

# EPGBA BOARD MEETING

April 19, 2015 7:00pm  
Eden Prairie Community Center



## MEETING MINUTES

**Board Members Present:** Carmen Bamlett, Reid Baynes, Suzanne Becker, Jeff Burke, Corey Cain, Lisa Ellis, Denelle Flesner-Czech, Rayanne Foss, Brenda Gorsett, Jon Nordquist, Beth Peta, Julie Peyer

**Coaching Directors Present:** Denny Tape and Chad Flies

**Board Members Absent:** Matt Davies, Blythe Davis, Rob Laumeier, Bob Wentzel

**Meeting called to order:** 7:20pm

**Meeting Agenda:** *Motion to adopt meeting agenda made by Jeff Burke and seconded by Corey Cain. Motion carried.*

**Previous Meeting Minutes:** Minutes from March meeting need to be distributed to board members for approval.

### ***Regular Business Agenda Items***

#### **Travel Committee Report**

- For the spring MYAS tournament, we are soliciting volunteer help from the past season's 4<sup>th</sup>-7<sup>th</sup> grade travel families and all spring league families.
- Board members will be kept on hold and used throughout the tournament as needed.

#### **In-House Committee Report**

- Coaches will be required to take concussion training.
- Need new balls for next season.
- Old balls and jerseys to be donated to Haiti through an outreach program.
- Need new first aid kits. Reid and Matt to address. Question raised: does EPGBA need to continue to provide first aid supplies? At a minimum, need to evaluate what is really needed (i.e., band-aids).
- All grade level commissioner positions filled except 2<sup>nd</sup> grade.
- Some parents wondering if In-House and Travel should be separate organizations. In-House parents concerned their fees are used to fund some of the Travel program. Financially, these programs are kept separate.
- Should In-House consider selling concessions during their Saturday games? At a minimum, look into selling coffee?

#### **Finance Committee Report**

- The biggest expenses left to get on the books are the coaching directors and court fees.
- Modernizing processes – now using online banking including automatic bill pay.
- Streamlining month-end process and better defining roles of treasurer & ass't treasurer to use each-other as a check and balance.
- Tightening up processes for collecting program fees. Travel program is typically pretty good, but we need to get better at collecting fees for In-House and summer training.
- There are 15 checks issued by EPGBA that are uncashed and therefore liabilities on our books. Because the checks are considered expired, we will re-issue those checks.

- Julie to handle accounting for the In-House program.
- Going to set up tracking spreadsheet for financial scholarship funds used. Will allow us to see trends and partial payments.
- Eight applicants applied for our scholarship awards – deadline was last Friday. Interviews will be set up during the upcoming week.

### **Player Development Committee Report**

#### ***Summer Training***

- Look into getting a better system/process for registration before next summer.
- Overall, we are offering more training slots than last summer, but less evening slots.
- Coach Carr mentioned he may take some training slots.
- Decided if only have one coach during a time slot, we will allow up to six girls to sign up. If we have two coaches during a time slot, we will allow up to four girls to sign up with each coach.

### **President's Report**

- It will be critical to secure enough volunteers for the spring tournament.
- Like to have special committee put together to look at the structure of our committees and roles and see if we can create a "progression" to Key roles (i.e., VP of Travel, President).
- Are there any changes we should implement to create a progression or should we leave it flexible?

### ***Other Business***

- We have 10 teams participating in our spring league. A few high school girls are helping as coaches with the younger teams and we also have a couple of non-parent coaches. General feedback is that the season is going well. The Board help in getting the spring set up & running was great and is very much appreciated!
- Need to review/address policies regarding middle school players trying out for high school teams. What happens if they try out for a high school team and don't make it? The travel season starts a full month before the high school try-outs.
- May board meeting: last year we did a last-minute push back of the start time of the May meeting due to several board members still being on the soccer fields watching their kids play in the EP soccer tournament.
  - ❖ *The May meeting will have a delayed start of 8:00pm. We will need to find an alternative meeting location as the Community Center closes at 9:00pm. Lisa will check with Ricardo to see if we can get Rm 232 at the high school. Otherwise we can look into JJs.*
- June board meeting: 3<sup>rd</sup> Sunday is Father's Day. Denelle will send an e-mail poll to see if more members can attend on June 14 or June 28 instead.

**Meeting Adjournment:** *Motion to adjourn meeting made by Denny Tape and seconded by Reid Baynes. Motion carried and meeting adjourned.*

**Next Board Meeting:** May 17, 2015 @ 8:00 pm; location TBD

**\*\*\* Note the later start time for next month's meeting & change in location due to the EP Spring Cup soccer tournament.**

Respectfully submitted by Denelle Flesner-Czech, EPGBA Secretary