



2018 Safety Manual

Play Hard – Play Safe

League ID Number

135-09-6207



Contact Information

Mailing Address	Anderson Township Little League Inc. P.O. Box 541161 Cincinnati, OH 45254-1161
Email Address	atllorg@gmail.com
Anderson Township Police/Life Squad	Emergency -911 Police (513) 825-2280 Fire (513) 825-2260
Newtown Police	Emergency - 911 Police (513) 825-2280 Fire (513) 825-2260
League President	Adam Turer 1745 Pinebluff Lane Cincinnati, OH 45255 Cell: (513) 324-7727 E-mail: Adam.Turer@gmail.com
League Safety Officer	Mark Fyffe 1589 Tonopah Drive Cincinnati, OH 45255 Cell: (513) 484-2102 E-mail: fyffema@gmail.com
Safety Repository	www.atll.org Managers and Coaches button, Safety Tab



Board Members

2018 Board Position	Member Name	Primary Email
President	Adam Turer	Adam.Turer@gmail.com
Vice President & Rules/Comp	Chris Muzzo	chris@muzzo.com
Treasurer	Bill Lambert	wlambert@cinci.rr.com
Safety Officer	Mark Fyffe	fyffema@gmail.com
Player Agent	Greg Kuenning	atllplayeragent@gmail.com
Secretary	Scott Erickson	scott.erickson53@gmail.com
Aces & Kings Coordinator	Bill Ziegler	atllacescoord@gmail.com
Information officer	Andy Horsley	horsleyaj@gmail.com
Events Director	Erin Horsley	erinhorsley@gmail.com
Equipment Coordinator	Jim Sandul	atll.equip.coord@gmail.com
Field Coordinator	Rob Pratt	atll.field.coord@gmail.com
Public Relations Officer	Nick Carpenter	nickcarpenter1417@gmail.com
Manager coordinator	Jim Tavernelli	jstavernelli@gmail.com
Umpire Coordinator	Chris Varatta	andersontownshipumpire@gmail.com
All Star Coordinator	John Chafin	Jchafin7@hotmail.com
Assist. Coaches Dev. Coord	Chris Schilling	cschilling@terryberry.com
Assist. Equipment Coord	Jim Ayers	jcayers@fuse.net
Assist. Field Coord	Mark Johnson	atll.field.coord@gmail.com
Assist. Public Relations Off	Brian Schroeder	bschroeder@zoomtown.com
Assist. Umpire Coordinator	Dave Wingard	andersontownshipumpire@gmail.com
Coaches' Development Coord	Brian Schofield	schofibd@gmail.com
Match Coordinator	Jeff Hallmark	jeffhallmark1@me.com
Tournament Director	Jeff Rank	jrank072702@gmail.com
Indoor Facility Coordinator	Chris Wilson	chrisw@midwestern-plumbing.com



Accident Reporting Procedures

What to report

An incident that causes any player, manager, coach, umpire or volunteer to receive medical treatment and/or first-aid must be reported to the Safety Officer. This includes even passive treatments such as the evaluation and diagnosis of the extent of the injury or period of rest.

When to report

All such incidents described above must be reported to the Safety Officer *within (48) hours* of the incident. The Safety Officer is Mark Fyffe; he can be reached at:

Cell: (513) 484-2102

E-mail: fyffema@gmail.com

How to make the report

Reporting incidents can come in a variety of forms. Most typically they are initiated by an email to the Safety Officer and are completed by a brief telephone conversation to the parties involved. There is also an Incident/Injury Tracking Report form that will be completed by the Safety Officer and is included in the league's Safety Plan. A copy of this form is available on the ATLL web site (www.atll.org): click on the "Managers and Coaches" button, then select "Safety". At minimum, the following information must be provided:

- The name of the individual involved;
- The date, time, and location of the incident;
- As detailed a description of the incident as possible;
- The preliminary estimation of the extent of the injuries;
- The name and phone number of the person reporting the incident.



Safety Officer's Responsibilities

Within 48 hours of receiving the incident report, the Safety Officer will contact the injured party or the party's parents to:

- verify the information received;
- obtain any other information deemed necessary;
- check on the status of the injured party;
- in the event that the injured party required other medical treatment (i.e. emergency room visit, doctor's visit, etc), provide the parent or guardian of the Anderson Township Little League's insurance coverage and the provisions for filing a claim.

If the extent of injuries are more than minor in nature, the Safety Officer shall periodically call the injured party to: check on the status of the injuries; and, to check if any other assistance is necessary in areas such as submission of insurance forms, etc. until such time as the incident is considered "closed" (i.e., no further claims are expected and/or the individual is participating in the league again).



SAFETY CODE FOR ATLL

Safety is the first consideration at all times in all aspects of games and practices. It is everyone's responsibility to insure that safety is followed and to make on-the-spot corrections when necessary.

Action Plan Elements

- Managers, coaches, umpires and ATLL officials should have some training in First-Aid. ATLL will hold mandatory pre-season Manager/Coaches training on First-Aid, proper mechanics & Little League philosophy. It is mandatory that at least one coach per team attend each year and that each coach attend at least once every three years.
- Managers should conduct on-going safety instruction on the mechanics of baseball for their players.
- Managers should collect and keep medical release forms for all players.
- First-Aid kits will be made available to each team and will be brought to each game and practice. Any supplies that are used during the course of the season are replaced by notifying the Safety Officer. First-Aid kits are audited on an annual basis at the end of each season and supplies are replenished.
- No games or practices should be held when weather or field conditions are unsafe, particularly when lighting is inadequate or when lightning storms are nearby. Play must be halted in these situations! Note: Home Plate Umpire may suspend or terminate play at any time if they feel the field is not playable or weather conditions are unacceptable.
- Before each game or practice, the manager(s) and home plate umpire will inspect the field for holes, field damage, stones, trash, glass and other foreign objects.
- Before each game or practice, arrangements will be made for the availability of a cell phone that can be used in the case of an emergency.
- Only players, managers, coaches, umpires and designated volunteer parents are permitted on the playing field during games and practice sessions.
- During warm-up drills players should be spaced so that no one is endangered by wild throws/missed catches.
- Equipment will be inspected before each use, especially for cracked or damaged batting and catcher's helmets.



