



ULYFL League By Laws

January 2016

UPPER LOUDOUN YOUTH FOOTBALL, INC.

By-Laws of Upper Loudoun Youth Football, Inc. in the
Town of Purcellville, of Loudoun County, Virginia

Approved by Board and General Membership on _____

President _____

Secretary _____

Respectfully Submitted by 2016 By-Laws Committee Chairperson _____

2016 - BY-LAWS OF UPPER LOUDOUN YOUTH FOOTBALL, INC.

ARTICLE I: NAME

Section 1.1: The name of the Corporation shall be known as Upper Loudoun Youth Football, Inc. (referred to hereafter as, "League").

ARTICLE II: OFFICES

Section 2.1: Registered Office - The League shall maintain a registered office in the State of Virginia and a registered agent there at, subject to change thereof in the manner prescribed by law.

ARTICLE III: PURPOSES

Section 3.1: The purposes of the League shall be to implant firmly in the youth of the community the ideals of good sportsmanship, honesty, loyalty, and courage, so that they may be well-adjusted, strong, and happy, and may grow to be good, clean, healthy, and trustworthy citizens.

Section 3.2: The purposes will be achieved by teaching football and cheerleading skills, and providing supervised related activities. The supervisors shall bear in mind that the attainment of exceptional athletic skill or the winning of games is secondary, and that molding future citizens is of prime importance.

ARTICLE IV: GOVERNMENT

Section 4.1: Upper Loudoun Youth Football, Inc. shall adopt and abide by the constitution of the League. Any change of the League membership shall be made by a majority vote of the League Board of Directors at a duly constituted meeting.

Section 4.2: Fiscal Year. The League's fiscal year shall consist of twelve months (or one year) which shall run from January 1 through December 31.

Section 4.3: Membership. Any citizen interested in the activities of the League, shall be considered a member of Upper Loudoun Youth Football, Inc. Each member is eligible to vote on general issues, (except as otherwise provided in Sections 5.4 and 6.1) at monthly meetings, receiving one vote per individual.

Section 4.4: Meetings. Meetings shall take place monthly, or as deemed necessary by the President, or upon the request of at least three members of the Board at any time. Meetings shall be open to the public and may be held at any place. The President may call special Board meetings. The Secretary shall give notice of all meetings at least three working days in advance thereof to all Board Members.

Section 4.5: All matters concerning policy of the League shall be decided by a majority vote of the Board on motion of those present at a duly constituted meeting of the Board. Any question or situation not covered by these BYLAWS, or official interpretation thereof, shall be referred to the Board for a final determination.

Section 4.6: Quorum. A majority of the members of the Board shall constitute a quorum at any meeting and the majority affirmative vote of those present shall govern, except when otherwise provided. In case of a tie vote, the presiding officer of the Board shall be the tie breaker. The presiding officer is determined by the descending order of the President, Vice Presidents, Secretary & Treasurer. Ties can only be broken by the Executive Board Members.

Section 4.7: Robert's Rules of Order shall govern the proceedings of all meetings, except where same conflicts with the Articles of Incorporation.

ARTICLE V: OFFICERS AND ELECTIONS

Section 5.1: General Powers. The business and affairs of the League shall be managed under the direction of its Board of Directors (hereafter referred to as the "Board"). The officers of the Board shall in all cases act as a Board, and they may adopt such rules and regulations for the conduct of their meetings and the management of the League as they may deem proper, so long as the rules and regulations adopted by the Board are not inconsistent with these By-Laws or the Articles of Incorporation.

Section 5.2: The Board shall include the President, Vice President, Secretary, Treasurer, Fundraising Coordinator, Field Coordinator, Equipment Manager, Player Agent, Cheerleading Coordinator, Concession Coordinator, Instructional League Coordinator,

Press Box Coordinator, Scheduling Coordinator, Volunteer Coordinator, Public Relations Director, Scholarship Chairman.

