

WINDSOR LOCKS SOCCER CLUB
EMERGENCY ACTION PLAN

1. Head coach will stay with the athlete and keep him calm. He will also keep other non-medical personnel away from the area.
2. Do not move the injured athlete until the possibility of serious injury (esp. head, neck, or back injury) has been ruled out. If Head coach decides that it is safe to move the athlete, he will be moved only after all injuries have been stabilized. Procedures covered in first aid training will be used.
3. Head coach will provide first aid until medical assistance arrives.
4. Asst. coach will contact the emergency medical system (EMS) immediately.

If the EMS is activated:

1. The EMS phone number is 911.
2. Asst. coach will give the following information to the EMS dispatcher:
 - a. his name and position
 - b. the athlete's name, age, and suspected injury
 - c. the address to the field and directions for access
 - d. any additional information requested

Important: Do not hang up until the EMS dispatcher has hung up.

3. Asst. coach will then go to the facility entrance to direct medical personnel to the field.
4. Head coach will pull the athlete's emergency card, which includes phone numbers for parents and important medical history information. He will also note the names of adult witnesses to the injury for the injury report form.
5. Head coach will contact the parents as soon as the medical personnel have examined the athlete and prepared him for transport to a medical facility. The athlete will be transported to the medical facility only in a EMS vehicle. Personal vehicles will not be used.
6. Head coach will inform the club president of the activation of the emergency plan.

In any serious injury situation:

1. Head coach will complete the injury report including names of adult witnesses.
2. Send a copy of the injury report form to the club president. Keep one copy on file with the team records and another as a personal record.
3. Head coach will follow up with medical personnel to determine any role he will need to play in the recovery and rehabilitation process.

Important phone numbers:

EMS dispatcher: 911
Fire department: 911 or 627-1461
Police department: 911 or 627-1461
Animal Control: 627-1461
Club President: 627-5585