

# EPGBA BOARD MEETING

MONTH DATE, 2019 7:00pm

Eden Prairie Community Center



*Our mission is to create a fun, fair and safe basketball environment that is focused on providing skills development as well as fostering respect for others, self-confidence, leadership and teamwork in our Eden Prairie student athletes. We will strive to provide the best competition at all levels while maintaining the highest degree of participation and sportsmanship.*

## MEETING MINUTES

**Board Members Present:** Molly Anderson, Jodi Archuleta, Mark Archuleta, Jennifer Ash, Scott August, Monique Baune, Shari Breuer, Pam Dvoracek, Brandi Hoffmann, Sarah Jordan, Donnell Krueger, Darren McNeil, Gretchen McQuillan, Cassie Mengel, Nancy Metzger, Julie Peyer, Colleen Schlagel

**Board Members Absent:** Cassandra Hardwick, Todd Holloway, Bill Lahti, Michelle Mack, Jon McNair, Riley Moorjani, Vikram Namjoshi, Brigette Price, Carol Tape

During roll call, it was noted that Carol Tape and Vikram Namjoshi have missed more than three meetings in a row and were provided notice that their seats are declared vacant.

**Non-Board Members Present:**

**Meeting called to order:** 7:04 pm

**Meeting Agenda:**

- *Motion to adopt meeting agenda made by Mark Archuleta and seconded by Brandi Hoffman. Motion carried.*

**Previous Meeting Minutes:**

- *Motion to approve July board meeting minutes made by Jodi Archuleta and seconded by Mark Archuleta. Motion carried.*

**Regular Business Agenda Items**

**Finance Committee**

- For income in July 2020 we received about \$2,000 from summer clinics held. This is down compared to the previous year, which is due to COVID and the limited number of players allowed.
- The outflows in July 2020 were for coaches fees from summer clinics and a registration fee for the Chanhassen tournament in the amount of \$3,061. July is also the end of our fiscal year and Mark has been in contact with our CPA for filing purposes.
- *Motion to approve July financials made by Colleen Schlagel and seconded by Scott August. Motion carried.*

**Travel Committee**

- There was a lengthy discussion regarding the travel season and what it may look like this year. There are three options currently being reviewed: (1) Regular season with expected limitations to crowd size and social distancing; (2) No tournaments but offering team training, clinics, and scrimmaging; (3) League play on week nights with other local communities. Everything is dependent on the COVID situation, but we are currently moving forward as a regular season is happening. Julie and Donnell will be attending a meeting with the West Metro associations this week and this will give more insight on what other schools are doing and also provide details on

## EPGBA Board Meeting Minutes

---

the league play option. With league play it is unknown if there will be gym space available for use for those league games with other schools. It was also brought up the possibility of playing with the EP Boys association as an option, if the league play is unable to work.

- Registration opens Thursday, Aug 20<sup>th</sup> 8am and is open through August 31<sup>st</sup> with tryouts taking place September 12<sup>th</sup> and 13<sup>th</sup>. The full travel fees were discussed in length and it was asked if the payment could be spread out to a few payments over a certain time frame or reduced at all. The registration fee is due by the first day of tryouts on September 12<sup>th</sup>. The coach's fee for all players is due on the first day of practice on October 5th.
- It was discussed possibly decreasing the amount of tournaments that are offered for each grade and if there is any flexibility to register for other schools tournaments at a later time. This could help decrease the registration fee and give flexibility to the teams to add additional tournaments during the season if they wanted but would have to be something that is paid for on their own. There will be other training opportunities provided should a regular season not happen and the registration fee could be pushed out one more month to see what the COVID situation will look like.
- Currently, there is not a specific refund plan yet however the registration fee will be a prorated refund based on costs and expenses that were accumulated (gym fees, refs, training, s, internal scrimmages, supplies, etc.). It was also agreed that as long as there is good communication regarding the refund process, that should eliminate any additional questions.
- There was discussion with possibly not attending the Rochester tournament this season for health concerns and with hotels also limiting their numbers. This is not something that needs to be decided immediately and it will be discussed at a later time, once we have a better idea what our season will look like.
- There is a travel parent meeting scheduled for September 9<sup>th</sup> and that will be held via a zoom meeting and most likely offering two meetings. This will be a good time to provide parents more information regarding the season and also a time to answer any questions they may have prior to the season and registration fee being charged.

