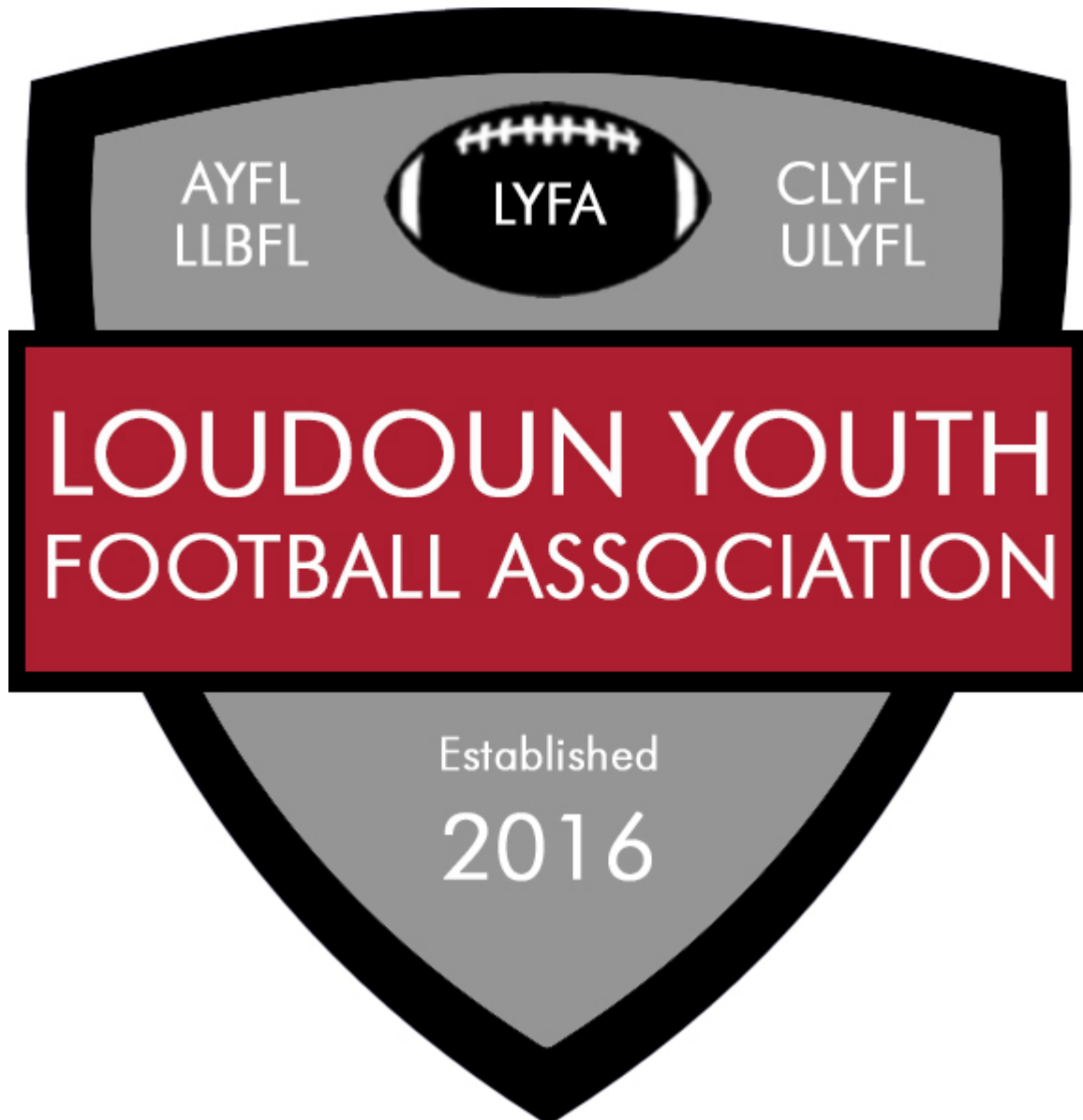


# 2017 Operations Manual



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## Article I           **League Structure**

### Section 1           **Divisions**

- A. The league will be comprised of the following contact football divisions:
1. The "A" division will consist of players in grades 7 and 8 (players enrolled in High School are ineligible). Teams will be split by grade.
  2. The "B" division will consist of players in grades 5 and 6.
  3. The "C" division will consist of players in grades 3 and 4.
  4. The "D" division will consist of players grades 1 and 2 (5 year olds must have parental supervision at all events).
- \* Players may advance with Board approval.

