

Phase One

NCSI establishes program with client organization

Includes:

- Creating criteria
- Choosing sources
- Gaining web access,
- Assigning access codes
- Creating communication materials for Applicant.



Applicant registers for background check through NCSI's secure website



NCSI collects Applicant consent and authorization



NCSI Requests searches from providers

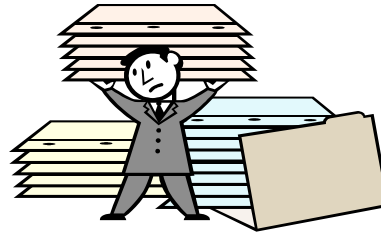


NCSI receives results



Phase Two

NCSI evaluates records based on criteria set by Client



Adverse Information Reported, NCSI will:
-Contact the Individual
-Investigate the records
-Provide FCRA Appeal

No Adverse Information Reported



FCRA Compliant Information mailed to Applicant
-Allowed reasonable time to dispute records



Response

No response

NCSI Investigates Applicant dispute, NCSI will then contact Client about Red Light or Green Light determinations

Green Light



Red Light
NCSI Denies participation
• Final notice with appeals rights mailed to applicant
• Files kept on record

