

Newtown Soccer Club  
April 19, 2016

**General Meeting (60 minutes)**

**1. CFC West Program (Girls and Boys)**

- Organizational updates -- None
- Spring update
  - Girls Dev. Academy: Mon. 6 – 7pm @ NMS (Apr. 18<sup>th</sup>)
  - Boys Dev. Academy:
  - Girls Teams: U11 – U13 (one team @ each age group)
  - Boys Teams: U12 – U15 (two teams @ U12 only)

**2. Recreation League**

- Spring Season registration – 140 New / 49 Rec +
- Uniforms (u4/U5 and Teams)
- Spring Rec+

**3. Travel League**

- Boys & Girls U16 /19 Travel teams (need any Coaches, Managers)
- Spring Brackets / Placement – are we good?
- Trainer Contract Agreement – status on signatures

**4. Memorial Day tournament (MMD) -- May 28/29**

**5. Referee Update (Travel & Recreation)**

- Spring preparation & MMD
- Heading Policy Enforcement

**6. Administration and Field Maintenance Update**

- Storage and Supplies (nets, goals, med kits, balls, etc.)

**7. Field Scheduler Update**

- Parks & Rec update

**8. Special Needs**

- Program Dates: Apr 23 – Jun 4 (no class May 28)
- Program Time: 10am – 11am
- Location: Newtown High School (rear soccer field)

**9. Coach Advisory Board Update**

**10. Any Other Business**

- None

**11. Review Upcoming Key dates**

- CT Cup & State Cup Entry Deadline
- Cup Draw
- Silent Sidelines
- Spring State Cup Finals

CFC, Director of Coaching

**SPRING REC REGISTRATION NUMBERS**

U4	25		
U5	23		
U6B	7	U6G	8
U8B	13	U8G	10
U10B	20	U10G	10
U14B	16	U14G	8

**Total of 140 from U4 – U14**

\*\* 11 registered for Spring even though they played Fall

B REC+ 19      G REC+ 30

A. Leuci, E. Poupon, J. Drew

M. Greenspan / J. Huzina

A. Leuci

L. Hess

L. Hess

K. Miller

All

April 15<sup>th</sup>

April 20<sup>th</sup>

Weekend of May 21/22

June 5<sup>th</sup>

\*\*\* CLOSE MEETING \*\*\*

**MEMORIAL DAY TOURNAMENT CHECKLIST**

MONTH	ACTIVITY	ASSIGNED TO	STATUS
<b>JAN</b>	P&R App & payment	J. Premus	Complete
	CJSA permission to Host – need the following to submit application <ul style="list-style-type: none"> <li>• USYSA Permission to Host Agreement</li> <li>• USYSA Application to Host</li> <li>• PDF version of <i>TEAM REGISTRATION</i> page (in a link from e7)</li> <li>• <i>TOURNAMENT RULES</i> from NSC website (update for current year)</li> <li>• <i>TOURNAMENT INFORMATION</i> from NSC Website (update with e7 Registration link and Score link)</li> </ul>		Complete
	E7 or League Athletics registration link	J. Premus	Complete
<b>FEB</b>	1 <sup>st</sup> e-mail blast to Clubs	J. Drew	Complete
	Secure food vendors and Rita’s Ice (FFH, NHS, TREADWELL)	R. Hall	
	Secure Adidas promo’s for raffle	J. Premus	
	Secure Fine Designs tourney T-shirts (need to create logo)	A. Leuci	
<b>MAR</b>	2 <sup>nd</sup> / 3 <sup>rd</sup> e-mail blast to clubs	J. Drew	Complete
	Identify volunteer positions required for tournament		
<b>APR</b>	4 <sup>th</sup> / 5 <sup>th</sup> e-mail blast to clubs	J. Drew	
	Purchase trophies, participation medals, patches (if necessary)	A. Leuci	
	Purchase tournament balls	J. Premus	
	Finalize volunteers	L. Stenzel	
	Secure High School volunteers	L. Stenzel	
	Secure College players (Men’s and Women’s team)	J. Premus	
	Place order for porta potties, dumpster and tent	A. Leuci	
	Set up e-mail address for on-line tournament check-in	J. Premus	
	Commitment letter and payment from food vendors & Rita’s Ice	R. Hall	
	Inform town Ambulance regards to tournament weekend	E. Poupon	
<b>MAY</b>	Final e-mail blast to clubs for specific teams (age / gender)	J. Drew	
	Finalize field layout and tournament timeframe	A. Leuci	
	Finalize brackets & tournament type i.e. round robin	A. Leuci	
	Inform Park & Rec as to how to line fields	E. Poupon	
	Create Field Manager books and prepare binders	L. Stenzel	
	Prepare buckets for raffle w/ brief description / buy raffle book	L. Stenzel	
	Purchase stakes for temporary goal at Treadwell grass field	A. Leuci	
	Purchase extension cords for Home base @ Treadwell	A. Leuci	
	Request bottled water to be donated for Refs and tourney staff & bring to Treadwell garage	J. Premus	
	Create / purchase Field signs to help identify game fields	L. Stenzel	
	Ask HIGH SCHOOL to rope off softball outfield & put signs to KEEP OFF BASEBALL FIELD @ High School	B. Neumeyer	

**Comment [JP1]:** Field Setup & Field Breakdown  
 Online Tournament Check-In  
 College Player Field Contacts  
 Prepare raffle buckets and description  
 Create Game field Signs

MONTH	ACTIVITY	ASSIGNED TO	STATUS
<b>1 Week before</b>	<ul style="list-style-type: none"> <li>Field Manager kits from storage to Treadwell garage</li> <li>Collect corner flags from Team Managers @ Treadwell garage</li> <li>Bring balls to Treadwell garage</li> <li>Bring trophies &amp; participant medals to Treadwell garage</li> <li>Bring temporary goal from storage to Treadwell garage</li> </ul>		
<b>FRIDAY BEFORE TOURNAMENT</b>			
<b>10AM – 12PM</b>	Meet volunteers at Treadwell garage <ul style="list-style-type: none"> <li>Setup temporary goal on softball outfield – Treadwell</li> <li>Bring tables, tents &amp; chairs to field locations</li> <li>Set up table &amp; chairs @ Base camp</li> <li>Run extension cord to Base cap from Treadwell garage Sort medals &amp; participation medals for each field</li> <li>Organize Field Manager kit per field (binder, flags, balls, etc.)</li> <li>.</li> </ul>		