Section 5.3: Half of the officers of the Board shall be elected annually for a term of two fiscal years. Beginning in 2012 and alternating forthwith, the schedule of elections shall be the following:

- Odd number ending year: President, Treasurer, Fundraising Coordinator, Concession Coordinator, Field Coordinator, Press Box Coordinator, Public Relations Director, Scheduling Coordinator
- Even number ending year: Vice President, Secretary, Equipment Manager, Player Agent, Cheerleading Coordinator, Instructional League Coordinator, Volunteer Coordinator, Scholarship Chairman
- In order to run for President or Vice President of the league, you would have had to serve on the ULYFL Board in a voting position during the prior 24 months.

No Voting Board member may have a family member serve as an additional voting Board member. The Board has discretionary power in a nonvoting year to change a position based on a member deciding not to run a consecutive term. At the September meeting of the Board, a Nominating Committee appointed by the President, shall be formed to accumulate a list of candidates to fill the aforementioned slots for the following year. This list shall be offered at the November meeting for consideration by the membership, which includes the Board and all interested citizens.

Section 5.4: At the December meeting, the membership shall elect all officers. Members of Upper Loudoun Youth Football, Inc. are eligible to vote for officers by attending four monthly meetings within one fiscal year.

Section 5.5: Officer's Duties:

1) **President:** General Coordinator, conducts and presides over the Board and general meetings, calls all meetings and assigns tasks. Appoints all committee chairs as he/she deems necessary. Enforces Code of Conduct. In general, performs all duties incident to the office of President and such other duties as may be prescribed by the officers from time to time.

2) **Vice President:** Shall act in the absence of the President or in the event of his inability or refusal to act. The Vice President shall perform the duties of the President, and when so acting shall have all the powers of and be subject to all the restrictions upon the President. The Vice President shall perform such other duties as from time to time may be assigned by the President. Acts as liaison between all Head Coaches and the Board, including all matters regarding rules, regulations, and policies of the League. Acts as liaison between the league and opposing organizations, including, but not limited to, overseeing and/or coordination of game schedules, weigh-ins, and rules/regulation. Works with officials to negotiate contract and game day issues. Coordinates policy and guidelines by ensuring that the League is notified and advised of League actions. Presents and supports League positions as directed by the President and Board of

Directors of the League. The Vice President shall perform such other duties as from time to time may be assigned by the President.

3) **Secretary:** Prepares minutes of all meetings, and maintains League minutes book. Notifies Board members of meeting dates, times and places. Handles all correspondence, including newsletters and mailings/e-mail. Chairs By-Laws Committee. Sees that all notices are duly given in accordance with the provisions of these By-Laws or as required. Performs all duties relevant to registration on the website – announcements, registration information compilation, payments, and database management. Works with Treasurer for payments, refunds, and any other monetary issues. Prepares rosters (with help from Player Agent) and coordinates draft. Works with Player Agent the first few weeks to document each player has an updated physical and has completed conditioning requirement. Checks voice mail and returns all calls, as well as being primary contact on website inquiries and questions. Generally performs all duties incident to the office of the Secretary and such other duties as from time to time may be assigned by the President.

4) **Treasurer:** Provides the Board with a financial report at each meeting and detailed specific reports on all activities. Treasurer shall have charge and custody of, and be responsible for, all funds of the league. Receives and give receipts for moneys due and payable to the League from any source whatsoever. Deposits all such moneys in the name of the League in such bank or other depositories as may from time to time be designated by the Board. Collects registration fees and maintains a detailed log identifying the participants' name as well as the date and amount received. (in conjunction with the database maintained by the Secretary). Provides annual report for December/January meeting. Generally performs all of the duties incident to the office of Treasurer and such other duties as from time to time may be assigned by the President.