### Section 2           **Teams**

- A. The composition of teams within a division is based on the number of players registered in each division ("A", "B", "C" and "D").
- B. Division rosters will be set as follows: A, B, and C divisions will have no less than 17 players on the roster at the conclusion of the draft; D divisions will have no less than 12 players. Each Board retains the flexibility to modify roster sizes in order to account for the quantity of registrations and will work together to ensure that roster sizes remain as even as possible at each division.
1. The Board must approve any transfer of players between teams within a division. Reasons for a transfer might be to get siblings onto the same team or some other extenuating circumstance.
  2. A complete roster of each team shall be submitted to the Board at least one week before the first scheduled official league game. This roster must be provided to the Board in numerical sequence according to jersey number. It must include the player's full name, position and jersey number.
  3. The Board is responsible for maintaining team rosters to include the Player Advancement Forms of any players who have moved from one division to another. Head Coaches must sign the roster certifying their concurrence with the Bylaws.
  4. Waiting lists will be established in A, B, C and D Division by the Board when the total number of players registered exceeds the number of teams supported within the division. The Board will determine when to close registration and to begin a waitlist of players. Newly registered players and advancement applicants will be added to this list on a first come first serve basis based upon the following criteria:

- a. When registration to the division is closed all subsequent registration and advancement applicants will be required to register without paying the registration fee as well as participate in league tryouts in order to be added to the waitlisted players.
  - b. If a team loses a player after the draft, a waitlisted player will be assigned to that team. Waitlisted players will typically be assigned on a first-in, first-out basis, but the Board will have final approval over these assignments in order to ensure competitive balance among teams. Players can still be added up to the end of the second week of practices.
5. The Board will determine team names and colors. No changes may be made without prior Board approval.

## Article II      **Participation**

### Section 1      **Residency of Participants**

- A. Participation is open to children that reside in Loudoun County and the surrounding areas. Special consideration for participation by children outside of these areas shall be made on a case-by-case basis in light of transportation needs, necessity because of parental scheduling. Children are required to register in the league that their school district falls in for that calendar year. Any player found to be registered with a LYFA league outside their school district, without getting approvals per Section 3.4 below, may forfeit their registration for the current calendar year and not be allowed to play.

### Section 2      **Age of Participants**

- A. Football participation is open to players in Grades three (3) through eight (8) and up to age fourteen (14); excluding those who will enter the ninth-grade during the participating season. Participation per division is as follows:

<b>Division</b>	<b>Grade</b>	<b>Age Cutoff</b>
A8	8th grade	Up to 14 years old as of 9/30 of the current season
A7	7th grade	up to 13 years old as of 9/30 of the current season
B	5th & 6th grades	up to 12 years old as of 9/30 of the current season
C	3rd & 4th grades	up to 10 years old as of 9/30 of the current season

- B. All participants must be officially registered through the Board approved registration process.

### Section 3      **Registration Process**

- A. For the purpose of team selection the league will provide each participant with an official registration form to be completed and submitted prior to participating in pre-draft workouts or team practices. Registration will be accomplished using an on-line, internet service.
- B. Registration fees will be established by the Board prior to the commencement of registration each year.
- C. Participants may not engage in any other organized football program besides that which may be required within a school's physical education program during the season. Participating leagues will compare registration prior to the draft and ensure that players are only registered with one league. Under no circumstances are players allowed to be registered in more than one LYFA organization (ULYFL, LLBFL, AYFL or CLYFL). If it is discovered a player is registered in more than one system, said player may forfeit his/her rights to play in any LYFA league for that season. Registrations will not be refunded.

