

GREEN MOUNTAIN JUNIOR FOOTBALL ASSOCIATION

MINUTES OF BOARD OF DIRECTORS REGULAR MEETING

Held: Wednesday, August 5, 2009 at 7:00 p.m.
at Green Mountain Rec Center, Lakewood, Colorado

The above-referenced meeting was called to order at 7:00 p.m. The following individuals were in attendance:

Mike Munden, President; Eileen Weinand, Vice President; Nancy Kramer Marion, Secretary; Kathy Haller, Treasurer; Brian Temple, Equipment Manager; Brian Jarvis, Team Manager Coordinator; Craig Ramirez, Fields Manager and for GM-10; Lorrie Stanker, Team Mom Coordinator; Cindi Wisor, Webmaster; Mark Schiel; Maureen Finney for GM-8.

The following executive board members were not in attendance: Dave Tyler, County Rep; Tammy Rob, Sponsorship Director. The following teams were not represented by a team manager: GM-1, GM-2, GM-3, GM-4, GM-5, GM-6, GM-7, GM-9, GM-11, GM-12, GM-13, GM-14. The following teams are currently eligible to vote: GM-4, GM-7, GM-9, GM-10, GM-13. There were sufficient members in attendance to constitute a quorum.

➤ MINUTES REVIEW & APPROVAL

Review of July, 2009 minutes. Motion to approve by Temple. Second by Stanker. Minutes approved.

➤ TREASURER'S REPORT

By Kathy Haller: *See* Treasurer's Report attached hereto.

- GMJFA current assets of \$48,445; previous year loss comparison down 13% in registration to date. Reviewed profit and loss.
- Discussed assessing late fee to those who register but have not paid by August 1 (50+ not paid); reassured multiple contacts routinely made to attempt to collect or offer payment plan; agreed by majority to impose \$25 late fee.

➤ COUNTY UPDATE

By Mike Munden:

- All areas and all County board members in attendance.
- Treasurer's report presented. *See* JMFA P&L Budget Overview attached hereto.
- Confirmed County insurance will cover flag players.
- Bracketed 214 JMFA teams, to be final Friday at 8 a.m.
- JMFA seeking volunteers for all 2010 County positions.

➤ OLD BUSINESS

- BYLAW REVISIONS - ARTICLES 1-6
 - Motion by Munden to table discussion and voting. Second by Temple. Approved.

➤ NEW BUSINESS

- Weathers from GM-9 present to address board. Raised concerns with 6th grade Div 3 team. Requested GMJFA disband that team and divide players among existing Div 1 and Div 2 teams. Open discussion regarding same. Executive board to make decision and notify team.

➤ ROUND TABLE

• COMMITTEE REPORTS

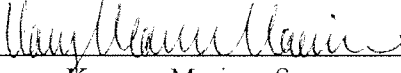
- Vice President: Reported 75 camp registrants (3 no-shows), 1 scholarship; 22 surveys returned. 107 physicals in 4 hours (27 from high school, 6 from Wheatridge/Lakewood). Discussion of areas for improvement in camp and physicals. Overview of registration totals, *see* attached; 15 flag (2 scholarships), 241 tackle (16 scholarships). Received \$900 in Broncos Scholarships. Will inform coaches of player paperwork needed.
- Secretary-by Nancy Kramer Marion: No issues to report.
- Treasurer-by Kathy Haller: Reported above.
- County Rep: Reported by Mike Munden above.
- Fields Manager-by Craig Ramirez: Reported has all fields by verbal approval or permitted. May possibly move from Lochwood to Foothills due to fees for Lochwood. Has advised coaches to move around on fields during practices. Rooney has requested GMJFA provide a metal trashcan and lock sled. Discussion of porta-potty placement at Dunstan; Ramirez to visit Dunstan with school personnel to finalize.
- Equipment Manager-by Brian Temple: Has notified Denver Athletic and B&H of equipment sale; Munden has encouraged coaches to have teams meet with shoulder pads and retrieve jerseys. Flag equipment in stock; Temple to pick up. Confirmed plan for equipment handout/sale.
- Team Manager Coord.-by Brian Jarvis: Team manager meeting scheduled for August 13, 8-9 p.m. Noted more emphasis to be made on contacting team managers who do not attend board meetings, training, and communicating their role to parents.
- Team Mom Coord.-by Lorrie Stanker: Team mom meeting scheduled for August 20, 7 p.m. Has ordered additional apparel items for sale. Update on shopping tab on website; to be in place by end of year.
- Sponsorships-by Mike Munden: No report. Director has resigned; vacancy needs to be filled in 2 weeks, either by interim director or combining board positions.
- Webmaster-by Cindi Wisor: Reported intention to attend team manager and team mom meetings to answer web questions, rather than scheduling separate seminar. Munden requested push to use website.
- President-by Mike Munden: Informed that weigh-ins have be rescheduled to August 15 in Bear Creek. GMJFA to have 14 teams + 2 flag. Noted positive coaches meeting and draft. Coaches have been directed to contact their teams. Continued work on finalizing insurance. Reported flag specifics: 8-9 teams in league, 7-on-7, 1 official, 2 practices/week max, Saturday games to be played at Jackson Park after tackle games; physical required but no weigh-in. Expressed continued thanks to board for efforts.

