



P.O. Box 517
Los Alamos, NM 87544

Executive Committee

President:
Mark Rochester
Vice President:
Mike Mallett
Treasurer:
Lysa Intrator
Secretary:
Ryan Tatro
Head Coach:
Stephen Schreiber
Head Referee:
Craig Wehner
Member at Large:
Krystal Zellner
Past President:
Dann Alison

Board Members:

ACE/Risk Manager:
Mike Penovich
Registrar:
Karen Martinez
Equipment Manager:
Dann Alison
Fundraising Manager:
Ryan Tatro
Merchandising Director:
Brian Hurshman
Referee Scheduler:
Susan Winton
Volunteer Coordinator:
Jean Picard
Holiday Festival Director:
Susan Winton
3v3 Director:
Donna Pimentel
Purchasing Director:
Mike Mallett
Ice Scheduler:
Rochester/Alison
Web Master:
David Pimentel

MARCH 16TH, 2009

LOS ALAMOS HOCKEY ASSOCIATION



Executive Committee Meeting Agenda

Monday March 16th, 2009 – 6:00 p.m.

@ LA Visiting Nurses, Central Park Square, number 116

Meeting Opening and Introductions

1. Approve Previous Meeting Minutes

2. Old Business

a. Reports

b. Action Items

c. Issues

3. New Business

a. Reports

i. President

ii. Treasurer

iii. Registrar

iv. Head Coach

v. Head Referee

b. Issues

i. Policies

ii. Programs

iii. Staff

iv. Players

c. Planning

d. Action Items

4. Next Meeting Date

5. Meeting Adjourns

Detailed Agenda Items for Discussion

- 1) Meeting Opening & Introductions
- 2) Approve Previous Meeting Minutes
- 3) Old Business
 - a) Old Business Reports
 - b) Old Business Action Items
 - Old Business Issues
- 4) New Business
 - a) Reports
 - i) **President**
 - (1) Appoint Girls Program Director, Eric Martens.
 - (2) USA Hockey American Development model description.
 - (3) Past due player accounts and relevant discussion for course of action.
 - (4) Consider appointing a High School Varsity/JV program director-discussion.
 - (5) Discuss early registration to be conducted at equipment return w/discount??
 - ii) **Vice President**
 - (1) Election Results.
 - (a) Install newly elected Board Members
 - (b) Establish position transition timeline and process
 - (2) Report on LOE meeting.
 - (3) Present new LAHA movie/commercial for summer recruitment.
 - iii) **Treasurer**
 - (1) Budget Report.
 - (2) Report Issues.
 - (3) Discuss transition to New Treasurer and associated time frame.
 - iv) **Secretary**
 - (1) Report Issues
 - (2) Dasher board report
 - (3) Discuss potential of commercial lending
 - v) **Registrar**
 - (1) Report Issues – Karen Martinez
 - vi) **Head Coach**
 - (1) Report Issues – Steve Schreiber
 - vii) **Head Referee**
 - (1) Report Issues – Craig Wehner
 - b) **Issues**
 - i) **Policies**
 - ii) **Programs**
 - (1) Holiday Hockey Festival
 - (a) Final report (statistics with annual comparison to 2007) – Susan Winton

- (b) Final Accounting. - Susan Winton and Lysa Intrator
- (2) 3v3 Jamboree
 - (a) Final report (statistics with annual comparison to 2008) - Donna Pimentel
 - (b) Final Accounting. - Donna Pimentel and Lysa Intrator
- (3) Girls Festival
 - (a) Final report (statistics with annual comparison to 2008) - Lynne Taylor/Lori Padilla
 - (b) Final Accounting. - Lynne Taylor/Lori Padilla

iii) Staff

- (1) County
 - (a) Report Issues – Krystal Zellner
- (2) Webmaster
 - (a) Report Issues – Dave Pimentel
 - (b) Status of Online Ace presentation. Dave Pimentel/Mike Penovich
 - (c) Status of online store, Discuss Timeline.- Dave Pimentel/Brian Hurshman
- (3) Scheduler
 - (a) Report Issues – Mark Rochester/Dann Alison
 - (b) Appoint new scheduler and transition process.
- (4) Ref Scheduler
 - (a) Report Issues – Susan Winton
- (5) Risk Manger/Ace Director
 - (a) Report Issues – Mike Penovich
- (6) Purchasing Director
 - (a) Report Issues – Mike Mallett
- (7) Merchandising Director
 - (a) Report on first order and issues– Brian Hurshman

c) Planning

d) Action Items

- ~~i) Schedule Status – Mark Rochester~~
 - ~~(a) Have webmaster modify website to have the same facility names and team names as LOE~~
- ~~ii) Equipment needs – Mike Mallett~~
 - ~~(1) Review equipment ordered already and create baseline for needs in the coming season~~
- iii) Submit response to RFP from County – Ryan Tatro - In process
- iv) Submit Application to NHL Players Association requesting funding. – Mark Rochester- In process
- v) Find Scheduler to bring on board now for upcoming season. – Mark Rochester - In process
- vi) Review 2008/2009 Schedule and note suggested changes for upcoming season prior to 1/1/09. - Dan Alison, Mark Rochester, Mike Mallett
- vii) Design and develop product page on website to market apparel and other booster items. – Brian Hurshman and Dave Pimentel

- viii) Establish and online ACE seminar for future seasons for returning parents. Emphasis on Zero Tolerance. Dave Pimentel
- ix) USA Hockey Coaching level requirements.
Creation of template for identifying coaching needs for coming season and how to address anticipated level certifications. - Steve Schreiber(Action)
- x) Binder/Template for future directors – Susan Winton(Action)
Develop comprehensive template describing all timelines necessary for completion of festival. Previous years ice schedules and team contacts.
- xi) Binder/Template for future directors – Donna Pimentel(Action)
Develop comprehensive template describing all timelines necessary for completion of festival. Previous years ice schedules and team contacts....
- ii) Binder/Template for future directors – Lynne Taylor/Lori Padilla(Action)
Develop comprehensive template describing all timelines necessary for completion of festival. Previous years ice schedules and team contacts....
- xii) Comprehensive template describing all timelines necessary for completion of scheduling. Previous years ice schedules. – Mark Rochester/Dann Alison(Action)
- xiii) Comprehensive template describing all timelines necessary for completion of scheduling as well as all responsibilities and contacts. - Susan Winton(Action)
- xiv) ~~Comprehensive template describing all timelines necessary for compliance as well as all responsibilities and contacts.~~ – Mike Penovich(Action)

5) Next Meeting Date

Board Meeting –

High School Varsity/JV director: responsible for establishing club membership with the high school, overseeing all varsity/jv fundraising efforts