- D. If a player would like to register and participate in a league which their assigned school district does not fall under. The player / parents must get written approval from the league that they are supposed to participate (example: A Purcellville child would like to play for CLYFL. The parents of the player must get written approval from the executive board of ULYFL). If a player is registered without getting written approval from an executive board member, the player will most likely be removed from the league and not be allowed to play in LYFA for that calendar year.
- E. Players who register, and do not attend one of the try-outs required by the league they are registered in, will NOT be entered into the draft unless the parents communicate to the league via email, confirming the player is participating.
- F. All contact football players are required to submit a doctor's statement each season, dated within 12 months of participation in practice, certifying that they are physically able to play football. Any visit to a physician due to an injury during the season requires a doctor's release prior to being reinstated to participate in practice and games.

#### Section 4            **Weigh-In Process**

- A. A contact football player's weight shall be recorded at a pre-draft workout as approved by the Board. All players will be weighed with the minimum requirements of shorts, shirt, and shoes. Any player not weighed in prior to the first week of practice will be ineligible to carry the ball until weighed in by a member of the Board. This weight will be the player's official pre-season draft weight. At this point, any player who weighs above the running back weight, will be a red-dot for the season.
- B. During weigh-in process any player whose weight is between two whole numbers will have their recorded weight be rounded to the nearest whole number (e.g., .5lbs and higher will be rounded up and .4lbs or lower will be rounded down).
- C. A maximum weight for running backs will be determined by the Board for each tackle division (see Addendum 1), with the exception of "D" which will have no RB weight limit, and announced prior to team selections. Determination of maximum weights will be based upon safety for all players and will include an analysis of the weights recorded for all registered players within a division. The Board will be responsible for documenting the process for determining weights prior to establishing the weights each season.
- D. All players who weighed in below the running back weight during league try-outs or pre-draft will be weighed within two (2) weeks of the start of the season. This will be the official weight for the start of the season. Appropriate players will be re-weighed one (1) more time during the season. The board will decide who needs to be re-weighed based on the player's initial weight range, there is no grace

given on re-weighs. Players not meeting these maximum weights will be considered a red dot and will be ineligible to carry the ball for the remainder of the season (to include ALL play-off games). Once a player has been designated the status of "red dot" they cannot have their status changed even if they lose weight at the re-weighs. Players who weighed in during try-outs or pre-draft that were over the running weight, will not be re-weighed and will be red-dots for the season.

E. Summary:

1. Weight in #1: League try-out or pre-draft weigh in. This establishes official weight for the season. If a player weighs-in over the running back weight during this process, players are a red-dot for season.
2. Weight in #2: This is for all players who were below running back weight and within a certain range determined by LYFA. This will occur within two weeks of the start of the season
3. Weigh in #3: This will occur at LYFA discretion during the season, only for those players that weighed in below the running back weight and within a certain range determined by LYFA
4. Weight in #4: LYFA, and it's organizations, reserves the right to re-weight any player at any time during the season.

**Section 5 Draft Process**

A. All new players to a division shall be assigned to a team through a common draft procedure approved by the Board. "D" division players will be assigned to teams by way of grade. The objectives of the draft are as follows:

1. To ensure that every registered player that attended a workout is selected and assigned to a team.
2. To ensure that player talent is distributed equally among teams.
3. To ensure that no team dominates play through selective player recruitment from year to year.

B. Players who do not attend an evaluation prior to the draft will be assigned a team at the draft by a blind draw as administered by the Board.

C. The order of the draft will be determined by the following:

1. In cases where divisions are not retaining players from the prior year then a blind draw will determine draft order. The blind draw will consist of coaches will drawing from hat or card deck to determine draft order as executed by the Board.
2. In cases where divisions will be retaining players from the prior year then the previous year's regular season record, with the team finishing last drafting first and the team finishing in first place drafting last.

- D. A grade-based draft will be used; meaning a draft of the older players in the division will take place first, followed by a draft of the younger players in the division. If there is no retention in the division then the draft order for the teams will remain the same for both the older and younger players. If there is retention in the division then the draft order for the teams will be reversed for the younger players.
- E. For the older-age players in the draft, the draft order will remain the same for each round. For younger-aged players, the drafter order will be reversed after each round (i.e. team that receives the first pick in the draft will pick last in the second round draft).