5) **Fundraising Coordinator:** Coordinates schedules and oversees all aspects of fundraising events and activities. Maintains inventory, places orders, and oversees spirit wear sales. Coordinates parent volunteers and manages spirit wear booth. Coordinates team picture day. Overseas yearbook publication and sales. Works with the Treasurer on finances, and coordinates all end-of-year awards. The 1st Vice President shall perform such other duties as from time to time may be assigned by the President.

6) **Player Agent:** Acts as liaison between parents, players, coaches, and the Board. Works with Secretary to monitor football registration. Attends all practices in the first month of the season in order to monitor closely the status of physicals, required conditioning, accidents and injuries, and weights. Works closely with coaches throughout the entire season to monitor player accidents and injuries, insure receipt of a physician's note before player participation resumes (in the event of an accident or injury), and filing of any necessary insurance claims. Processes all insurance claims ensuring timely filing. Conducts all follow-up work to secure successful resolution of all insurance claims. In general, perform all of the duties incident to the office of Player Agent and such other duties as from time to time may be assigned by the President.

7) **Cheerleading Coordinator:** Represents all cheerleading coaches and assistants on the Board. Acts as liaison between parents and coaches, as well as between cheerleading head coaches and the board, including all matters regarding rules, regulations, and policies of the league. Prepares and presents budget at February meeting for Board approval. Maintains inventory. Distributes uniforms to squads and maintains and accurate log of uniform distribution and deposit information. Maintains deposit checks in a secure location until the conclusion of the season. Collects and logs in uniforms at the conclusion of the season as well as return of deposit checks (if necessary). Orders uniforms and all necessary accessories, as approved by the Board. Prepares, distributes and monitors Gate Schedule and parent volunteers. Coordinates yearly cheerleading camp. Selects Cheerleading Assistant, to be approved by the Board. (The Cheerleading Assistant shall act in the absence of the Cheerleading Coordinator and shall perform the duties of the Cheerleading Coordinator. The Cheerleading Assistant shall perform such other duties as from time to time may be assigned by the Cheerleading Coordinator.) Generally performs all duties incident to the office of the Cheerleading Coordinator and such other duties as from time to time may be assigned by the President.

8) **Field Coordinator:** Coordinates set-up of field prior to the first game, including goal post, bleacher and fence installation, as well as maintenance and lining of the playing field. Prepares, distributes and monitors parent volunteers for game day duties related to the field (chain crew and announcer). Insures field is ready for each game, including field markers and lining, volunteer tables and tents, chain crew, scoreboard operator, and announcer. Ensure that security and traffic assistance is available, if necessary. Coordinates clean up after each game and trash removal as needed. Maintains adequate supply of first aid equipment during game days. Coordinates yearly football camp. Acts as liaison with County to coordinate practice facilities. Generally performs all duties incident to the office of the Field Coordinator and such other duties as from time to time may be assigned by the President.

9) **Equipment Manger:** Maintains detailed inventory of all equipment, uniforms, and accessories. Prepares and presents budget at February meeting for Board approval. Distributes equipment to teams and maintains an accurate log of uniform/equipment distribution and deposit information. Maintains deposit checks in a secure location until the conclusion of the season. Collects and logs in uniforms at the conclusion of the season, as well as return of deposit checks (as necessary). Issues Coaches bags and practice/game day equipment (ie: practice dummies, etc). Orders and re-orders uniforms, equipment, and all necessary accessories, as approved by the Board. Assists coaches on game days and practices with any emergency equipment needs. As assistant shall be appointed to aid with this position. Generally performs all duties incident to the office of the Equipment Chairman and such other duties as from time to time may be assigned by the President.

10) **Concession Coordinator:** Oversees all aspects of concession. Maintains inventory and coordinates procurements with Treasurer. Sets prices for all concession menu items. Coordinates, maintains and oversees concession volunteer schedules. Coordinates volunteer duties and maintenance of the grill. Supervises operation of concession stand

on game days. Selects an assistant or volunteer to act in their absence. Generally performs all duties incident to the office of Concession Coordinator and such other duties from time to time may be assigned by the President.

