

**SVJFAC
Executive Board Meeting
August 11, 2008**

Executive Board Members in Attendance: Sherry Leon, Jody Kopriva , Kim Byrne, Kelley Morrone, Christine Brady, , Laura Wise, Chris Marucci, Virg Palumbo, Al Sanderbeck, Nino Marchionda, Kyle Snyder
Appointed Board Members in Attendance: Bob Wise, Sue Krol, Larry Komoroski, Donna Sever

President Sherry Leon called the meeting of August 11, 2008 to order at 8:40 pm.

Secretary's Report- Jody Kopriva

- Larry Komoroski made a motion to approve the minutes from the July 22, 2008 BOD meeting. Al Sanderbeck seconded the motion and it passed unanimously. The minutes are approved and will be filed.

Treasures Report- Nino Marchionda

- Opening Balance \$87,032.44
- Review of deposits, investments and pending expenses
- Ending Balance- \$74,530.59

Kyle Snyder made a motion to approve the Treasurer's Report that was seconded by Larry Komoroski. The motion passed and the report will be filed

- **Parent Appreciation Night-** Scheduled for Sunday, September 14, 2008 at the North park Lounge Deckhouse. Donation of auction memorabilia and baskets needed.
- Taxes have been filed

Finance Report- Al Sanderbeck-

- Insurance has been paid

Auxiliary Report- Christine Brady

- SVJFAC Skate Night-planned for 8/26/08 at On A Roll.
- Auxiliary job description revised
- Krispy Kreme cards due 8/19
- Discussion regarding UPMC/Verizon days at the park
- Discussion regarding fundraising Restaurant dinner program, Halloween party and Senior appreciation night events

Communications Report- Kelley Morrone

- Cheer Team Moms:
 - The first team mom meeting was held on August 4, 2008
 - All squads have at least two team moms.
 - Concession manager duties and requirements were discussed.
 - Safety Policy was given to the team mom for each squad.
 - General information was discussed and many documents including team mom responsibilities were handed out.
 - Raffle ticket procedures and deadlines were discussed.
 - Email distribution list is up to date and is being used to distribute information to the team moms as necessary.
 - Skate Night flyers and car decal order forms were given to be handed out to each cheerleader.
 - Next team mom meeting will be August 18th at 6:30pm in the Jaycees Shelter and every two weeks thereafter. Special meetings will be called when necessary. All board members are welcome to attend the meetings.

Communications Report- Kelley Morrone-continued

- Football Team Moms:
 - Per Chris Marucci's request the meeting has been moved to August 14th at 6:30pm in the Jaycees Shelter.
 - An email was sent out to all coaches re: team moms and concession managers.
 - I will go around to the teams in advance to see if the team moms have been selected earlier in the week so that I can begin to give them information of upcoming deadlines including Raffle tickets due August 15th and Skate Night.
 - A copy of the Safety Policy will be given to each team mom. (one was also emailed to every member on the email distribution list) as well as general team mom information.
 - An email distribution list will be created as soon as I have all the team mom information.
 - Skate Night flyers and car decal order forms will be distributed.
 - Concession Managers will be discussed at meeting. Will need them for the Friday August 15th meeting. Some consequence must be given to ensure volunteers.
 - Intend to have team mom meetings every other week. Will have more if necessary. Next scheduled team mom meeting will be Monday, August 25th.
 - All board members are welcome to attend the meetings.
- Picture Day:
 - August 24th 2008. Last week I spoke with Rick Lapishka who confirmed the use of the stadium for that date.
 - Order forms should be ready this week.
- Yearbook:
 - Foto sports can print yearbook order forms and include them in picture envelopes.
 - I will hand out forms for parents who want to place personal ads.
 - Cost for yearbook last year was \$20. Estimated cost for this years yearbook is \$20. Foto Sports can mail them for \$5.50. Should we have them mail or mail ourselves?
 - If you know a business that might want to advertise in the yearbook please let me know. I can email you the ad order form.
 - Please let me know ASAP who free ads go to and get me an ad from the company i.e. Mr. Rooter, UMPC, Verizon – who else. Also, full page, half page etc.
- Website: list of sponsors – what is the agreement. How long do they stay on the website? Are they paying per year?
- Good and Welfare: Card sent cheerleader Shannon Shepard who fell off a horse and was injured.