Head Coaches may identify assistant coaches that will support their team throughout the season. There will be 2 coach freezes allowed per team, one (1) for the child of the head coach and one (1) for the child of the approved assistant coach. The identification of these player freezes must be made prior to the first tryout session conducted by the league. **ALL COACHES AND COACH FREEZES ARE SUBJECT TO BOARD APPROVAL.** *Note: this may not be recognized by all leagues, please consult your league board.*

- F. The player freezes for each team will be placed according to their respective ranking. Prior to the draft, the evaluators will provide their input on players that are freezes to determine where the player should be taken in the draft. Based upon this input, the player will be slotted in a specific round. This process will also apply to siblings of freezes and siblings of returning players.
- G. Siblings in the same division will be assigned to the same team during the draft (unless otherwise requested by parents). Once a sibling is drafted all remaining siblings will be assigned to the team according to the predetermined round ranking for each player.
- H. After the draft has been completed, trades can be made with Board review/approval; all trades must be made before any and/or all coaches and Board members exit the draft room. Trades can only be made for same grade players.

#### Section 6 **League Provided Equipment**

- A. The league will provide each contact football participant with no less than the following equipment: helmet, shoulder pads, and game jersey.
- B. Each team will be furnished with a first aid kit, equipment repair box, tackling dummies and blocking shields, footballs, kicking tee, a water cooler, and water bottles.
- C. Player's names on jerseys are prohibited.



- D. Hard casts (including any plastic or metal) are permitted if a Doctor's release form is provided, it is wrapped by approved league trainers, and all of the above is approved by the referees prior to kickoff of the game. A Board member will ensure this process.
- E. No coach/team may make changes or substitutions to the league issued football and cheer uniforms without prior approval from the Board of directors.
- F. The size footballs used per division will be as follow:

<b>Division</b>	<b>Wilson Brand</b>
A8	TDY
A7	TDY
B	TDJ
C	K2
D	K2

If a league is using a NIKE brand football, the Nike sizes are:  
 A8 & A7: Size 8  
 B League: Size 7  
 C League & D: Size 6

In the event ULYFL, LLBFL, AYFL or CLYFL do not use a Wilson Brand or Nike Brand, the visiting team may supply their own game ball.

## Article III      **Coaches**

### Section 1      **Requirements and the Selection Process**

- A. Persons wishing to be considered for Head Coaching positions shall submit an application to the Board.
- B. The Board must review and approve all persons selected for Head Coaching positions.
- C. Each Head Coach appointed by the Board shall retain the position for one year or until dismissed by action of the Board. Coaches will be evaluated at the end of the year and/or the beginning of the next season if he or she wishes to return. He or she shall be subject to removal at any time for actions deemed detrimental to the objectives and goals of the league.
- D. Each appointed Head Coach must select an Assistant Head Coach (subject to approval of the Board) who will be responsible for carrying out the duties of the Head Coach in his/her absence. The Assistant Head Coach will be subject to the same qualifications and requirements as the Head Coach. The Head Coach may appoint other Assistant Coaches and/or Parent Volunteers.
- E. All Head Coaches, and appointed Assistant Coach must possess a coaching certificate through the USA Football certification program ([www.usafootball.com](http://www.usafootball.com)). Coaches are also subject to a background check and must be willing to provide personal information for processing this check.
- F. All Coaches must attend the league's specified Coaches Training and should be CPR certified.

### Section 2      **Responsibilities of a Head Coach**

- A. The Head Coach will be responsible for the following:
  - 1. To issue and collect, through appropriate team representatives, required documents, fees and equipment.
  - 2. To submit team rosters, player ratings prior to team selection, team game scores, injury reports, game participation reports, and other paperwork required by the Board or as stated by these Bylaws.
  - 3. To know and to uphold the league rules and to be able to advise team players and parents as to their interpretation.
  - 4. To schedule and to supervise all practices within Board guidelines.
  - 5. To provide each player with the opportunity to participate and become an integral part of the team.
  - 6. To teach each player the skills and fundamentals associated with the game.

7. To maintain discipline of all players and team representatives and report all actions or problems concerning players or teams affecting eligibility or participation to the Board.
8. To be responsible for the assignment of team parent volunteers to support the various league volunteer functions.
9. To perform other duties incident to the position as required by the Board.
10. To insure the safety and wellbeing of players at all times during league events.
11. To adhere to the Coaches Code of Conduct.