11) Instructional League Coordinator: Oversees all aspects of Instruction League activities for football - D League and Flag League. With assistance from the Board, selects all coaches, assistant coaches, and supporting personnel. Selects team assignments for all players, using best judgment to match up players based on a variety of needs. Empowered to go to a draft system if needed, based on league numbers. Acts as a liaison between all coaches for D League and Flag league to the board. Generally performs all duties incident to the office of Instructional League Coordinator and such other duties as from time to time may be assigned by the President.

12) Public Relations Director: Oversees all aspects of public relations for league including press releases, communication with the public, connections to local charity drives, and relations with other leagues and non profits to benefit the children in the program. Works closely with the Secretary on communication and feedback. May be assigned additional duties as needed by the president.

13) Press Box Coordinator: Oversees all aspects of box press activities for the league. Ensures clock operators are trained and scheduled; team rosters and music are properly labeled and ready for use; audio & clock equipment is functioning and ready for use. May be assigned additional duties as needed by the president.

14) Scheduling Coordinator: Responsible for developing A, B and C League schedule for the season. Will work with Vice President to ensure schedules are fair and consistent. Will also work with Vice President on field locations, times, and if needed, rescheduling of games. Works with organizations outside of ULYFL to coordinate inter-league game schedules. May be assigned additional duties as needed by the president.

15) Volunteer Coordinator: Responsibilities include managing all aspects of parents and coaching volunteer duties for all ULYFL events throughout the season. Will work as the main POC for team mom's and Coaches throughout the season to ensure we have full coverage of volunteer duties.

16) Scholarship Chairman: Responsible for working with Scholarship committee appointed by ULYFL board, as well as local schools to maintain and enhance the ULYFL scholarship offerings on an annual basis.

Section 5.5.1: The Voting Board members will be tasked with nominating and recruiting nonvoting board members to assist in the operation of the league's many tasks and duties. The nonvoting positions can be modified at any time by a majority vote of the voting positions to help accommodate demand and need within the league. These positions are currently non-voting Board Positions and can be appointed as necessary by the league president:

a) **A League Coordinator:** First line of discussion for all coaches and parent concerns as it relates to A league players and coaches. If needed, the A League Coordinator will escalate questions, issues to the appropriate officer of the Board to address further.

b) **B League Coordinator:** First line of discussion for all coaches and parent concerns as it relates to B league players and coaches. If needed, the B League Coordinator will escalate questions, issues to the appropriate officer of the Board to address further.

c) **C League Coordinator:** First line of discussion for all coaches and parent concerns as it relates to C league players and coaches. If needed, the C League Coordinator will escalate questions, issues to the appropriate officer of the Board to address further.

d) **Fundraising Coordinator Assistant:** Will assist Fundraising Coordinator in fundraising efforts, including but not limited to: Football Fest, Sponsorships, Spirit wear and Yearbook.

e) **Concession Assistants:** Auxiliary of 5 Assistants to manage concession operations

f) **Cheerleading Coordinator Assistant:** Assist Cheerleading Coordinator with A, B, C and D League Cheer.

Section 5.6: Failure of any officer to attend any 8 regular meetings of the Board or a total of seventy-five percent (75%) of such meetings during any twelve-month period shall be cause for that officer's removal, at the discretion of the Board. At time of removal, the Board may take action to re-elect a new officer by an affirmative vote of a majority of the officers remaining in office and that officer shall hold office until the next annual meeting at which officers are elected.

Section 5.7: Vacancies. If a vacancy in the Board occurs during a term for any reason, the President will nominate a replacement and the Board will vote to affirm or reject the new member. An officer elected to fill a vacancy caused by resignation, removal, disqualification, or otherwise, shall be elected to hold office until the next annual meeting at which officers are elected. A vacancy that will occur at a specific later date, by reason of a resignation effective at a later date, may be filled before the vacancy occurs, but the new officer may not take office until the vacancy occurs.

