At the end of the pool year we have 473 active bonded members and 27 inactive or unassigned bonds (to include the 3 revoked and 6 refund forfeitures). Adhering to the Bylaws membership policies resulted in a collection of \$2,294.00 in late fees. Party and guest fees were \$7,396.00.

Swim Team-- Shawn Mansfield

Congratulations to all of the 2014 Wahoo swimmers and coaches for their unanimous win of the Division 1 Sportsmanship Trophy. The Wahoos represented the pool and community very well as they competed against the best the NVSL has to offer. Despite the 0-5 dual meet record, this season may have been one of the best in Wahoo history. The Wahoos were part of a Division 1 clean sweep of the All-star relay carnival placing 6th. The last time Division 1 swept All-star relays was when the Wahoos were in Division 1 in the 90's. Wahoo relay teams set 9 team records at Divisional relays and broke 5 of those records again during All-star relays. The Wahoos did a great job at Divisionals where they qualified 21 swimmers for All-stars, broke 4 individual team records, and set 69 personal bests. During one Monday night dual meet the Wahoos set over 100 personal best times. Under the excellent leadership of the Coaching staff, the Wahoos rose to the challenge of Division 1, competed head to head against the best, and left a lasting impression on the Division. Due to the strong Wahoo spirit and competitiveness of the swimmers we anticipate the NVSL will allow the Wahoos to compete in Division 1 again next season.

Thank you also to the many volunteers that made these accomplishments possible. For next year Renee Dondes and Andi Ferrari volunteered to coordinate the Monday night meets and Liz Modder volunteered to serve as the Co-team Representative. Steve Menard has agreed to come back again next year as our head coach and we are already starting to make offers for the Assistant Coach positions. Liz Modder and Shawn Mansfield dlhjk05@gmail.com, Shawn.e.mansfield@gmail.com

Social- Jennifer Horowitz

Thank you, WCRA community, for a wonderful 2014 season including fabulous social events made possible by so many great volunteers! This summer included Wine Downs, Ladies Night, Men's Night, the Adult Party, Opening and Closing Picnics, a Food Truck and numerous Children's Parties. Among WCRA's accomplishments, we are proud that the Summer of 2014 established some new Social traditions for our community:

- After two great years we are proud to now be able to officially call the WCRA Preschooler Party an annual event!
- Other developments related to the children' parties included a shift from age-based parties to grade-based parties, allowing children with Fall and Summer birthdays to celebrate with their friends.
- Implementation of mandated online pre-registration and pre-payment for most events led to a balanced social budget for the summer of 2014. We didn't let that get in the way of your up-to-the-minute planning for some of our more relaxed events, however. With the Wine Downs reliably attracting between 75 and 100 people per event, we are happy to keep attendees' planning as relaxed as the mood of the event -- Just walk on in.
- Event planning has also become easier for our social volunteers with the development of thorough planning documents for every event.
- Last but not least, we have established a great relationship with Red, Hot & Blue with which we have secured a generous discount package

Tennis – Julia Kurtz

The adult and juniors tennis programs continue to grow and thrive at Wakefield Chapel! This year, we started our second season with RJ Tennis clinics. Tennis pro Safin Bouland continues to bring lots of energy and humor to WCRA tennis. With Safin running the classes, adults and kids alike worked up a serious sweat on the courts! Jackie Lluy will take over as WCRA Board Tennis Rep in 2015 and I will continue as junior team rep. Julia Kurtz (jjkurtz@gmail.com)

Snack Bar – Dave and Julia Lafferty

The Snack Bar adds enjoyment to our members and their guests by offering a wide variety of snacks and drinks during pool operating hours, in a clean and friendly environment. Each year the snack bar grows in popularity, and requires a group of hardworking teens to run and oversee the operation. This year we had 22 WRCA teens working the snack bar and once again was profitable by \$1500.00

We once again had a very successful summer at the Snack Bar!

Dive Team - Jennifer Coyne Cassata and Anne Carey.

The 2014 Wahoo Dive team was the largest we have ever had, with 45 divers!! The addition of the second diving board made that possible so the dive team is incredibly thankful to the membership of WCRA for their support. The bulk of our 45 divers are young (27 were 10 and under) so we hope to have them for years to come! We finished 2-3 in a very tight Division 4. We had two fantastic all-stars (Aidan Thomas and Olivia Rummel) plus three all-star alternates (Nathaniel Grannis, Bridget Cassata, and Owen Collins). We had three divers compete at divisionals who also participated in swim divisionals! We are saying goodbye to our fantastic, home grown Wahoo coach, Pat McCann, after three terrific seasons as coach and many before as diver. Thanks Pat. We are also saying goodbye to Anne Carey, who served two great years as team rep. Izabella Thomas will now be joining Jennifer Cassata as team rep.