## Article IV      **Administering Policies**

### Section 1      **Practices**

- A. Practice may not be held prior to the date specified by the Board. The first five (5) practices are dedicated solely for conditioning, where only helmets (not shoulder pads) may be worn for three (3) practices and helmets plus shoulder pads are worn for two (2) practices; no contact is allowed during these practices. A player must present a signed physical form from an accredited physician and participate in a minimum of three (3)-conditioning practices (not more than one (1) per day) prior to any contact. During conditioning practices, only helmets (not shoulder pads) may be worn. Practice with full equipment and player contact is prohibited prior to the date established by the Board.
  
- B. The practice week shall be Monday through Saturday. No practice may be longer than two (2) hours. Practices will be limited to 2 hours prior to the first day of school and 90 minutes during the school year. Any game played Monday through Friday shall be considered a practice.
  
- C. Prior to the start of school practices may be conducted up four (4) or five (5) times per week. Once school are reduced to two (2) or three (3) practices per week. The following schedule should be applied:

<b>Division</b>	<b>Week #</b>	<b>Allowed Practices</b>
A8 & A7	1-2	5
	3	4
	4-8	3
	9-End	2*
B	1-2	5
	3	4
	4-8	3
	9-End	2*
C	1-2	4
	3-4	3
	5-End	2*
D	1-3	3
	4-End	2
Flag	1-3	2
	4-End	1

\* NOTE: A mid-week league scheduled Game shall not count against the team meetings/practices during weeks with a 2 practice limit.

- D. For player safety, all coaches will conclude practice prior to darkness unless practice is held on a properly lighted field. **Players must be provided**

**transportation from practice or the coaches must wait until all players have been picked up.** Practice will end immediately when lightning is visible from the practice area.

- E. In the event of practice called due to inclement weather, practice will not be made up if it has exceeded 45 minutes in duration. It will then be considered a full practice.
- F. Contact in practice sessions or games is prohibited unless two (2) coaches are present at the same location. Any violation of this regulation may result in disciplinary action or dismissal of the coaches involved.
- G. Preseason scrimmages against any team outside the league require prior approval of the Board and a Board member must be present. Each League must have adequate insurance coverage. Scrimmages within and among the AYFL, CLYFL, ULYFL and LLYFL are allowed.
- H. In the event that fields are closed due to weather, no team shall conduct practice at an alternate location (e.g., indoor practice, practice on blacktop, etc.). Team parties or film sessions are allowed and will count against the weekly practice limit.

**Section 2            Game Officials**

- A. The Board shall contract for game officials. If at least two (2) contracted game officials are present (for A, B, and C, the game must be played, unless otherwise approved by the Board. Officials for D may be conducted using paid volunteers and volunteers.
- B. The assigning commissioner of the contracted Association shall assign officials to games.

**Section 3            Regular Season Games**

- A. For all games, the league is required to identify the availability of one of the following: a medical doctor, registered nurse, and a rescue squad or have telephone access to such healthcare providers. A Board member or designate will be present at each game to maintain order and contact with facility attendants.
- B. The home team must furnish three (3) capable persons (preferably adults) to act as the chain crew. These persons should be ready to work at least fifteen (15) minutes before game time. The chain crew will operate from the home team's sideline.
- C. On fields so equipped, the scoreboard clock will be used, provided an adult timekeeper operates the clock. The official's clock on the playing field will keep the official game time.

