

**Newtown Soccer Club
March 14, 2016**

General Meeting (60 minutes)

1. CFC West Program (Girls and Boys)

- Organizational updates -- None
- Spring update
 - Girls Dev. Academy: Mon. 6 – 7pm @ NMS (Apr. 18th)
 - Boys Dev. Academy:
 - Girls Teams: U11 – U13 (one team @ each age group)
 - Boys Teams: U12 – U15 (two teams @ U12 only)

2. Recreation League

- Spring Season registration open/close dates, # registered, uniforms)
- Spring Rec+

3. Travel League

- Boys & Girls U16 /19 Travel teams
- Spring tryout results
- Spring Brackets / Placement
- Trainer Contract Agreement

4. Memorial Day tournament (MMD) -- May 28/29

5. Referee Update (Travel & Recreation)

- Spring preparation & MMD
- Heading Policy Enforcement

6. Administration and Field Maintenance Update

- Storage and Supplies (nets, goals, med kits, balls, etc.)

7. Field Scheduler Update

- Parks & Rec update

8. Coach Advisory Board Update

9. Any Other Business

- None

10. Review Upcoming Key dates

CFC, Director of Coaching

SPRING REC REGISTRATION NUMBERS			
U4	20		
U5	18		
U6B	6	U6G	5
U8B	9	U8G	8
U10B	16	U10G	7
U14B	11	U14G	7
Total of 107 from U4 - U14			
B REC+	3	G REC+	11

A. Leuci, E. Poupon, J. Drew

M. Greenspan / J. Huzina

A. Leuci

L. Hess

K. Miller

***** CLOSE MEETING *****

MEMORIAL DAY TOURNAMENT CHECKLIST

MONTH	ACTIVITY	ASSIGNED TO	STATUS
JAN	P&R App & payment	J. Premus	Complete
	CISA permission to Host – need the following to submit application <ul style="list-style-type: none"> • USYSA Permission to Host Agreement • USYSA Application to Host • PDF version of <i>TEAM REGISTRATION</i> page (in a link from e7) • <i>TOURNAMENT RULES</i> from NSC website (update for current year) • <i>TOURNAMENT INFORMATION</i> from NSC Website (update with e7 Registration link and Score link) 		
	E7 or League Athletics registration link	J. Premus	Complete
FEB	1 st e-mail blast to Clubs	J. Drew	Complete
	Secure food vendors and Rita’s Ice (FFH, NHS, TREADWELL)	R. Hall	
	Secure Adidas promo’s for raffle	J. Premus	
	Secure Fine Designs tourney T-shirts (need to create logo)	A. Leuci	
MAR	2 nd / 3 rd e-mail blast to clubs	J. Drew	
	Identify volunteer positions required for tournament		
APR	4 th / 5 th e-mail blast to clubs	J. Drew	
	Purchase trophies, participation medals, patches (if necessary)	A. Leuci	
	Purchase tournament balls	J. Premus	
	Finalize volunteers	L. Stenzel	
	Secure High School volunteers	L. Stenzel	
	Secure College players (Men’s and Women’s team)	J. Premus	
	Place order for porta potties, dumpster and tent	A. Leuci	
	Set up e-mail address for on-line tournament check-in	J. Premus	
	Commitment letter and payment from food vendors & Rita’s Ice	R. Hall	
	Inform town Ambulance regards to tournament weekend	E. Poupon	
MAY	Final e-mail blast to clubs for specific teams (age / gender)	J. Drew	
	Finalize field layout and tournament timeframe	A. Leuci	
	Finalize brackets & tournament type i.e. round robin	A. Leuci	
	Inform Park & Rec as to how to line fields	E. Poupon	
	Create Field Manager books and prepare binders	L. Stenzel	
	Prepare buckets for raffle w/ brief description / buy raffle book	L. Stenzel	
	Purchase stakes for temporary goal at Treadwell grass field	A. Leuci	
	Purchase extension cords for Home base @ Treadwell	A. Leuci	
	Request bottled water to be donated for Refs and tourney staff & bring to Treadwell garage	J. Premus	
	Create / purchase Field signs to help identify game fields	L. Stenzel	
	Ask HIGH SCHOOL to rope off softball outfield & put signs to KEEP OFF BASEBALL FIELD @ High School	B. Neumeyer	

Comment [JP1]: Field Setup & Field Breakdown
 Online Tournament Check-In
 College Player Field Contacts
 Prepare raffle buckets and description
 Create Game field Signs

MONTH	ACTIVITY	ASSIGNED TO	STATUS
1 Week before	<ul style="list-style-type: none"> Field Manager kits from storage to Treadwell garage Collect corner flags from Team Managers @ Treadwell garage Bring balls to Treadwell garage Bring trophies & participant medals to Treadwell garage Bring temporary goal from storage to Treadwell garage 		
FRIDAY BEFORE TOURNAMENT			
10AM – 12PM	<p>Meet volunteers at Treadwell garage</p> <ul style="list-style-type: none"> Setup temporary goal on softball outfield – Treadwell Bring tables, tents & chairs to field locations Set up table & chairs @ Base camp Run extension cord to Base cap from Treadwell garage Sort medals & participation medals for each field Organize Field Manager kit per field (binder, flags, balls, etc.) 		