The teams in our Division all praised the Wahoo spirit and the new diving board. Everyone recognizes what a great place WCRA is to host meets. Thanks again to all of our volunteers. Many of our divers are participating in various winter programs so we are excited for a great 2015 season. If anyone is interested in more information about Wahoo dive, please contact Jennifer Cassata (jencstevec@verizon.net).

Information on ELECTIONS FOR BOARD OF DIRECTORS held with MULTIPLE CANDIDATES

The WCRA Bylaws provide the opportunity for prospective candidates for the Board of Director positions (President, Operations, Long Range, Secretary, Treasurer, Social and Membership) to be brought forth for a vote to the membership at the Annual Membership Meeting **IN TWO MANNERS**. The appointed nomination committee, after surveying existing board members and interested qualified prospective board members, offers recommendations of candidate(s) for each position **OR** A member in good standing may submit a petition signed by 5 members by September 1st of that year requiring the petitioner to be put on the ballot.

The **nomination committee**, Vicki Hurlebaus, Melissa French, Meredith Gelman and Tim Hartmann have nominated the following slate, which includes many returning board members: President: Cary Fichtner-Vu; Long Range: Joe Gross/Jae Yoo Ko; Secretary: Doug Prince; Membership: Shelley and Tim Hartmann.

The WCRA Secretary received four **petitions** from a member to include: Brian George for President; Scott Arenholz for Vice President of Operations, T.Patrick Smith for Long Range and Lynn Barnsback for Social Director. The petition for Social Director wasn't accepted, as this position is in an interim state with an uncompleted term and therefore the Bylaws require the remainder of the term to be assigned by the board of directors, with the position to be up for re-election the end of 2015 for the 2016-2018 term. The petitioner for social director was offered the assignment and didn't accept.

The purpose of this annual meeting:

1. Reports by the Current Board Members, Swim team, Dive team and Tennis Representatives
2. Presentation of the Budget for 2015
3. Vote for the Board of Directors*

*The description of the duties and responsibilities of each board member can be found in the WCRA Bylaws Article VIII. The WCRA Bylaws are on the WCRA website (www.wakefieldchapelrec.org) under documents in the blue tab on the left. Candidate email addresses are provided on ballot if you would like to ask them questions. Thank you for your participation in the WCRA elections.

To Vote: Complete the enclosed Proxy **OR** Ballot/Proxy **AND INITIAL** representing your family membership then...

- Attend or Drop Off the Ballot in the Ballot Box at the Annual Membership Meeting. (Ballot Box will be available prior to the meeting 6– 7:pm) IF Attending, please bring Ballot or see WCRA Secretary for Ballot.
- Mail the document, postmarked no later than December 8, 2014 to WCRA P.O. Box 1248, Springfield, VA 22151

Each Proxy/Ballot document is assigned a random number, the registry maintained by the WCRA Secretary for verification only of **one vote** per member family. The Nomination Committee along with the WCRA Treasurer will count the votes within 4 days after the meeting and report the slate of officers by email no later than December 18, 2014.

PLEASE NOTE: Per WCRA Bylaws, presence of 15% of the Association membership, either in person or by written proxy as set forth above, is necessary to constitute a quorum of the membership.

Introduction of Candidates:

Cary Fichtner -Vu: Members since 1992 with four proud Wahoo children! (Matt Floyd-head coach, Erick Vu-free-style record holder). WCRA Positions: President, Social Director, started Snack Bar, A/B Meets/All Star Snack Bar Chair. Accomplishments: Bathrooms/Snackbar renovation; Support our programs/teams; Fiscal responsibility with transparency, long range savings, cost-effective planning within CPA/IRS guidelines; Safety; Renovations/repairs are permitted, code compliant, professional with multi-bid process; minimize liability. I commit/not quit, inclusive to all, facilitate a team concept board with veracity and integrity.

Brian George: I have previously served in many capacities including President. During my tenure, we rebuilt the snack bar, renovated the tennis courts, built the tennis office, deck, pavilion, numerous team sheds, reclaimed overgrown land, added pool handicap ramp, dolphins in baby pool, hosted the All Stars meet for two years and much more. At Board meetings everyone's opinion was important and no one felt excluded. I have a proven record of amicably working with people, getting volunteers, maintaining the facility/ grounds and for saving money.