- D. Each team is allowed to have no more than seven (7) individuals in the coach's box during a scheduled league game. Where no more than (5) may be coaches, managers, statisticians, or persons filming and up to two (2) individuals to provide water for players. The Coaches box will be considered the area 10 yards from the sideline and between the 25 yard lines goal to goal. Additionally, all teams must remain a minimum of three (3) yards from the sideline during the game. At the snap of the ball only two (2) coaches may be in this area (the areas three (3) yards from the sideline for the length of the Coaches box). Failure to obey this rule may result in a sideline warning and penalty from the officials.
- E. If a game is interrupted (suspended) due to inclement weather, the game will proceed at a later date with the same score, field position, time and down as when the game was stopped. The Board will reschedule all make up games as soon as is practical. If the game is suspended before half time, a coach from each team must initial a sheet indicating score and location of ball. If play is suspended during the second half, the game will be considered complete and the score will stand. Play-off games may be handled differently and at the discretion of the Board.
- F. Cheerleaders will be allowed inside the spectator retaining fences, but must remain between the twenty (20), and thirty-five (35) yard lines.
- G. Possession or consumption of alcoholic beverages, intoxicating substances or illegal drugs at any park, playground or athletic facility is prohibited. The result may be reprimand, probation, or suspension from Loudoun County PRCS facilities.
- H. Any violation of the League Bylaws, Operations Manual or Code of Conduct by a coach, player or spectator will result in an investigation by the Board for appropriate action, which may result in a reprimand, probation, or permanent suspension from league activities.
- I. No protests are allowed on game situations except protests involving player eligibility. Protests must be filed in writing with the Director of Coaches within forty-eight (48) hours after completion of the game in question. The full Board will make all decisions concerning protests.
- J. League Penalties for Personal Fouls. In the event a player is flagged for one of the following penalties:
  - 1. Spearing
  - 2. Late hit
  - 3. Unnecessary roughness
  - 4. Un-sportsmanlike conduct

Not only will the standard game penalties be enforced, the following additional actions will be taken over the course of the season: 1st time: Player is removed for the following play. Warning issued from coach to player. 2nd time: Player is

suspended for the remainder of the game. 3rd time (*during season*): Matter will be referred to the Board for disciplinary action. Such action may include suspension for the remainder of the season.

- K. The Head Coach will be responsible for logging the foul and player number and providing that information to the league at the end of every game. Each type of penalty is unique in terms of counting towards the additional penalties.
- L. Overtime - During regular season games, if a game should end in a tie after regulation, then for C division, one overtime period would be implemented (each team would have one offensive possession). For B and A division, two overtime periods would be implemented. If the score is tied after the overtime, then the game ends as a tie.
  - 1. For playoff games, there is no restriction on the number of overtime periods.
  - 2. As per VHSL rules, each offense will have possession of the ball as it is placed on the defense's 10 yard line for each overtime period.

#### Section 4           **Playoffs/Championship Games**

- A. All rules identified under the Regular Season Games apply to Playoff/Championship games.
- B. At the conclusion of regular season play, the Win/Loss record of each individual team will determine the final standings. Head-to-head Wins will be used as the first tiebreaker between teams. Second tiebreaker will be a coin toss.
- C. The minimum player participation rule described in Article V, Section 2 will also apply in the play-off and championship games. The Board must approve any exceptions.

#### Section 5           **Awards and Recognition**

- A. Appropriate Awards to signify participation on the teams of the League will be determined by the Board on an annual basis. These awards may be presented to all teams and squad members, including coaches, squad coaches and cheerleaders.
- B. Teams may issue helmet stickers to reward player participation.

## Article V            **Player Participation Rules**

### Section 1            **General Guidelines**

- A. The VHSL Football Rulebook will govern all playing rules, except as documented in the each league's Rules document (i.e., both tackle and flag).
  
- B. All players must wear a mouth protector and protective cup along with the other equipment required by the High School Federation rules. The mouthpiece must be of good quality and will be attached to the helmet if it is clear (i.e., colored mouthpieces are not required to be attached). All helmets must be league issued/approved with a facemask. Only clear visors are permitted. The coaches and officials will not allow any player to participate in practices or games who does not wear the required equipment.
  
- C. Players may wear rubber-molded football/soccer shoes or plastic screw-in cleats. No metal cleats are allowed.
  
- D. For safety and injury prevention, jewelry such as wristwatches, bracelets, neck chains, earrings or any other item that may be deemed dangerous by the referee may not be worn during practice or games.
  
- E. When blood is found on a player's uniform, the player should be removed immediately from the game and the blood should be wiped with alcohol or hydrogen peroxide. Understanding that blood will stain, after wiping the blood dry, the player may continue to participate in the game. The Head Coach should indicate to the officials that the player has re-entered and the blood has been wiped dry.
  