Section 5.8: Resignation. An officer may resign at any time by giving written notice to the President or the Secretary of the League. Unless otherwise specified in the notice, the resignation shall take effect upon receipt thereof by the Board or such officer, and the acceptance of the resignation shall not be necessary to make it effective.

Section 5.9: A criminal background check shall be conducted on all members of the Board, including the President, Vice President, Secretary, Treasurer, Fundraising Coordinator, Field Coordinator, Equipment Manager, Player Agent, Cheerleading Coordinator, Concession Coordinator, Public Relations Director, Instructional League Coordinator, Press Box Coordinator, Scheduling Coordinator, Volunteer Coordinator and Scholarship Chairman within 60 days of election of officers. Any instances of violence or

abuse documented through a background check will be grounds for exclusion from ULYFL participation at all levels. The results of background checks will remain confidential and will not be made available to the public.

ARTICLE VI: COACHES

Section 6.1: Head Coaches for each participating team shall submit their applications and shall be annually selected and approved by the Board by March 31st. These leaders are responsible for the selection of his or her team and their actions on the field. A member of the coaching staff, appointed by the Head Coach, acting as the team representative will be required to attend all monthly meetings between April 1 and December 1. All Head Coaches will be at least 21 years of age and certified with USA Football per league guidelines.

Section 6.2: A maximum of six Assistant Coaches need to be approved by the Board, at least one of which must be certified, before participating with the team. In the absence of the Head Coach, a USA Football certified assistant shall be responsible for the actions of the team. All Assistants must be certified before participating with the team. Any assistant Coach must be a high school student or older. Any assistant coach under the age of 18 must have written parental consent to participate. One Assistant Coach from each team shall be responsible for the team's equipment.

Section 6.3: A criminal background check shall be conducted on all head coaches and assistant coaches within 60 days of election of said coach. Any instances of violence or abuse documented through a background check will be grounds for exclusion from ULYFL participation at all levels. The results of background checks will remain confidential and will not be made available to the public.

Section 6.4: All coaches must be registered as a Head Coach or Assistant Coach in the ULYFL System prior to participating in any ULYFL activities such as try-outs, practices, games, etc.

Section 6.5: All Head and Assistant Coaches must adhere to the Social Media as outlined in section 4.1 of the by-laws. Failure to adhere to these guidelines may result in removal as Head or Assistant Coach from the league.

ARTICLE VII: TEAM MEMBERSHIP

Section 7.1: Any youth meeting the requirements as to age, weight and school grade as set forth in the appropriate League rules and regulations shall be eligible for participation on the teams of Upper Loudoun Youth Football, Inc.

Section 7.2: Any evidence of misconduct by any team member, including coaches, or any rumor of discontent among team members, parents, or fans shall be reported forthwith to the Board President or Executive Board (President, VP, Secretary and Treasurer) who shall discuss the complaint with the Board. Upon receipt of a formal written complaint, the President may call a special Board meeting which, with majority

vote, has the power to suspend, revoke, or curtail the participation of any team member, spectator or coach in future League activities.

Section 7.3: A Code of Conduct shall be established by the By-Laws Committee, adopted by the Board (Attachment 1) and distributed among team members. Adherence to this code shall be enforced upon team members and coaches. Adherence to this Code of Conduct by spectators and attendees shall be required.

ARTICLE VIII: FINANCIAL POLICY

Section 8.1: The Board shall decide all matters pertaining to the finances of the League and it shall place all income in the Treasury, directing the expenditure of same in such manner as will give no individual or team an advantage over the other as to equipment, etc.

Section 8.2: Registration fees will be determined by the Board and voted on by the membership on an annual basis depending on the needs of the League. Every effort will be made to keep this fee to an absolute minimum. Hardship cases will be reviewed by the Executive Board, or there assigns, on an individual basis. All Hardship cases will require an application to be completed by the family in question, documenting the reason, members needing help, amount the family can contribute (if any), and information indicating the parent(s) will agree to volunteer as much time as possible to help the league with duties needed. This document should be completed and emailed to the Treasurer at the time of registration.

