



Brockport Soccer Club – Board Meeting Minutes 8/31/20

Attendees (present at meeting):

Patrick Saeva – President

Shane Camman – Vice President

Corey Stepanec – Treasurer

Abby Bristol – Registrar

John Cooling – Secretary

Jamie Beers – Volunteer

Chris VanDeMark – Assistant Treasurer

Bryan Moulton – Director of Communications
and Web

Robert Hammer – Director of Teams

Matthew Jarman – Director of Facilities

Tracy Brugger – Tournament Director

Eileen Thrall - Volunteer

1. Introductions

a. Round Table:

- Issues with Communication and alignment between teams and the Board.
- Opportunities to better align Board position responsibilities.
- Need better succession planning.

2. AGM:

a. Elections

- Vice President – It was unanimously voted to extend Shane Camman for a three year term.
- Treasurer – John Cooling was voted to assume Treasurer role for remaining two years on existing term. This will be re-evaluated in one year to ensure responsibilities are being adequately met.
- Director of Facilities – It was unanimously voted to extend Matt Jarman for three more years.



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- Motion was made and approved to create a non-voting position as Assistant Treasurer for Chris VanDeMark.
- b. Other Considerations:
 - Need to communicate the Web Master position opening up.
 - Creation of a “play book” for the club (Bryan)
- c. Budget Review:
 - Fiscal Year End for 2019/2020 ends today.
 - Indoor Time (largest expense): under negotiations
 - Uniforms: new multi-year contract with BSN Sports. Allows for better planning going forward.
 - Technical Director: contract under review
 - Soccer Wall – delay plans for 2020/2021 for budget purposes.

3. Transition to regular Board Meeting:

- a. Unfinished Business:
 - Indoor Options:
 - Planning on SUNY Brockport not being available for gym use.
 - Met with Salmon Creek to discuss 26 week program.
 - Saturday and Sunday availability
 - Consider delaying start by age group
 - Discuss alternatives for cost savings.
 - TSE – Monday evenings – alternating boys and girls.
 - Split by hour for younger and older age groups.
 - Consider combining if age group participation is not consistent.
 - Looking at options to meet budgetary constraints involving fewer weeks or less hours committed per week.
 - Technical Director – Look at where time is spent to see if there is more efficient usage of contractual hours.
 - Negotiations to continue.
 - Coaches Credits – Evaluate how the club manages coaches credits.
 - Historically the credit was issued upon the coach completing all requirements (risk management, coaching clinics, general responsibilities, etc).
 - It has since been communicated that this credit was for volunteering to coach vs an award for completing requirements.
 - The handling of refunds / credits towards following year stemming from COVID refund process in 2020 has added complexity.
 - Treasurer / Asst. Treasurer to evaluate alternatives and report back to Board.
 - Uniforms:
 - We learned that the credit must be used for the purchase of Nike equipment and could not be used as a discount against uniform spend.



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- JR Blizzards:
 - 17 registered so far.
 - Sweden Town Park is secured.
 - T-shirts on order.
 - Volunteers from the high school have been obtained.

- b. New Business:**
 - Fall League
 - Plan to move forward with league at Sweden Town Park in 2021.
 - Matt and Tracy to lead subcommittee.
 - Goal to have league in place by June so our tournament can be used as a advertising opportunity.
 - Receipts and Thank You's should be sent out to all club members electing to donate prior year refunds (John).

4. Director Reports:

- a. President
- b. Vice President
- c. Secretary
- d. Treasurer – Approval received for Quick Books License along with consulting time from Young & Co. Weekly meetings scheduled with John / Chris to start transition.
- e. Teams
- f. Registrar – 17 members not paid. Abby to reach out to Corey regarding Risk Management passes available.
- g. Facilities – confirmed goal set and net costs for budgeting.
- h. Soccer Festival – Need to get an early start on scheduling. Advertise to maximize team participation. Goal to drive down budget gap with successful tournament. Succession Planning needed!
- i. Website and Communications
 - Payment plan scheduling going well. Some confused about scholarships / credits. 27 members elected for payment plan.
 - Scholarships – All issued. One full, remaining partials. Schmidt Foundation provided approval to use remaining scholarship funds towards operational shortfalls of the club.
 - \$450 for website hosting coming due

5. Closing – Next meeting 9/21/20 (Zoom Meeting).