- F. As per Article II, hard casts (including any plastic or metal) are permitted if a Doctor's release form is provided, it is wrapped by approved league trainers, and all of the above is approved by the referees prior to kickoff of the game. A Board member will ensure this process.
  
- G. Injured players may only be allowed to return to play if approved by the athletic trainer on staff.



## Article VI      **Conduct of Conduct**

### Section 1      **Board Members, Coaches, Volunteers and Participants**

#### A. Board Members, Coaches, Volunteers and participants shall not:

1. At any time lay a hand upon, push, shove, or be guilty of physical contact as an aggressor upon any official, participant, coach, or spectator.
2. Verbally abuse any official, participant, coach or spectator.
3. Bait or be guilty of objectionable demonstration or dissent at any official's decision.
4. Refuse to abide by an official's decision.
5. Disobey or attempt to circumvent rules and regulations or the intent thereof.
6. Use tobacco, alcohol or illegal narcotics in front of participants during practices or games or be present during practices or games under the influence of alcohol. Any time a Board member, coach, or volunteer is representing the League this rule applies.
7. Improper conduct by a Board Member, Coach, volunteer, participant or others should be reported to the Board for appropriate action.

#### B. Suspensions

1. Any Player who is ejected (removed) from a game is automatically suspended from the next game his team plays, except for physical abuse (fighting) which will result in immediate suspension from the team until reviewed by the Board. This rule is not subject to protest or review. (Removal from a game shall be interpreted to include the playing field and the spectator area). A second offense of all the above, by the same person, will be handled by the Board. While on suspension, the Player may not attend any practice or games that his/her team participates in. Suspended persons must take the initiative to contact the Board to apply for reinstatement.
2. Any Head Coach, Assistant Coach or Manager who is ejected (removed) from a game is automatically suspended from the next game his team plays, except for physical abuse (fighting) which will result in immediate suspension from the team until reviewed by the Board. This rule is not subject to protest or review. (Removal from a game shall be interpreted to include the playing field and the spectator area). A second offense of all the above, by the same person, will be handled by the Board. While on suspension, the Coach or Manager may not attend any practice or games that his/her team participates in. Suspended persons must take the initiative to contact the Board to apply for reinstatement. However, each team **MUST** maintain at least one (1) certified coach on the sideline; in the event that both coaches who are certified are suspended then one will be allowed to remain and the Board will address implementation of future suspension.

## Section 2 **Spectators/Others**

- A. Spectators shall not:
1. At any time lay a hand upon, push, shove, or be guilty of physical contact as an aggressor upon any official, player, coach or spectator.
  2. Verbally abuse any official, player, coach or spectator.
  3. Verbally bait any official, player, coach or spectator.
  4. Be under the influence of illegal narcotic substances during practices or games.
- B. Spectators or others who do not abide by the above guidelines will be asked to leave from the event and may be legally barred from attending any other league sponsored event.

## Section 3 **Code of Conduct Enforcement**

- A. The Board will be responsible for establishing the league policy, which enforces the code of conduct. At a minimum this policy will define the following:
1. The process by which league members can report violations of the league bylaws, playing rules, and code of conduct.
  2. The process the Board will undertake to investigate reported violations.
  3. The mechanism for communicating the outcome of the investigation to the league members.
- B. The Board, at their sole discretion, may appoint a specific committee comprised of Board members, coaches, and parents to investigate all code of conduct violations.
1. Findings of the committee will be reported back to the Board for formal action as deemed appropriate by the Board.
  2. First time offenses, resulting in warnings to the offender, do not require Board approval and may be issued by the committee.
  3. Disciplinary actions as the result of code of conduct violations cannot be appealed.
- C. All reported code of conduct violations will be documented by the Board and maintained for future reference as deemed appropriate by the Board.