Vice Presidents Report- Kyle Snyder

- No Report.

Presidents Report- Sherry Leon

- Mr. Rooter shirts: design chosen. Sizes needed ASAP
- Deckhouse: banquet info to be available at the Team Mom Meetings
- G-19 policy is to limit the people on sidelines during games to coaches and stick crew only. No parents/photographers once game has started. This has been abused in the past and will not be tolerated this season.

Concessions Report- Kim Byrne

- **Apparel**
 - Sales - \$10,295 as of 8/8/08.
 - All apparel will be handled through concession stand starting today.
 - Decal order forms were passed out to cheer parents. Kelley will hand out order forms to Football on Thursday. Deadline is August 22nd.
 - Cash & Carry will be available on August 21st for Pep Rally.

Concessions Report- Kim Byrne-continued

- **Concession Stand**
 - Dan gave me the invoice for turnover from CTAA which was approx. \$2,500. Add to that \$517 in repairs. I budgeted for \$2,500 for repairs in 2008.
 - 8th (out of 10) installment of \$3,000 is due.
 - The welcome meeting and training was completed with the cheer concessions managers. Also, the teen meeting and training was completed. Anyone who could not make last weeks meeting were informed to stop this week
 - Football's welcome meeting is scheduled for Friday, August 15th.
 - Concession was cleaned and organized yesterday. Will be meeting with Jon Peters this week to get our order ready to start the season.

Cheer Report- Laura Wise

- We have 210 Cheer Leaders!
- Apparel distributed 8/11/08 - exchanges will be handled on 8/13/08 at the Jaycees shelter from 5:00-6:00 PM
- Pep rally- changed to 8/28/08
- Cheer needs to use baseball fields for practice
- Purchased new Boom Boxes with profits from Cheer Camp

Football Report –Chris Marucci

- G-19:
 - rosters due August 17, 2008
 - Cost per team is \$75
 - Mandatory G-19 Coaches Smoker scheduled for 8/19/08. Head and/or designated assistant coaches from each team must attend or SVJFAC will be fined.
- Head Coaches and selected designated assistants reviewed. Head Coaching change at 10/11 discussed.
 - Jody Kopriva made a motion to 1) approve Bill Pantis as Head coach of the 10/11Braves and 2) to approve all designated assistant coaches as selected by each head coach. Kelley Morrone seconded the motion and it passed unanimously.
- The draft was completed last week. Rosters are complete
- New uniforms have arrived. Plan to begin distributing to teams
- Reminders for August.
 - **It's GAME TIME!**
 - **The week of August 11th** – Monday – Friday - Practice - Full Equipment
 - **Saturday, August 16th** – IN-HOUSE SCRIMMAGE
 - **The week of August 18th** - Monday – Friday - Practice - Full Equipment
 - **Saturday, August 23rd** – LEAGUE SCRIMMAGE
 - **August 24th** – PICTURE DAY
 - **August 25th** – Start of practice – Monday, Wednesday, Thursday (3 days per week)
 - **August 30th** – FIRST GAME!!

Facilities Report- Virg Palumbo

- Discussion on bleacher cost/budgeted funds. Bids reviewed/discussed. Jody Kopriva made a motion to select Dave York Sports as our bleacher vendor. Kelley Morrone seconded the motion and it passed unanimously. Virg Palumbo will continue negotiations and planning for the bleacher purchase/installation
- Operation Team Dad (Field Day first week of scrimmage) : 12:00 – 2:00 PM - Paint Field
- Need to set up meeting for operation of scoreboard
- Sponsor / Announcements (Who?)
- Ordered Paint.....extra parts.....

Facilities Report- Virg Palumbo-continued

- Field / Sponsorship Dates (Verizon / UPMC / Coach Ron)
- Safety Policy distributed
- Need training date with team mom's
- CPR Training-options discussed

New Business:

- None

Old Business:

- None

Good and Welfare-

- Card sent cheerleader Shannon Shepard who fell off a horse and was injured.

There was a motion to adjourn the meeting made by Larry Komoroski and seconded by Al Sanderbeck. The motion passed and the meeting was adjourned at 10:14 pm.