

# EPGBA BOARD MEETING

January 17, 2021 7:00pm

Zoom Conference Call



*Our mission is to create a fun, fair and safe basketball environment that is focused on providing skills development as well as fostering respect for others, self-confidence, leadership and teamwork in our Eden Prairie student athletes. We will strive to provide the best competition at all levels while maintaining the highest degree of participation and sportsmanship.*

## MEETING MINUTES

**Board Members Present:** Molly Anderson, Jodi Archuleta, Mark Archuleta, Scott August, Monique Baune, Shari Breuer, Pam Dvoracek, Cassandra Hardwick, Brandi Hoffmann, Sarah Jordan, Donnell Krueger, Michelle Mack, Gretchen McQuillan, Cassie Mengel, Nancy Metzger, Riley Moorjani, Julie Peyer, Brigitte Price, Colleen Schlagel

**Board Members Absent:** Jennifer Ash, Todd Halloway, Bill Lahti, Jon McNair, Darren McNeil, Cassie Mengel, Riley Moorjani

**Non-Board Members Present:** Mark Haugen

**Meeting called to order:** 7:03 pm

### Meeting Agenda:

- *Motion to adopt meeting agenda made by Nancy Metzger and seconded by Scott August. Motion carried.*

### Previous Meeting Minutes:

- *Motion to approve November board meeting minutes made by Mark Archuleta and seconded by Brigitte Price. Motion carried.*

### Regular Business Agenda Items

#### Finance Committee

- Financials for both December and November were reviewed, due to no board meeting held in December.
- In the review of the November financials, the Treasurer noted we received net revenue of \$14,610.44, mostly in-house registration income. Most financial aid was for Travel vs. In-House. For expenses in November we paid just under \$2,800; mostly coaching director fees and also credit card fees. The Treasurer reported net income for the month of approximately \$12,000.
- *Motion to approve November financials made by Sarah Jordan and seconded by Jodi Archuleta. Motion carried.*
- In the review of the December financials, the Treasurer noted we incurred a loss, essentially offsetting the income from November. The loss was due to expenses and player registration refunds. The Treasurer reported we had negative net revenue in December due to refunding approximately \$2600 in registration fees. Other expenses in December totaled just over \$9,600, which was mainly compensation paid to coaches and coaching directors.
- The Treasurer next updated the board on current year to date financials. He noted that our big revenue sources for the year have now occurred. He also noted that he just sent a check to Minnesota Basketball Events, which will be managing the Eden Prairie travel tournament this year. The fee we're paying to Minnesota Basketball Events is \$25,000, roughly the amount of tournament registration fees we received. That expense will be reflected in January's financials.

## EPGBA Board Meeting Minutes

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- The Treasurer next reviewed year over year differences. Due to the COVID-19 pandemic, our financials look very different from past years. We have more teams in our tournament, but less player registration and parent paid coach fees due to lower numbers. We have the added expense of paying Minnesota Basketball Events to manage our tournament since Eden Prairie will not allow tournaments to be hosted in their facilities. Finally, there are additional differences as well, such as lower gym fees due to fewer practices, additional gym fees related to COVID, and fewer referee fees for in-house. While our financials are lower than they were last year, overall, they are where they were expected to be based on earlier estimates of the impact of COVID-19.
- *Motion to approve November financials made by Sarah Jordan and seconded by Jodi Archuleta. Motion carried.*

### **Travel Committee**

- The VP of Travel reported that two players have now dropped due to COVID-related concerns. Refunds to these families will be determined at the end of the season after overall program expenses have been determined.
- The VP of Travel reported that almost all teams are rescheduled for new tournaments and that updated tournament schedules will be sent out when everything is finalized. The VP of Travel later noted that nearly all tournaments have switched to a one-day format due to COVID.
- The VP of Travel noted that not all teams will be able to get all promised tournaments in, so as previously decided by the Board, there will be a review of fees at the end of the season and refunds issued as appropriate. The President stated that she will try to have estimates by the March meeting, though she noted that not all information may be available to make a final determination by then.
- The VP of Travel noted that all teams will be playing in the STMA tournament STMA in place of Rochester. She also noted that Wayzata moved its tournament to the weekend after the MYAS Grade State Tournament and that all Eden Prairie travel teams will be going to the Wayzata tournament.
- The Board next discussed the Eden Prairie travel tournament. As previously discussed, Minnesota Basketball Events was hired to run the tournament. The Tournament Subcommittee reported a change in format and location has occurred since the tournament was last discussed. The Eden Prairie tournament will now be a one-day jamboree style event in Shakopee. All teams will play two back-to-back games in one day, on January 30<sup>th</sup>. These changes were necessary in order to avoid asking registrants to either pay a gate fee or increase their registration fees substantially, which would have made our tournament one of the most expensive ones in the state.

