

**Newtown Soccer Club
May 16, 2016**

General Meeting (60 minutes)

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| 1. Recreation League | R. Morits / Jon Del Pozo |
| <ul style="list-style-type: none">• Spring Season update – improvements from Fall | |
| 2. Travel League | E. Poupon |
| <ul style="list-style-type: none">• Travel tryouts<ul style="list-style-type: none">○ Tryout dates○ Age group changes (Fall 2016)○ Parent meeting Q& A (Tues. 5/17 from 7 -8pm Edmond Town Hall)• Trainer Contract Agreement – status on signatures | |
| 3. Memorial Day tournament (MMD) -- May 28/29 | A. Leuci, E. Poupon, J. Drew |
| <ul style="list-style-type: none">• Number of teams, Tournament schedule, open spots (<i>A. Leuci</i>)• Tournament fields (<i>A. Leuci</i>)• Volunteer Update & open spots – 5 total needed (<i>D. Bobowick</i>)• Referee status (<i>M. Greenspan / J. Huzina</i>)• Food vendor @ Treadwell?? (<i>R. Hall</i>) | |
| 4. Referee Update (Travel & Recreation) | M. Greenspan / J. Huzina |
| <ul style="list-style-type: none">• Heading Policy Enforcement• Anchored goals enforcement | |
| 5. Administration and Field Maintenance Update | A. Leuci |
| <ul style="list-style-type: none">• Storage and Supplies (nets, goals, med kits, balls, etc.) | |
| 6. Field Scheduler Update | L. Hess |
| <ul style="list-style-type: none">• Parks & Rec update | |
| 7. Special Needs | C. Mandarano |
| <ul style="list-style-type: none">• <u>Program Dates:</u> Apr 23 – Jun 4 (no class May 28)• Program Time: 10am – 11am• Location: Newtown High School (rear soccer field) | |
| 8. Coach Advisory Board Update | K. Miller |
| 9. Any Other Business | All |
| <ul style="list-style-type: none">• None | |
| 10. Review Upcoming Key dates | |
| <ul style="list-style-type: none">• Silent Sidelines• Spring State Cup Finals | Weekend of May 21/22
June 5 th |

***** CLOSE MEETING *****

MEMORIAL DAY TOURNAMENT CHECKLIST

MONTH	ACTIVITY	ASSIGNED TO	STATUS
JAN	P&R App & payment	J. Premus	Complete
	CJSA permission to Host – need the following to submit application <ul style="list-style-type: none"> • USYSA Permission to Host Agreement • USYSA Application to Host • PDF version of <i>TEAM REGISTRATION</i> page (in a link from e7) • <i>TOURNAMENT RULES</i> from NSC website (update for current year) • <i>TOURNAMENT INFORMATION</i> from NSC Website (update with e7 Registration link and Score link) 		Complete
	E7 or League Athletics registration link	J. Premus	Complete
FEB	1 st e-mail blast to Clubs	J. Drew	Complete
	Secure food vendors and Rita's Ice (FFH, NHS, TREADWELL)	R. Hall	Complete
	Secure Adidas promo's for raffle	J. Premus	N/A
	Secure Fine Designs tourney T-shirts (need to create logo)	A. Leuci	Complete
MAR	2 nd / 3 rd e-mail blast to clubs	J. Drew	Complete
	Identify volunteer positions required for tournament		In Progress
APR	4 th / 5 th e-mail blast to clubs	J. Drew	Complete
	Purchase tournament balls	J. Premus	Complete
	Begin recruiting volunteers (e-mail blast, update position descriptions)	J. Premus	Complete
	Secure High School volunteers (if required)	TBD	N/A
	Secure College players (Men's and Women's team)	J. Premus	N/A
	Set up e-mail address for on-line tournament check-in	J. Premus	Complete
	Commitment letter and payment from food vendors & Rita's Ice	R. Hall	Complete
	Inform town Ambulance regards to tournament weekend	E. Poupon	
MAY	Identify teams to fill out brackets & do targeted e-mails (age / gender)	J. Drew	In Progress
	Finalize volunteers Still need: Field Setup & Field Breakdown (2 people) End of day field checks (4 people)	D. Bobowick	In Progress
	Place order for porta potties, dumpster and tent, tables, chairs	A. Leuci	In Progress
	Finalize field layout and tournament timeframe	A. Leuci	In Progress
	Purchase trophies, participation medals, patches (if necessary)	A. Leuci	In Progress
	Finalize brackets & tournament type i.e. round robin	A. Leuci	Tues 5/16
	Inform Park & Rec as to how to line fields	J. Premus	Pending scheduling
	Create Field Manager books and prepare binders	Tracy Heim	In Progress
	Prepare buckets for raffle w/ brief description / buy raffle book	TBD	N/A
	Purchase stakes for temporary goal at Treadwell grass field	J. Premus	
	Purchase extension cords for Home base @ Treadwell	J. Premus	
	Request bottled water to be donated for Refs and tourney staff & bring to Treadwell garage	J. Premus	

