

CLYFL Financial Aid Information

CLYFL has a financial aid program in place to ensure that those families in greatest need have assistance to scholarship funds. The Scholarship Committee will review all requests for financial aid and provide an answer to those families in need as soon as a complete financial aid request package is received.

The process to request financial aid is as follows:

- 1.) The parent / guardian / responsible adult must register the child or children who wish to participate in the CLYFL on the Registration section of the CLYFL website. Payment should not be made during the initial registration process.
- 2) The parent/ guardian /responsible adult must then complete the **Financial Aid Request Form** at the end of this document.

The following information is required on the form: Name, ages and grades for the 2017-2018 school year for all children that are to be registered, and a brief explanation as to why financial aid is needed.

Note: All requests for financial aid must be received and reviewed prior to the draft day for teams.

- 3) Attach an electronic copy of the one or more of the applicable documentation, as outlined below, for the child in their care that they intend to register. If an electronic copy is not available, the parent / guardian / responsible adult may contact the Director of Registration at registration@clyfl.org for alternate methods.

Documentation that will be accepted includes current proof of eligibility for the following:

- Free or Reduced School Lunch
- Women, Infants, and Children (WIC) Program
- Supplemental Nutrition Assistance (SNAP) Program
- Current documentation that child to be registered is in foster care or is a ward of the state
- Current documentation that child to be registered receives Medicaid medical coverage

This is not an exhaustive list and other forms of documentation of financial need will be reviewed on a case-by-case basis. The Scholarship Committee will be the final arbiter of the validity of any alternative documentation provided.

- 4) The Financial Aid Request form and the necessary documentation must then be sent to the Director of Registration via email to registration@clyfl.org or via mail to CLYFL, PO Box 1649, Leesburg, VA 20177.
- 5) Once received by the Director of Registration, the request will undergo its initial review. If the request for financial assistance is complete, the request will be forwarded to the Scholarship Committee for final review. If the request for financial assistance is incomplete, the request will

be sent back to the requestor outlining what additional information is needed. Only once all information is received will the request be sent to the Scholarship Committee.

- 6) The Scholarship Committee will review all complete requests and inform the Director of Registration as to level of assistance that is to be awarded. The Director of Registration will provide scholarship information to the families and inform them of what payment information will be necessary to complete registration for their player(s).

PLEASE NOTE:

All requests for financial assistance will be kept confidential and access to financial assistance requests will be limited exclusively to the Director of Registration and the Scholarship Committee. After a decision has been made regarding a family's financial aid request, copies of the financial documentation will be shredded once registration of those children is complete.

A request for financial assistance does not guarantee that aid will be awarded, but we will do our best to accommodate as many children in need as possible. A request for financial aid in past seasons does not apply to the current season, and all families must request financial aid via the process outlined above.

Financial Aid Request Form

Player Name: _____

Date Registered on www.CLYFL.ORG: _____

Program Registered for: _____

Parent / Guardian / Responsible Adult Name: _____

Address: _____

Phone Number: _____

Email: _____

Reason for Financial Aid Request:

Type of Financial Aid Documentation Attached: _____