- Bases should not be strapped down (base runners should stay at the “spot” of the “permanent base”).
- At no time should "horse play" be permitted on the playing field or in the dugout.
- Parents of players who wear glasses should be encouraged to have their child wear "safety glasses."
- Mouth pieces are recommended to help prevent dental injuries.
- No manager, coach or parent is allowed to “coach” a player from behind the backstop area.
- No one should ever be allowed to stand directly behind the backstop.
- Common sense in regards to safety would prevail in any situation not covered above.
- Please drive carefully around the ball fields. Please park in designated parking areas and be courteous to the private residents. Vehicles parked illegally are subject to being ticketed by local law enforcement.

Player Safety Rules

- Batters must wear approved protective helmets during batting practice, as well as during game. Helmets must meet NOCSAE specifications and standards and bear the NOCSAE stamp and warning label.
- As of January 1, 2018, the new [USA Baseball Bat Standard](#) was implemented. USABat Standard bats must be used in the Little League Major Baseball Division and below. Either USABat Standard bats **or** BBCOR bats must be used at the Intermediate (50/70) Baseball and Junior League Baseball Divisions. At the Senior League Baseball Division, all bats must be meet the BBCOR standard. Little League-approved baseball bats that were approved for use for the 2017 season ***will no longer be acceptable for use in any Little League game or activity*** as of January 1, 2018. For more information on the USABat standard and a complete list of bats approved through the USABat Standard, [visit usabat.com](http://visit.usabat.com). (source: <https://www.littleleague.org/playing-rules/bat-information/>)
- Catchers must wear catcher’s helmet, throat guard, chest protector and shin-guards at all times while acting as catcher in the crouched position for games, warm-ups or at practice. Catchers must wear a protective supporter and cup. Catchers must wear the face mask/helmet when warming up pitchers at any time. Only a catcher's mitt is permissible for use by the catcher.
- In the AAA-National division and up, pitchers are required to wear a protective helmet when pitching to batters whether in practice or game situations.



- Metal cleats are not allowed.
- No head first sliding is allowed, except when returning to a base.
- During practice and games, all players/base coaches should be alert and watching the batter on each pitch.
- Runners must slide or attempt to get around a fielder who has the ball and is waiting to make a tag at any base. A catcher cannot “block the plate” without the ball. A runner who deliberately collides with a fielder is called out and will be removed from the game for poor sportsmanship.
- No player shall throw his/her bat. For a first offense, player is given a warning; for a second offense, the player is removed from the game. In either case, the batter completes his or her turn as the batter-runner until he or she is put out or scores.
- No player may excessively waive his/her bat over the plate in an effort to distract the pitcher and catcher. The umpire shall call “no pitch” and a warning shall be given to the batter. For a second offense, the batter is out.
- Pitchers (while pitching) are strongly encouraged to wear a jacket while running the bases as well as between innings.
- Only the batter may have a bat in his/her hand.
- Managers and coaches are not allowed to act as catchers to warm-up their pitchers.
- No on-deck batters are allowed.

Jewelry Rule

- Pursuant to Little League, Inc. Rules, all players at all levels, may not wear watches, rings, wrist bands, pins, jewelry, earrings or other metallic items, except eyeglasses, during a game or practice. (Medical alert bracelets can be worn if taped down.).
- Umpires will not wear pins or jewelry while working a game. Umpires are advised to reiterate to the managers, coaches and players, prior to the start of each game, the need to remove such items and that if a player fails to do so that he/she could be subject to ejection.

Lightning Evacuation Procedures

- Stop Game/Practice immediately when lightning is seen or thunder heard.
- Stay away from metal fencing (including dugouts).
- Do not hold a metal bat.



- Walk to a car and wait for a decision on whether or not to continue the game or practice
- Wait 20 minutes before making a final decision
- Err on being safe, not sorry.

Communicable Disease Procedures

While risk of one athlete infecting another with HIV/AIDS during competition is close to non-existent, there is a remote risk that other blood born infectious diseases can be transmitted. For example, Hepatitis B can be present in blood as well as in other body fluids. Procedures for reducing the potential for transmission of these infectious agents should include, but not be limited to, the following:

- The bleeding must be stopped, the open wound covered and if there is an excessive amount of blood on the uniform it must be changed before the athlete may participate.
- Routine use of gloves or other precautions to prevent skin and mucous-membrane exposure when contact with blood or other body fluids is anticipated.
- Immediately wash hands and other skin surfaces if contaminated (in contact) with blood or other body fluids. Wash hands immediately after removing gloves.
- Clean all contaminated surfaces and equipment with an appropriate disinfectant before competition resumes.
- Practice proper disposal procedures to prevent injuries caused by needles, scalpels and other sharp instruments or devices.
- Although saliva has not been implicated in HIV transmission, to minimize the need for emergency mouth-to-mouth resuscitation, mouthpieces, resuscitation bags, or other ventilation devices should be available for use.
- Athletic trainers/coaches with bleeding or oozing skin conditions should refrain from all direct athletic care until the condition resolves.
- Contaminated towels should be properly disposed of/disinfected.
- Follow acceptable guidelines in the immediate control of bleeding and when handling bloody dressings, mouthguards and other articles containing body fluids.

Concession Procedures

- There are no longer any operating concession stands at any used facilities