### **In-house Committee**

- There are two options for In-House this year: (1) Regular Season like normal or (2) no games or leagues and just offer clinics and trainings. Due to COVID, the in-house registration numbers may also have to be limited this year. Registration for In House opens on September 14<sup>th</sup> and is open for three weeks; however, it was discussed shortening this period to two weeks. If numbers do need to be limited, registration would be done at a first come first serve basis as well.
- For both in-house and travel, all coaches will be provided with a non-contact thermometer and will be required to take players temperatures as they enter the building throughout the season. This will be verified, but we will need to follow the school's protocol.
- Masks and gators will be available on the spirit store for purchase when that opens for our season. All coaches will be provided one as that is something they will be required to wear during practices and games.

### **Marketing & Operations Committee**

- Sponsorships were discussed as this year will be different and difficult, since we do not know what our season will look like. Last year we offered four different levels and maybe this year we offer just one lower level only as it may be hard to ask sponsors to sign up for a high level right now. After much discussion, it was agreed that we will keep our levels the same and offer other opportunities for their business to be seen and if our EP Tip Off tournament is canceled, we could have an exclusive weekend for those sponsors.
- EPGBA's Policy Handbook was presented in a new format, which is much cleaner and streamlined and has eliminated most redundancies and conflicts. A few key specific areas were also discussed and language updated to clarify EPGBA's policy and procedure including:
  - Section 1:
    - Players participating in the travel program are subject to MYAS rules and procedures.
    - Director(s) of Coaching was moved to Section 1.

## EPGBA Board Meeting Minutes

---

- Section II: Travel
    - Clarification added that the Program Director is the VP of In-House
    - Training requirements for coaches.
  - Section III: Travel
    - Clarification added that the VP of Travel is the Program Director and roles are in Appendix C
    - Options for Team Formation for grades with less than 7 registered players
    - Transfers Into or Out of the EPGBA procedure.
    - Travel Tournaments
    - Short-Term Player Movement
    - Conflict Resolution procedure
  - Section IV: Eden Prairie Tournament:
    - Appendix E added for processes
  - Section V: Spring Tournament
  - Section VI: No changes
  - Appendix A: Executive Committee clarification
  - Appendix B: Coaching Director added
  - Appendix C: Tournament Co-Director
  - Appendix D: Travel tryouts moved here
  - Appendix E: Eden Prairie Tournament
  - Appendix F: No changes
- 
- Each Section was approved.
    - *Motion to approve Section 1 changes made by Mark Archuleta and seconded by Scott August. Motion carried.*
    - *Motion to approve Section II changes made by Colleen Schlagel and seconded by Sarah Jordan. Motion carried.*
    - *Motion to approve Section III changes made by Brandi Hoffman and seconded by Donnell Krueger. Motion carried.*
    - *Motion to approve Section IV changes made by Colleen Schlagel and seconded by Sarah Jordan. Motion carried.*
    - *Motion to approve Section V changes made by Mark Archuleta and seconded by Scott August.*
    - *Motion to approve Appendix A changes made by Brandi Hoffmann and seconded Nancy Metzger.*
    - *Motion to approve Appendix B changes made by Mark Archuleta and seconded by Donnell Krueger. Motion carried.*
    - *Motion to approve Appendix C changes made by Colleen Schlagel and seconded by Mark Archuleta. Motion carried.*
    - *Motion to approve Appendix D changes made by Nancy Metzger and seconded by Monique Hardwick. Motion carried.*
    - *Motion to approve Appendix E changes made by Mark Archuleta and seconded by Donnell Krueger.*
    - *Motion to approve Appendix F changes made by Donnell Krueger and seconded by Sarah Jordan.*

### President's Report

- MYAS held a virtual meeting for Presidents and Vice Presidents that Julie attended. One item that came out of that meeting that MYAS is doing was to charge a gate fee per team of \$150.00 and then giving each team 20 wristbands to pass out. This will eliminate money being exchanged and also limit numbers. Refunds were also discussed at this meeting and everyone is taking a prorated approach.
- It was requested to move our September meeting from September 20<sup>th</sup> at 7:00pm to September 13<sup>th</sup> at 5:30pm for the follow up discussion that is required after tryouts on September 13<sup>th</sup>.

## EPGBA Board Meeting Minutes

---

- *Motion to approve the movement of the September meeting from the 20<sup>th</sup> to the 13<sup>th</sup> at 5:30pm was made by Mark Archuleta and seconded by Sarah Jordan. Motion carried.*

### **New Business**

#### **Meeting Adjournment:**

- *Motion to adjourn meeting made by Sarah Jordan and seconded by March Archuleta. Motion carried and meeting adjourned at 9:25pm*

**Next Board Meeting:** Sunday September 13, 2020 at 5:30 pm; via a Zoom Conference Call.

Respectfully submitted by Cassie Mengel, EPGBA Secretary