- OTHER ISSUES

- None.

Motion to adjourn by Temple. Second by Ramirez. There being no further business to be conducted, the meeting was adjourned at 8:40 p.m.

The foregoing minutes were approved by the Green Mountain Junior Football Association Board of Directors on the 3rd day of September, 2009 as constituting a true and accurate account of the above-referenced meeting. The undersigned further certifies that a quorum was present.



Nancy Kramer Marion, Secretary
GREEN MOUNTAIN JUNIOR FOOTBALL ASSOC.

6:28 PM
08/03/09
Cash Basis

Green Mountain Junior Football Association
Balance Sheet
As of August 3, 2009

| | Aug 3, 09 |
|---------------------------------------|-------------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| Time Deposit | 5,585.79 |
| Certificate of Deposit | 5,190.73 |
| Checking | 9,679.37 |
| Savings | 25,869.10 |
| Team Accounts | 1,657.40 |
| Total Checking/Savings | <u>47,982.39</u> |
| Total Current Assets | 47,982.39 |
| Fixed Assets | |
| Computer Software | 463.08 |
| Total Fixed Assets | <u>463.08</u> |
| TOTAL ASSETS | <u>48,445.47</u> |
| LIABILITIES & EQUITY | |
| Equity | |
| Opening Bal Equity | 20,000.00 |
| Unrestrict (retained earnings) | 3,124.88 |
| Net Income | 25,320.59 |
| Total Equity | <u>48,445.47</u> |
| TOTAL LIABILITIES & EQUITY | <u>48,445.47</u> |

6:28 PM
08/03/09
Cash Basis

Green Mountain Junior Football Association
Profit & Loss
July 1 through August 3, 2009

| | Jul 1 - Aug 3, 09 |
|-------------------------------|-------------------|
| Ordinary Income/Expense | |
| Income | |
| Scholarship fund | |
| Interest Earned | 45.03 |
| Apparel | 901.00 |
| Scholarship donation | 70.00 |
| Total Scholarship fund | 1,016.03 |
| Registration | |
| Flag Registration | 170.00 |
| Refund on Camp Registration | -150.00 |
| Refund on Player Registration | -170.00 |
| Camp Registration | 3,560.00 |
| Player Registration | 12,910.00 |
| Total Registration | 16,320.00 |
| Other Revenues | |
| Physicals | 530.00 |
| Total Other Revenues | 530.00 |
| Total Income | 17,866.03 |
| Expense | |
| Registration service charge | 278.60 |
| Office Expenses | |
| Office Supplies | 22.59 |
| Telephone / Internet | 15.50 |
| Postage | 8.80 |
| Total Office Expenses | 46.89 |
| Equipment | |
| Misc. Equipment (Team Use) | 404.50 |
| Total Equipment | 404.50 |
| Other Expenses | |
| Room Rental | 250.00 |
| Camp Expense | 143.72 |
| Total Other Expenses | 393.72 |
| Total Expense | 1,123.71 |
| Net Ordinary Income | 16,742.32 |
| Net Income | <u>16,742.32</u> |

6:20 AM
 08/04/09
 Cash Basis

Green Mountain Junior Football Association Profit & Loss Prev Year Comparison January 1 through August 4, 2009

