

1. Create a SafeSport account via this link:

<https://safesport.org/authentication/register?token=ee57337f-31f9-421d-b095-82fc8c8c4c41>

2. You should be prompted to add a membership (U.S. Soccer) via an access code (YC3E-6P5G-YYIL-CS2M) as part of your account creation.

3. Finish the registration process, and take the online training, which consists of three modules: 1) Mandatory Reporting: Understanding Your Responsibilities; 2) Sexual Misconduct Awareness Education; and 3) Emotional and Physical Misconduct. Completion will take approximately 90 minutes, but it does not need to be done at once. You may save your progress and continue where you left off at a later time.

4. Once all three modules are completed, you will be able to download a master "SafeSport Trained" certificate from your dashboard. Save this certificate. You will be required to upload it into your next US Club Soccer background screening application beginning with the 2018-19 registration year, as a condition of US Club Soccer staff registration.

Important distinction: While you will receive a certificate after each of the three modules, uploading one of those does not suffice. US Club Soccer requires uploading the master "SafeSport Trained" certificate, indicating that all three modules have been completed.