Scott Arenholz: I have lived in the Wakefield Chapel neighborhood for over 10 years and been a member of the pool for about 7 years. My family enjoys time at the pool for fun and social activities as well as having two daughters involved in swim and dive team. I have been involved in various youth sports programs throughout my time in the neighborhood and understand the importance of leadership by example for the youth to see.

Joe Gross Member since 2005. Served as VP, Operations and Operations co-chair on the WCRA Board, and as a stroke/turn Judge with the Wahoos. I am proud of the accomplishments made during my 4 years in Operations – including a new main roof, tennis court resurfacing, pool house renovation and the addition of a family restroom. I am excited to continue my service to the WCRA community and helping to shape a fiscally responsible plan for the future

Jae Yoo Ko: Member since 1996 with twin girls Olivia and Victoria. Served as VP of Operations with Joe Gross for the last year, and been an avid volunteer for many years of Clean-Up Days and other special projects. Organized/assisted with various social events, including Adult Parties, Men's Nights, and Teen Parties. Ops accomplishments include bidding/evaluation of a new pool operations contract, increased utilization of professional landscapers, planning for renovation of the hill and Clean-Up Days without weeding!

T. Patrick Smith: My family has been a WCRA member for several years. My daughters, Shannon (7) and Lauren (5), have been part of the Wahoo swim team for the past few years. We plan to be WCRA members for many more years to come. As such, I am seeking to serve on the WCRA board in order to ensure that our pool is as wonderful for my children in the future as it was for my wife 30 years ago.

Doug Prince: I've been a WCRA member since 2006. My family (Jeannie, Sara(18) and Thomas(14)) have enjoyed the many WCRA Pool activities over the past years. Sara was a Lifeguard for two years and Thomas swims for the Wahoos. I was appointed to Secretary in 2013 and would like to continue to serve as Secretary for one more term.

Shelley and Tim Hartmann: I have lived in the neighborhood and been a member of WCRA since 1973. I went to Chapel Square Elementary, Poe and Annandale High school. My wife (Shelley) and I have lived in the neighborhood for 14 years. Shelley has served as the treasurer and membership for WCRA. We have 3 children - Gavin (13) at Frost and twin girls Genna & Gwen (10) at WFES. We look forward to bringing in more membership to WCRA.

Vote by Proxy

This proxy is requested on behalf of the Board of Directors of the Wakefield Chapel Recreation Association, Inc. for the Annual Meeting of the Members on December 11, 2014 and will be voted at the meeting by Cary Fichtner-Vu, President. The proxy will be voted on all matters properly coming before the membership unless the undersigned member indicates below that the proxy should be voted only to determine quorum.

The undersigned appoints Cary Fichtner-Vu, President of WCRA, as proxy for and on behalf of the undersigned to attend the Annual Meeting on December 11, 2014, or any adjournments thereof, and to vote my membership as if I were personally present, in her discretion, on all matters as may otherwise specifically indicate on this proxy form.

Member INITIAL	Assigned Random Number	Date
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I do **NOT** wish my proxy to be voted on any matter in the annual Meeting except as a "present" vote to determine a quorum.

---OR---

Vote by Ballot with Proxy

Vote for one candidate for each position:

		E-mail	VOTE
President			
Cary Fichtner-Vu	By Nomination	cary@caryfvu.com	<input type="checkbox"/>
Brian George	By Petition	brian2george@aol.com	<input type="checkbox"/>
VP Long Range			
Joe Gross/Jae Yoo Ko	By Nomination	igross@efxmedia.com / jaeko11@yahoo.com	<input type="checkbox"/>
T. Patrick Smith	By Petition	tpatricksmith@yahoo.com	<input type="checkbox"/>
VP Operations			
Scott Arenholz	By Petition	thearenholzfamily@gmail.com	<input type="checkbox"/>
Secretary			
Doug Prince	By Nomination	dougsprince@yahoo.com	<input type="checkbox"/>
Membership			
Shelley/Tim Hartmann	By Nomination	s3ghart@verizon.net	<input type="checkbox"/>

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before the membership **EXCEPT VOTING FOR BOARD OF DIRECTORS**, unless the undersigned member indicates below that the proxy should be voted only to determine quorum.

The undersigned appoints Cary Fichtner-Vu, President of WCRA, as proxy for and on behalf of the undersigned to attend the Annual Meeting on December 11, 2014, or any adjournments thereof, and to vote my membership as if I were personally present, in her discretion, on all matters **EXCEPT VOTING FOR BOARD OF DIRECTORS** as may otherwise specifically indicate on this proxy form.

Member Initial

Assigned Random Number

Date

I do **NOT** wish my proxy to be voted on any matter in the annual Meeting except as a "present" vote to determine a quorum.