Section 8.3: The equipment that is issued to each participant is the responsibility of that participant and the participant's parents. Any equipment having to be replaced due to neglect or loss will be replaced at the participant's expense.

Section 8.4: Due to financial planning and expenses the league incurs. No refunds will be allowed as of July 1st for Football or Cheer.

ARTICLE IX: AWARDS

Section 9.1: Appropriate awards to signify participation on teams and cheerleader squads of the League will be determined by the Board on an annual basis. These awards will be presented to all team and squad members.

ARTICLE X: AMENDMENTS

Section 10.1: These By-Laws or any section thereof (except conflict with the Articles of Incorporation or overall League in which participating) may be amended or repealed by a two-thirds vote of the Board present at any duly constituted meeting; provided that written notice of such proposed changes over the signature of the Secretary, shall be e-mailed to each member of the Board at least five days prior to the meeting at which such proposed change shall be submitted to vote. These By-Laws shall be reviewed in their entirety bi-annually.

ARTICLE XI: RULES AND REGULATIONS

Section 11.1: The Rules and Regulations of the League are attached hereto and incorporated herein by reference (Attachment 2). These Rules and Regulations are subject to change from year to year.

ATTACHMENT 1 **CODE OF CONDUCT**

Sports and Athletics rank very high in popularity with boys, girls, men and women participating in recreation programs. The atmosphere in the recreation setting should be one which promotes fun, fellowship, sportsmanship, and satisfaction. This, of course, depends upon the attitudes of all those involved: participants, coaches, parents, spectators, and officials.

Codes of conduct are essential in programs of this nature. The adoption of the following codes is a method devised to help develop sportsmanship, character and fair play.

A. Parents, Spectators, Attendees, Coaches, Coordinators and Participants

Shall conduct themselves in a prudent manner at all games and practices. The use, consumption, or presence of any tobacco, drugs, intoxicants or alcoholic beverage is prohibited. Riotous, boisterous, threatening or indecent conduct, or the use of abusive, threatening, or indecent language shall not be tolerated. Unauthorized presence on the playing or practice fields shall not be allowed at any time. The League will aggressively pursue charges against any spectator or coach who engages in any misconduct or criminal behavior at our facilities.

The following shall not be tolerated:

1. Use of foul language.
2. Abusing participants (opposition of fans by word or gesture).
3. Harassing the officials.
4. Disobeying or attempting to circumvent rules and regulations or the intent thereof.
5. At any time lay a hand upon, strike, or threaten to strike an official, spectator, coach or another participant.
6. Refuse to abide by an official's decision or be guilty of objectionable demonstrations of dissent at an official's decision by any forceful action.
7. Falsify participant's age.
8. Any parent found drinking alcoholic beverages in the field complex areas, including parking lots, before or after ULYFL games will be subject to removal for all future ULYFL games.
9. Loud air horns (and other disruptive noise makers) are not allowed during games. These simulate the sound of the clock horn and we've been asked by our officials to not allow these.

B. In-School/Out-of-School Suspension

The Upper Loudoun Youth Football League's position for in-school/out-of-school

suspension is non-participation in the team's next scheduled game. It shall be the responsibility of the parent to notify their child's Head Coach and restrict their child's participation in the next scheduled game.

ANY COACH, COORDINATOR, PARTICIPANT, SPECTATOR, ATTENDEE OR PARENT NOT ABIDING BY THIS CODE OF CONDUCT WILL BE NOTIFIED IN WRITING OF ANY MISCONDUCT. DISCIPLINARY ACTION WILL BE AT THE BOARD'S DISCRETION.