## Addendum 1: 2017 Running Back Weights

For the 2016 season the following weights will be used at each level:

<b>DIVISION</b>	<b>WEIGHT (LBS)</b>
<b>A8</b>	140
<b>A7</b>	125
<b>B</b>	105
<b>C</b>	85

## **Addendum 2: Playoff Format & Hosting**

All leagues will partake in a playoff to determine a champion between all participating leagues: AYFL, CLYFL, LLYFL, and ULYFL. Guidelines of operation are as follows:

- Each team winning each division within each league will automatically participate in a county championship playoff.
- Teams will be seeded based on a random drawing.
- The semi-finals and finals will be hosted on an annual basis by each league, rotating each year.
- The team hosting the championships will be responsible for purchasing all appropriate trophies:
  - A championship team trophy
  - A runners-up team trophy

For 2016 the following leagues will host each round as follows:

- ULYFL will host the Championship weekend,
- LLYFL will host C & B league Semi-Finals, and
- AYFL will host A7 & A8 Semi-finals.

For 2017 the following leagues will host each round as follows:

- LLYFL will host the Championship weekend,
- AYFL will host C & B league Semi-Finals, and
- CLYFL will host A7 & A8 Semi-finals.

For 2018 the following leagues will host each round as follows:

- AYFL will host the Championship weekend,
- CLYFL will host C & B league Semi-Finals, and
- ULYFL will host A7 & A8 Semi-finals.

For 2019 the following leagues will host each round as follows:

- CLYFL will host the Championship weekend,
- ULYFL will host C & B league Semi-Finals, and
- LLYFL will host A7 & A8 Semi-finals.

## **Addendum 3: ULYFL Amendments to the Operation Manual (2016)**

### **Article 1, Section 2: League Structure**

- **Section B, #4b:** ULYFL will assign “late registrants” to teams up to our annual Football Fest depending on team size and if there are openings in the league. Players will be assigned to the “next team” based on the draft order. The only this would change is if a team loses a player and their team numbers drop below the other teams.

### **Article II, Section 5: Draft Process**

- Section E: ULYFL will allow two coaches freeze per the rule at A8 and A7. ULYFL does not recognize pre-draft freeze or deals in C or B league
- Section H: ULYFL does not recognize trades
- Section C: ULYFL will re-draft annually in A8 and A7, ULYFL DOES NOT redraft in B or C league
  - For the B and C Draft. Draft order will be determined by regular season won/loss record the previous year (ties will revert to playoff seeding).
  - B and C league will draft the older kids (6<sup>th</sup> graders) first followed by the younger kids (5<sup>th</sup> graders). In both drafts the team with the worse record will draft first and team with best record will draft last. The older draft will follow the same order throughout. The younger draft will be serpentine. In the older draft, every team will get a 1<sup>st</sup> round pick, then make up picks will happen to account for balance of older players (in the event we have retraction, all teams will also get a thrid round pick, then make up picks will continue)
  - A7 & A8 will follow the county draft process above in Section 5

### **Article II, Section 6: League Provided Equipment**

- Section A: ULYFL will provide our players with helmet, shoulder pads, mouth guards, practice jersey and game jersey (integrated pants are available for purchase)
- Section B: ULYFL requires a \$100 deposit check that will be returned at the end of the season unless equipment is lost or damaged

### **Article IV, Section 3: Regular Season Games**

- Section D: ULYFL Allows 7 coaches on the sidelines (Head Coach and 6 Assistant Coaches)

### **Not Captured in Document: Admission Fee's to games**

- ULYFL Charges admission to all locations. Adults 18+: \$2.00, Children 17 or younger: \$1.00 (2 younger free), Senior Citizens (65+): \$1.00

## **Addendum 4: CLYFL Amendments to the Operation Manual (2016)**

### **Article II, Section 3: Registration Process**

- All new participants or CLYFL are required to provide a birth certificate or official equivalent as part of the registration procedure.

### **Article II, Section 5: Draft Process**

- CLYFL does not retain players but will redraft each season for A, B, & C divisions
- The order of the draft will be reversed in the secondary draft (i.e. the team that receives the first pick in the primary draft (older players) will pick last in the secondary draft (younger players)). An example of the primary draft order will be as follows:

	A	B	C	D	E
Round 1	1	2	3	4	5
Round 2	10	9	8	7	6
Round 3	11	12	13	14	15 etc

### **Article IV - Administering Policies, Section 1: Practices**

- CLYFL utilizes a summer contact football camp to be used as a participants conditioning practice days for those that will be on vacation during the first week of football season.
- Camp will normally take place mid to late July.