

DRAFT MINUTES OF MEETING (UPDATED VERSION AS OF AUG 3RD)

SUBJ: NORTHERN VIRGINIA WRESTLING FEDERATION (NVWF) MEETING HELD ON JULY 28, 2016

From: Bill Marck, NVWF Secretary

Ref: (a) Notice to Board of Directors, email dtd June 22, 2016
(b) Two notices to Board of Directors, emails dtd June 28, 2016
(c) Draft minutes of meeting for spring meeting held May 5, 2016

Encl: (1) Attendees list
(2) Updated club contact list dtd 20160803
(3) Updated club practice locations dtd 20160803
(4) Club comments/suggestions provided at July 28th mtg
(5) Compiled county school schedules/calendars as of Aug 2nd

1. Subject meeting was held in accordance with references (a) and (b) notices to Board of Directors comprised of one representative from each club.
2. A quorum was not established due to the absence of club members (Board of Directors) as seen in enclosure (1). The purpose of the meeting was to hold elections and vote on bylaws. This would be deferred to the next meeting.
3. Draft minutes of the spring meeting, reference (c), was presented and distributed to attendees which is also available on the NVWF website documents tab.
4. Attendees updated the contacts list, and subsequent email updates were included as enclosure (2). Members were requested to provide their practice locations, enclosure (3), for eventual submission to USA Wrestling for insurance coverage and location map for potential new family members.
5. Attendees provided comments and suggestions to compliment the surveys, enclosure (4).
6. Discussions were held regarding the best dates for NVWF Board of Director meetings to revolve around vacations and school activities. Enclosure (5) is provided in this regard to help planning.
7. Christina Bennett identified the week of August 22nd as a potential period to hold meetings given that she would be in the northern Virginia area during that time.
8. Enclosure (4) is provided to aid in the planning around school activities through the surrounding counties.
9. Mike Gingras volunteered to lead efforts to compile requirements and expectations for tournament software and processes. He outlined several such requirements that evening with audience inputs as follows:
 - a. Madison style with adjustable groups of four, five, or more
 - b. Allow bantams and midgets at same time
 - c. Round robin or brackets
 - d. Divisions based on dates

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- e. Groups based on adjustable weight spreads in terms of percentages
 - f. Pre load names of wrestlers into software
 - g. Post results by club needs to be printed
 - h. Seeding would be optional and based on additional evaluations
 - i. Pair wrestlers manually as needed or based on previous scores/records
 - j. Bout sheets vs video projection
 - k. Hot spots for internet access
 - l. ID numbers and scheduling or assignments to mats
 - m. Target three matches or more
 - n. Print results for each wrestler by club for easy distro of ribbons
 - o. Paper bout sheets
 - p. Electronic scoring is a nice to have
 - q. Ability to allow wrestlers to bump down/ up if heavy/light for age
 - r. Ability to wrestle up in next age group
10. Bill Marck made arrangements for NVWF team to work with Bill Swink, VAWA Director, to learn about Track Wrestling features since Mr. Swink has experience in this. He is also a member of the Stafford Highlanders per discussions from Troy. Mike Gingras and others stated that directions are posted on the NVWF website describing how to operate the current NVWF tournament software. Mr. Gingras said that the software is not very forgiving whereby the entire operation could fail if an operator proceeds with steps in the wrong sequence. Only a few persons in the NVWF have actual hands-on extensive experience operating the software to include Christina Bennett and Shannon Matheny; two other “meet” managers were trained last year to include Corrin and Hannah.
11. Meeting was adjourned around 9:00 pm.