### **In-House Committee**

- As the VP of In-House was absent, the President gave the In-House report.
- The President reported that in-house registrations are down substantially this year in the wake of the COVID-19 pandemic. Normally, we have 150-180 in-house players. This year, we have only 78 players—with 3 teams for grades 1/2; 4 teams for grades 3/4, and 2 teams each for grades 5/6 and 7/8. Additionally, only 7 players are signed up for rookie league; typically we have 20 or more.

### **Marketing & Operations Committee**

- As the Secretary was absent, the President gave the Marketing report.
- The President reported that three dine-out fundraisers have been held so far and the Committee hopes to get two more scheduled before the end of the season.

### **President's Report**

- The President gave an update on the EPGBA's response to COVID-19, including briefing the Board on MYBA Task Force and the requirements for offering basketball programs this winter.
  - The President briefly reviewed the latest requirements, including the use of face masks, the requirement to have a COVID Compliance Manager, and the requirement to cooperate with contact tracing & positive test reporting. The President noted that during

## EPGBA Board Meeting Minutes

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the pause, the EPGBA COVID-19 Preparedness Plan was updated to incorporate both MYBA requirements and also Eden Prairie requirements for renting gyms. The President noted that Eden Prairie has some stricter requirements beyond what MYBA required.

- The President notified the Board that all MYBA members had to sign a pledge that its COVID-19 guidelines would be followed. She noted that if we do not stay in compliance with our COVID-19 Preparedness Plan, either individuals, teams, or even the entire association could be suspended from MYBA tournaments and/or Eden Prairie facilities. She also reported that 117 of the 133 youth basketball alliance members in the state of Minnesota have signed the MYBA pledge.
- The President next gave an update on spring & summer programs. She noted that an interest survey had been sent out to all EPGBA families and that the results of the survey had been reviewed with Coach Ellen. Based on the preferences expressed by survey respondents, Coach Ellen reported that she would be holding clinics twice a week through the spring and summer, but would not be holding a week-long camp this year. She noted she believes it is more beneficial for the players to have consistent basketball training over time rather than one intensive week of training that is offered during a camp setting. The President advised that nearly 80% of survey respondents expressed a preference for clinics over camps.
- Next, the President opened discussion of the board member turnover that will occur in March. The President noted that because the eight current 8<sup>th</sup> grade parent board members are expected to leave in March (8) due to their daughters moving into high school next year, there is a dire need for new board members to keep the program running. Additionally, the President and VP of Travel made it clear that those positions need to be filled in March as the current office holders will not return to these positions next year. The Treasurer, Secretary, and In-House VP have committed to returning. Additionally, the VP of Travel advised that she will stay on the Board as a general board member and will help train the incoming VP of Travel. One current board member has expressed interest in the VP of Travel role, but so far no one has expressed interest in the role of President.
- The Board discussed options for recruiting new board members, including focusing on 3<sup>rd</sup> graders. After discussion, the Board decided that current 3<sup>rd</sup>, 4<sup>th</sup>, and 5<sup>th</sup> grade board members will reach out to other parents in their grades to try to recruit more members to the board. Additionally, the Board will hold an informational session for prospective board members on February 21<sup>st</sup>. Mark Archuleta, Scott August, and Molly Anderson will assist with the presentation, which will include estimates on the time commitments for each role. Mark also discussed taking some tasks out of the President's role and giving them to other board members in order to divide the work more.
- After discussion, the Board decided that given the COVID-19 pandemic, the March Board meeting and Annual Board meeting will both be held via Zoom.

### **New Business**

- None

### **Meeting Adjournment:**

- *Motion to adjourn meeting made by Mark Archuleta and seconded by Donnell Kruger. Motion carried and meeting adjourned at 8:05 pm*

**Next Board Meeting:** March 21, 2021 at 7pm via Zoom. The March meeting will occur first, then the annual meeting where new officers will be sworn in

Respectfully submitted by Brandi Hoffman, on behalf of the EPGBA Secretary