| | Jan 1 - Aug 4, 09 | Jan 1 - Aug 4, 08 | \$ Change | % Change |
|-----------------------------------|-------------------|-------------------|-----------|----------|
| Ordinary Income/Expense | | | | |
| Income | | | | |
| Scholarship fund | | | | |
| Interest Earned | 146.84 | 96.71 | 50.13 | 51.8% |
| Apparel | 208.92 | 0.00 | 208.92 | 100.0% |
| Scholarship donation | 555.00 | 0.00 | 555.00 | 100.0% |
| Total Scholarship fund | 910.76 | 96.71 | 814.05 | 841.7% |
| Registration | | | | |
| Flag Registration | 340.00 | 0.00 | 340.00 | 100.0% |
| Refund on Camp Registration | -150.00 | 0.00 | -150.00 | -100.0% |
| Refund on Player Registration | -170.00 | -190.00 | 20.00 | 10.5% |
| Camp Registration | 5,300.00 | 4,610.00 | 690.00 | 15.0% |
| Player Registration | 23,420.00 | 28,701.00 | -5,281.00 | -18.4% |
| Total Registration | 28,740.00 | 33,121.00 | -4,381.00 | -13.2% |
| Business Sponsorship | | | | |
| Scholarships | 0.00 | 140.00 | -140.00 | -100.0% |
| Business Sponsorship - Other | 0.00 | 2,050.00 | -2,050.00 | -100.0% |
| Total Business Sponsorship | 0.00 | 2,190.00 | -2,190.00 | -100.0% |
| Other Revenues | | | | |
| Physicals | 1,590.00 | 1,200.00 | 390.00 | 32.5% |
| Apparel/Snack Sales | 0.00 | 1,185.00 | -1,185.00 | -100.0% |
| Team Fundraisers | 433.12 | 2,003.00 | -1,569.88 | -78.4% |
| Total Other Revenues | 2,023.12 | 4,388.00 | -2,364.88 | -53.9% |
| Total Income | 31,673.88 | 39,795.71 | -8,121.83 | -20.4% |
| Expense | | | | |
| Registration service charge | 489.81 | 668.55 | -178.74 | -26.7% |
| Reconciliation Discrepancies | 0.00 | 302.75 | -302.75 | -100.0% |
| Fundraising Expenses | | | | |
| Doctor's Expense/physicals | 1,060.00 | 800.00 | 260.00 | 32.5% |
| Team Account Disbursements | 1,412.00 | 5,037.17 | -3,625.17 | -72.0% |
| Total Fundraising Expenses | 2,472.00 | 5,837.17 | -3,365.17 | -57.7% |
| Office Expenses | | | | |
| Office Supplies | 118.63 | 143.74 | -25.11 | -17.5% |
| Post Office Box Rental | 0.00 | 40.00 | -40.00 | -100.0% |
| Telephone / Internet | 437.32 | 167.47 | 269.85 | 161.1% |
| Postage | 146.50 | 43.30 | 103.20 | 238.3% |
| Total Office Expenses | 702.45 | 394.51 | 307.94 | 78.1% |
| Equipment | | | | |
| Banners | 468.31 | 381.08 | 87.23 | 22.9% |
| Misc. Equipment (Team Use) | 404.50 | 915.15 | -510.65 | -55.8% |
| Total Equipment | 872.81 | 1,296.23 | -423.42 | -32.7% |
| Other Expenses | | | | |
| Education | 20.00 | 0.00 | 20.00 | 100.0% |
| Change | 200.00 | 0.00 | 200.00 | 100.0% |
| Room Rental | 250.00 | 364.00 | -114.00 | -31.3% |
| Awards/gifts | 550.00 | 0.00 | 550.00 | 100.0% |
| Association Insurance | 340.00 | 0.00 | 340.00 | 100.0% |
| Bonding Insurance | 0.00 | 340.00 | -340.00 | -100.0% |
| Field Expense | 100.00 | 3,454.16 | -3,354.16 | -97.1% |
| Camp Expense | 143.72 | 0.00 | 143.72 | 100.0% |
| County Assessment | 0.00 | 8,125.00 | -8,125.00 | -100.0% |

6:51 PM

08/03/09

Cash Basis

Green Mountain Junior Football Association
Profit & Loss Prev Year Comparison
January 1 through August 3, 2009

| | <u>Jan 1 - Aug 3, 09</u> | <u>Jan 1 - Aug 3, 08</u> | <u>\$ Change</u> | <u>% Change</u> |
|-----------------------------|--------------------------|--------------------------|-------------------|-----------------|
| Bank Service Charges | 12.50 | 0.00 | 12.50 | 100.0% |
| Other Expenses - Other | 0.00 | 179.00 | -179.00 | -100.0% |
| Total Other Expenses | <u>1,616.22</u> | <u>12,462.16</u> | <u>-10,845.94</u> | <u>-87.0%</u> |
| Total Expense | <u>5,093.29</u> | <u>20,671.56</u> | <u>-15,578.27</u> | <u>-75.4%</u> |
| Net Ordinary Income | <u>25,520.59</u> | <u>18,844.15</u> | <u>6,676.44</u> | <u>35.4%</u> |
| Other Income/Expense | | | | |
| Other Expense | | | | |
| Donation | 200.00 | 600.00 | -400.00 | -66.7% |
| Total Other Expense | <u>200.00</u> | <u>600.00</u> | <u>-400.00</u> | <u>-66.7%</u> |
| Net Other Income | <u>-200.00</u> | <u>-600.00</u> | <u>400.00</u> | <u>66.7%</u> |
| Net Income | <u>25,320.59</u> | <u>18,244.15</u> | <u>7,076.44</u> | <u>38.8%</u> |