ATTACHMENT 2 **RULES AND REGULATIONS**

Section 1.1: The Head Coach or designee shall be responsible for the following:

- a) Knowing and upholding the League rules and being able to advise team players and parents as to their interpretation.
- b) Controlling the language and conduct of his players, coaches and parents.
- c) Timely submission of rosters, and any other paperwork required by the League or these By-Laws.
- d) Providing each player with the opportunity to participate and become an integral part of that team.
- e) Teaching each player the skills and fundamentals associated with the game.

Section 1.2: Coaches must be consistent in managing players, i.e. he must treat the lesser skilled player the same as the higher skilled player and apply the same rule. Example: If the lesser skilled player misses two practices and cannot play in a scheduled game and subsequently a higher skilled player misses two practices such higher skilled player should not play in the next scheduled game.

Section 1.3: Coaches must strive to have as much balance in the game as possible. The margin of victory must never be subject to criticism. Coaches must manage any scoring advantage achieved to assure harmony and respect from opponents, peers and spectators. Running up scores will not be tolerated.

Section 1.4: Misconduct resulting in ejection: Any coach or participant who is ejected (removed) from a game may be suspended from the next game his team plays. These instances will be reviewed and voted on by the Executive Board (Removal from a game shall be interpreted to include the playing field and the spectator area for adults and to the bench for participants until the participant's parent can remove them.) A second offense by the same coach or participant may result in suspension from all future team activities.

Section 2.1: Administrative Regulations and Information

- i) Admission to games will be as follows: Adults (age 18+): \$2.00; School Age Children (17 or younger) - \$1.00. Senior Citizens (65+): \$1.00

Section 2.2: Player Eligibility:

- a) The Upper Loudoun Youth Football League is structured into five categories based on grade with age effective September 30th:
 - Flag football: Grades - K-2nd (generally 5yr to 6yr old)
 - D-Divisions: Grades - 1st & 2nd (generally 6 & 7yr olds)
 - C-Division: Grades - 3rd & 4th (up to 10yr old 4th graders as of Sept 30)
 - B-Division: Grades - 5th & 6th (up to 12yr old 6th graders as of Sept 30)
 - A7-Division: Grades – 7th (up to 13yr old 7th graders as of Sept 30)
 - A8-Division: Grades – 8th (up to 14yr old 8th graders as of Sept 30)

Cheerleading program is structured as follows:

- Flag cheerleaders ages 4 to Kindergarten
- C-Division grades: 2nd, 3rd & 4th
- B-Division grades: 5th & 6th
- A-Division grades: 7th & 8th

Ninth grade Freshman, High school or Home school students will not be eligible to participate in the Upper Loudoun Youth Football.

- b) A player may be considered to move up in any division. This is subject to final board approval. The player MUST try out at one of the three designated try-outs for the league they are petitioning to move up to.
- c) All “A”, “B” and “C” Division football players are required to attend a minimum of one of the evaluation sessions. Failure to attend one of the mandatory evaluations may result in the player not being eligible for the draft.
- d) Placement on a team is not guaranteed and will be based on number of participants and/or weights.
- e) All new players are required to provide a birth certificate or official equivalent and a copy of current report card as part of the registration procedure for verification of age and grade at the request of the League.
- f) Any injury or physical condition requiring a visit to a physician during the season requires a doctor’s release prior to being reinstated to participate.
- g) League age is player’s age as of September 30th of that year.

Section 2.3: Player Assignment and ULYFL Draft Procedures:

