

Hartwell Board of Directors
Meeting Minutes
Monday, June 11th 2012, 7:00 PM

Admin

Location: GHS Room B104

Attendees: Mary Kay Brophy, Sandy Gardner, Dave Baker, Erik Barbieri, Betty Davis, Mike Newhouse, Jim Wadleigh

Not Attending : Andy Pinkowski, Joan Norman

Guests: N/A

Meeting Minutes

Meeting Minutes from prior BOD approved.

President's Update (Brophy)

- Calendar Updates were provided
 - Photo Day – September 29th and October 13th
 - Columbus Day Tournament/Jamboree for Rec
 - Apple Fest – October 13th (Dunking Booth; Melcowsky will help run)
 - Hartwell Appreciation Day @ Dick's Sporting Goods – August 5th
 - CJSA Meeting – August 8th
- Rec Registration
 - Targeted to open Thursday, June 14th (earlier registration opening than previous years)
 - Coach Rec Registration will also open
 - New this year, no coach requests will be captured. Player requests will be taken and honored as best as possible
 - Registration will be by grade. Decisions regarding combining grades will be made based on numbers
 - Revised Medical Release Form (online) is being evaluated. We will look to collect info on health circumstances – e.g. asthma.
 - Laurie will have a draft of the Medical Release Form by Tuesday and will forward to Dave for review
 - We will move forward with creating balanced teams for the rec program
 - We continue to focus on enrollment of financial aid kids and are continuing with normal communication channels (e.g. John Briody who has been an advocate in this space)
- CJSA Updates
 - Mary Kay discussed topic of premier team dilution which has been a hot topic at CJSA level
 - Updates on incident/evaluation of coach conduct at Avon Tournament
 - Discussed Board position and communication to larger community
 - Mike Newhouse and Erik Barbieri provided updates on actions taken
 - Mary Kay discussed actions being taken at CJSA level
- End of Season Close Out
 - Discussed success of Spring Rec Jamboree

- Attractions of Jamboree – Bouncy House, Photo Booth, Ice Cream, etc.
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**Volunteer
Recruitment
Update
(Gourley)**

- Focus on recruitment of Rec Director
 - Position to be posted to site. Content provided to Betty to post. (Betty)
 - Potential candidates for Frank K., Karen C, Laurie B.,
 - Tim will look to forward info for Citizen write-up
 - Tim will coordinate interviews
 - Also targeting recruitment for Equipment Manager
 - Discussed posting responsibilities for each Board of Director roles (click here approach to view roles)
 - Discussed focus on establishing/communicating key responsibilities and succession planning
 - Tim highlighted support provided for travel tryout coordination. Good introduction to support needed going forward. Event was well staffed based on feedback.
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**Policies and
Procedures
(Baker)**

- Reviewed draft policies and procedures distributed.
 - Walked through differences between policy and procedures.
 - Dave collected back handouts and advised he will send out updates.
 - All advised that this looked like a great start and was a definite need for us as an organization
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**Web
Design**

- Betty shared agenda/approach for Overall Web Design
 - Areas covered:
 - Overall Web Design/Assessment
 - Web Content & Ownership (draft/strawman)
 - Web Changes (need to prioritize)
 - Approach/Next Steps – 30/60/90 day plan
 - Betty will look to initiate a survey to gather feedback from stakeholders – good/areas of improvement
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**Round
Table
Updates**

- Discussed Travel Tryout Updates when Mike Newhouse and Erik Barbieri joined
 - Discussed Avon Tournament incident and next steps. Board agreed on communication approach if we receive inquiries.
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