| GREEN MOUNTAIN JUNIOR FOOTBALL | | | |
|--------------------------------|--------------------------|-------------------------------|--------------------|
| TEAM ACCOUNTS | | | |
| | Wuensch -3rd grade | | |
| | | Current Balance | \$ 75.49 |
| | Munden - 4th grade | | |
| | | Current Balance | \$ 7.43 |
| | Brinkerhoff - 6th grade | | |
| | | Current Ending Balance | \$ 763.68 |
| | Pearson - 6th grade - D1 | | |
| | | Current Balance | \$ 46.64 |
| | Perkins - 6th grade | | |
| | | Current Balance | \$ 37.71 |
| | Burell - 7th grade | | |
| | | Current Balance | \$ 35.24 |
| | Carlton - 7TH grade | | |
| | | Current Balance | \$ 165.02 |
| | Griffin - 8TH grade | | |
| | | Current Balance | \$ 527.79 |
| | | 2009 Beginning Balance | \$ 1,659.00 |
| | | 2009 Ending Balance | \$ 1,659.00 |

Jefferson County Midget Football Association
Profit & Loss Budget Overview
 January through December 2009

| | Jan - Dec 09 |
|---|--------------|
| Ordinary Income/Expense | |
| Income | |
| 45000 · Investments | |
| 45030 · Interest-Savings, Short-term CD | 200.00 |
| Total 45000 · Investments | 200.00 |
| 47200 · Program Income | |
| 47220 · Member Assessments | 135,000.00 |
| 47230 · Membership Dues | 26,150.00 |
| 47240 · Program Service Fees | 4,060.00 |
| Total 47200 · Program Income | 165,210.00 |
| 49000 · Special Events Income | |
| 49020 · Special Events Sales (Nongift) | 2,100.00 |
| 49000 · Special Events Income - Other | 15,000.00 |
| Total 49000 · Special Events Income | 17,100.00 |
| Total Income | 182,510.00 |
| Gross Profit | 182,510.00 |
| Expense | |
| 60300 · Awards and Grants | |
| 60330 · Noncash Awards and Grants | 2,000.00 |
| 60340 · Specific Assist to Individuals | 1,000.00 |
| Total 60300 · Awards and Grants | 3,000.00 |
| 60900 · Business Expenses | |
| 60920 · Business Registration Fees | 4,060.00 |
| Total 60900 · Business Expenses | 4,060.00 |
| 62100 · Contract Services | |
| 62150 · Outside Contract Services | 134,365.00 |
| Total 62100 · Contract Services | 134,365.00 |
| 62800 · Facilities and Equipment | |
| 62840 · Equip Rental and Maintenance | 500.00 |
| 62890 · Rent, Parking, Utilities | 4,000.00 |
| Total 62800 · Facilities and Equipment | 4,500.00 |
| 65000 · Operations | |
| 65020 · Postage, Mailing Service | 50.00 |
| 65030 · Printing and Copying | 1,000.00 |
| 65040 · Supplies | 500.00 |
| Total 65000 · Operations | 1,550.00 |
| 65100 · Other Types of Expenses | |
| 65120 · Insurance - Liability, D and O | 27,150.00 |
| Total 65100 · Other Types of Expenses | 27,150.00 |
| 68300 · Travel and Meetings | |
| 68310 · Conference, Convention, Meeting | 2,500.00 |
| Total 68300 · Travel and Meetings | 2,500.00 |
| Total Expense | 177,125.00 |
| Net Ordinary Income | 5,385.00 |
| Other Income/Expense | |
| Other Expense | |
| 80300 · Additions to Reserves | 5,000.00 |
| Total Other Expense | 5,000.00 |
| Net Other Income | -5,000.00 |
| Net Income | 385.00 |

REGISTRATION STATS AS OF 8/5/09

Flag Football

Total=15

Kindergarten=5

1st grade=10

2 scholarships

Banner=3

Family=7

Friend=1

Internet=1

Postcard=3

Tackle Football

Total=244

8th grade=35

7th grade=52

6th grade=54

5th grade=35

4th grade=15

3rd grade=33

2nd grade=17

16(?18potential) Scholarships

Banner=14
Friend=33
Internet=7
Neighbor=8
Postcard=8
Returning Player=
Schoolmate=11

Donations made to scholarship fund

\$5.00=6=\$30.00
\$10.00=11=\$110.00
\$25.00=9=\$225.00
\$50.00=2=\$100.00
\$100.00=1=\$100.00

Total=\$565.00

Broncos Scholarship Applications submitted and
accepted=9=\$900.00 to GMJFA.