- a) Board will not support or recognize any pre-arranged drafts.
- b) The number of participants per team will be determined by the Board.
- c) A complete roster of each team must be submitted one week prior to the first scheduled official League game. The roster must include player's full name, game jersey number, birth date, League age and weight. Each coach must verify and execute each roster.
- d) No participants will be permitted to re-enter the draft unless irrevocable circumstances exist between the coach, the player and/or his parents. A statement must be submitted in writing to the Board stating the circumstances. The reassignment of a participant is at the Board's discretion.
- e) A maximum of two representatives for each team are allowed to be present at draft.
- f) A head coach's child will be assigned to the team and count towards the teams returning numbers. During the selection process of the draft, the child's placement on the team will be determined by the consensus of the league coaches.
- g) Siblings may be placed on the same team. This will include a younger sibling moving up a division and placed on the team of the older sibling. In each case, the additional head count will count towards the team's numbers in that age group and adjustments will be made during the drafting process.
- h) A Draft Committee will be responsible for determining the selection process prior to the Draft. Selected Board members will serve as the Draft Committee.
- i) For B and C League, the team's previous win/loss record, not including play-off games, will determine the order of selection in the draft. The addition of an expansion team in a division will have the first selection in the draft. If there are two or more expansion teams in any division, the Draft Committee will determine the order of selection. For A8 & A7, a random drawing will take place to determine draft order.
- j) The selection process will start with the older age group of each division and continue through the younger age group using the serpentine process. Children of any age with only one year of eligibility will be drafted with

the older age group. (The A league draft for A7 & A8 will serpentine the entire draft)

- k) **Post Draft Player Assignment:** Late player registrations (post draft) shall be assigned to the next team based on the draft process by the Draft Committee. We will follow this process regardless of player size, skill and/or teams win/loss record. The only instance where the post draft order may be changed is in the event a team has a player quit or loss for season due to injury. In this event, that team may be the next team to receive a new player joining league late. Any player who joins the league (post draft) and was a returning player, will be placed on the team they were on the prior year. Generally, we will only accept late registrants in A, B and C league until the Friday before Football Fest. For Flag and D, we will accept late registrants up to the first game.

Section 4.1: Social Media Policy

What is social media?

Social media is media for social interaction, using highly accessible and scalable communication techniques. Examples include: Facebook, Google Plus, Twitter, Podcasts, Vodcasts, Text Messaging, Email Blasts, MySpace, Flickr, YouTube, Blogs, Snapchat, Vine, LinkedIn, Social Bookmarking, etc.

Social Media Policy for Parents

The use of social media is now a normal part of life for many people and it is used for entertainment, communication and self-expression. In addition to protecting children in the ULYFL, members of any club or organization have a responsibility to the organization, it's volunteers, the officials and other members of the league to maintain a positive image for the league and this extends to the use of social media publication.

Note: Parents are encouraged to monitor their children's use of social media in order to protect them and guide them in its appropriate use.

The purpose of this policy is:

- To ensure that the relationships between parents, the coaches and the league remains professional.
- To protect coaches, officials, volunteers and parents from allegations of inappropriate conduct.
- To ensure that there are clear guidelines for parents, volunteers, coaches, and officials with regard to the use of social media related to the league and its participants.
- To preserve the reputation and positive image of the league, its volunteers, the Board, the coaches and its members.

Guidelines for appropriate use of social media:

The following guidelines refer to any posts, photographs, video, status updates and any other item that can be published on social media, which directly or implicitly mentions or directs attention to the ULYFL. Parents, Coaches and Volunteers should avoid posting

any remarks, photographs or videos that could be disparaging or embarrassing to the league or its volunteers, about another member of the ULYFL, about our volunteer coaches, any parent volunteer or official on any social media platform or by email. Parents should inform the ULYFL Board if at any point they notice a contravention to these guidelines.

Should a parent, coach, participant or volunteer violate the terms of this agreement the ULYFL Board reserves the right to suspend or remove a parent from their volunteer status as a coach, Board member or volunteer in the league. The ULYFL Board also reserves the right to suspend a parent from any practice, game or ULYFL sponsored event for a specified period of time.

ANY COACH, COORDINATOR, PARTICIPANT, SPECTATOR, ATTENDEE OR PARENT NOT ABIDING BY THESE RULES AND REGULATIONS WILL BE NOTIFIED IN WRITING OF ANY MISCONDUCT. DISCIPLINARY ACTION WILL BE AT THE BOARD'S DISCRETION.